

CITY OF GERVAIS
CITY COUNCIL REGULAR MEETING
Thursday, November 9, 2023 – 7:00 Regular Meeting
Gervais City Hall, 592 Fourth Street, Gervais, OR 97026



1. Mayor Gilland called the meeting to Order at 7:00 p.m.

2. Roll Call – Mayor Gilland

Councilor Ladd	Present
Councilor Gonzalez	Present
Councilor Harvey	Present
Councilor Ramon	Present
Council President Gregory	Present

Staff present: City Manager Pro tem John Morgan, City Recorder / Accounting Technician Rodger Brown, Public Works Superintendent Kyle Jentsch and Police Lieutenant Tim West

3. Pledge of Allegiance

4. Public Comment: This is a business meeting of the City Council. The City values and welcomes public input on matters of City concern. Please address the Council as a whole rather than individual Council Members or City staff. Council action on items brought up in Public Comment is limited by the Oregon Open Meeting Law. The Council may direct Staff to study the matter and reschedule for further consideration at a later date. Public comment is limited to three minutes per person with an optional two minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.

Jeremy Kroup, 45 Alder Avenue, He wanted to address the land use notice he received for an 8 plex apartment building. City Manager Pro tem John Morgan notes that there will be a public hearing later on the agenda & that this has not been brought before council, yet.

5. Consent Calendar:

- a. Approval of minutes
 - I. October 5, 2023 Regular Session
 - II. October 5, 2023 Work Session
 - III. October 12, 2023 Special Session
 - IV. October 16, 2023 Special Session
- b. Bills list for September 2023 (October's bill list was included in the packet)

Council President Gregory motion to approve the consent calendar. Seconded by Councilor Gonzales. The ayes have it. Motion carried and so moved.

6. Committee Reports

- a. None

7. Presentations

a. Presentation on new city website

John Morgan, City Manager Pro tem, showed a preview of the new website and notes that it is user friendly, easier to update and automatically will translate for different languages.

Mayor Gilland asks if there will be a place to find the city fee schedule. John Morgan, City Manager Pro tem notes that things will be populated but just wants council approval on the layout.

City Recorder / Accounting Technician Rodger Brown, notes that we can have a portal to process credit card payments for free because we are an existing customer.

It was confirmed that citizens would be able to email council members from the new web site.

John Morgan, City Manager Pro tem stated that the new web site can be implemented in a couple of weeks.

John Morgan, City Manager Pro tem also mentioned that they are working on a module that would send text messages (alerts) in case of emergency.

A consensus was obtained to move forward with implementing the new web site.

8. Public Hearing – opened at 7:15 by Mayor Gilland

a. Public Hearing on land use file: Site Development Review #SDR 2023-02.

Applicant requests approval to develop a two-story multi-family development with eight apartment units, parking lot, landscaping, and tenant storage. Location is the unaddressed property at the end of Alder Avenue near 1st Street. Three existing lots are proposed to be combined, totaling 20,459 SF.

John Morgan, City Manager Pro tem disclosed that the applicant asks to postpone until the December meeting to prepare additional information.

The hearing is to be continued at the December 7, 2023 council meeting.

9. Old Business

a. None

10. Staff Reports:

- a. Police Department – Lieutenant Tim West shared his report and mentions Officer Camacho for getting involved and coaching the soccer team.
- b. Public Works - Superintendent Kyle Jentsch shared his report and status on the various projects, equipment repairs and acquisitions being worked on.

Council President Gregory motion to approve the purchase the Cummings power generator. Seconded by Councilor Ladd. The ayes have it. Motion carried and so moved.

- c. Administration – City Manager Pro tem, John Morgan shared his report and status on various projects. He touched on looking into some finance options for the water upgrades needed. Councilor Harvey asked if loans where what he was referencing. Yes with some different options for government loans.

Budget Committee meeting: 3-4 members needed for the budget committee to hold the first meeting.

Mayor Gilland asked the newest staff member, Rodger Brown, City Recorder / Accounting Technician “how he was doing”. Rodger was gathering things for the audit and he has identified a few things that needed attention – uploading the budget into the accounting system & entering the records.

11. Business from the Mayor or Council

Mayor Gilland went over the plans for the Christmas parade, tree & goodie bags. Goodie bags to be filled at city hall on Dec. 5th at 5:30.

Councilor Gonzales mentioned that the city was gathering to send off the high school football team for state.

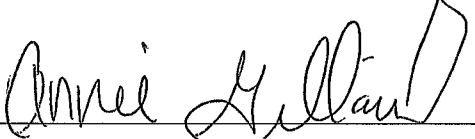
12. Adjourned @ 7:51

I, JOHN MORGAN, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON November 9, 2023 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED

Submitted by Laura Clifton

ATTESTED:

John Morgan, Pro Tem City Manager



Annie Gilland, Mayor

