

MINUTES OF THE REGULAR SESSION OF THE GERVAIS CITY COUNCIL, COUNTY OF MARION, STATE OF OREGON HELD AT GERVAIS CITY HALL WITH ZOOM ALTERNATIVE AT 7:00 PM ON AUGUST 3, 2023

1. Call to Order

Mayor Annie Gilland called the meeting to order at 7:00pm

2. Pledge of Allegiance

3. Roll Call

Mayor Annie Gilland	Present
Councilor Gonzalez	Present
Councilor Gregory	Present
Councilor Harvey	Present

4. Announcements/additions

Mayor Gilland removed the website review from 7. Presentations (**Website designer unavailable**)

5. Public Comments

Rocky Sherwood spoke to the Council. He is part of the Hubbard Planning Team. He thanked the City of Gervais for assisting with regional efforts. He is the Community Outreach person for Republic Services. He said Republic Services is dedicated to working with the City. He announced the company has purchased a truck just to use for community events such as the 4th of July parade.

Mayor Gilland asked that a discussion item be added to next month's agenda to discuss acquiring county permit for the Christmas drive through parade. Further discussion about Republic service float.

6. Consent Calendar:

Minutes of the May 4th, 2023 Regular Session
Minutes of the June 1st, 2023 Regular Session
Minutes of the July 6, 2023 Regular Session
Minutes of the July 18, 2023 Special Session
Bill List

Council Gregory made motion to accept the August 3rd, 2023, consent calendar as presented Councilman Harvey second the motion. Mayor Gilland took vote, unanimously. Motion carried so moved.

7. Presentation

None

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8. New Business

- a. Set date for Charter Review Workshop

The council agreed by consensus to set the workshop for 6:00 PM on August 17, 2023. Mayor Gilland gave City Manager Pro Tem directive to have copies of the old charter and current charter put into packets for council to review. City Manager Pro Tem Morgan stated, "he only knew of the current charter". Councilman Gregory replied "the city attorneys have the old copy".

- b. Discussion of Mayor's recommendations for Council appointments

Mayor Gilland presented her recommendations for Joel Ramon and Robb Ladd to be appointed to the vacant seats on the City Council. She described each of their qualifications and their volunteer work for the city. Council members concurred in her descriptions.

Mr. Ramon and Mr. Ladd were both asked if they would like to speak before the Council about their interest in these positions. Both declined.

- c. Appoint new Council members

Councilor Harvey made a motion to appoint Joel Ramon and Robb Ladd to the vacant City Council seats. Councilman Gregory second the motion. Mayor Gilland took vote, Councilman Harvey – AYE Councilman Gregory – Aye, Councilman Gonzalez – Aye. Motion is carried and so moved.

- d. Swearing in new Council members

Mayor Gilland administered the Oath of Office to Mr. Ramon and Mr. Ladd who were then seated at the dais.

- e. Elect council President

Councilman Harvey made motion to nominate Councilman Gregory for Gervais City Council President, Councilman Ladd second the motion. Mayor Annie Gilland took Roll call vote. Councilman Harvey- Aye, Councilman Gregory – AYE, Councilman Ramon – Aye, Councilman Gonzalez – Aye, and Councilman Ladd – Aye Motion is carried and so moved.

- f. Approve agreement with Laura Clifton for preparation of meeting minutes.

Councilman Harvey asked City Manager Pro Tem Morgan how much this would be costing the city? The City Manager Pro Tem John Morgan replied that it would only cost 200.00 dollars per set of minutes. Pro Tem City Manager Morgan further explained this would be much cheaper than the last agreement the city had made to have this work done.

Councilman Gregory made a motion to approve the agreement for Laura Clifton to prepare the minutes for as long as necessary. Councilman Harvey second the motion. Mayor Gilland took a vote. It was unanimous the motion carried and so moved.

9. Old Business

None

10. Staff Reports

City Manager Pro Tem Morgan noted for the Council he has been with the City for seven weeks and is getting to know the processes, staff, issues, and community. He appreciates this opportunity.

CM Morgan advised the Council to expect a presentation by the School District at the September meeting concerning drainage issues at the School Administration Building and the Elementary School. The District will be asking for financial or other assistance in resolving these problems. He told the Council there is \$35,000 in the budget for storm drainage work and all that money is already targeted for identified projects.

The Council discussed the issues with Public Works Superintendent Jentzsch. Mr. Jentzsch told the Council the issue at the school stems from the asphalt overlay the City installed a few years ago leaving a curb height of only about two inches when a normal curb height is six inches. The water gathers where cars park making it very difficult to move from the cars to the sidewalk. At the administration building the similar puddling is being made worse by the District project to pave the existing gravel parking lot.

Superintendent Jentzsch will have ideas available when the District makes its presentation.

Mr. Morgan announced the annual audit is scheduled for October 17th and 18th.

Mr. Morgan announced to the Council that registration for the annual League of Oregon Cities conference is open. The conference is October 12th through 14th in Eugene. He strongly encouraged the Councilors to attend. He noted there is \$2,625 in the City Council budget for training and conferences. This is enough money to send the entire Council to the Conference as long as they carpool daily to the event. Councilors generally discussed the conference with no specific discussion yet of who will attend or the arrangements. Mayor Gilland asked about scholarships and Mr. Morgan will follow up on that.

Mr. Morgan said there is no finance report for this meeting as the books for fiscal year 22-23 have not closed yet so the beginning fund balance is not known. This will be resolved for the September meeting.

Mr. Morgan announced there is over \$250,000 available for home improvement loans for low and moderate income homeowners. This program is administered by the Mid-Willamette Valley Council of Governments. Announcements will be made via the City's Facebook page as well as on the website.

These loans only require the homeowner to meet the income limits to qualify. The loans do not have to be repaid until the property sells.

Mr. Morgan closed by discussing Officer Carlos Comacho's service in dealing with a fatal train/car wreck the prior night. He was the second responder to the scene and was instrumental in giving notice to the next-of-kin. Mr. Morgan expressed pride and gratitude on behalf of the City staff.

Next Chief Chase and Superintendent Jentzsch summarized their reports which are in the Council packet.

Mayor Gilland commented on Chief Chase comment during his report that Lt. West had handled a difficult complaint involving an officer. Mayor Gilland stated how happy she was with Lt. West ability to resolve the complaint. Mayor Gilland heard he was very professional in doing so.

11. Business from the Mayor or Council

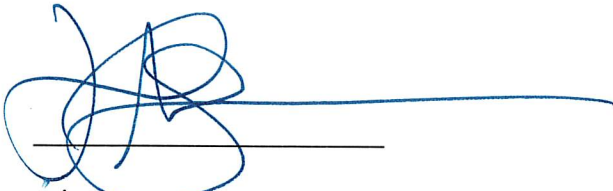
None

12: Adjourn

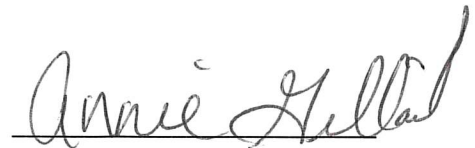
Mayor Gilland adjourned the meeting at 7:57pm

I, ANNIE GILLAND DO HEREBY CERTIFY THAT THE FOREOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON AUGUST 3,2023 ARE, TO THE BEST OF MY ABILITY, CORRECT AND RECORDED.

ATTESTED:



John Morgan, Pro Tem City Manager



Annie Gilland, Mayor

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