

CITY OF GERVAIS

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GERVAIS CITY COUNCIL AGENDA

The Gervais City Council will hold a Regular Council Meeting starting at 7:00 PM on Thursday, April 7, 2022. This meeting will be held in person, with an option to participate by Zoom due to COVID-19 Restrictions. If anyone wants to participate with Zoom, the instructions for accessing the meeting are below.

Meeting Sign-in Instructions:

Topic: April 7, 2022 City of Gervais Council Meeting

Time: April 7, 2022 07:00 PM Pacific Time (US and Canada)

TO JOIN THE MEETING VIA WEBSITE/TABLET/MOBILE:

<https://us06web.zoom.us/j/84595064972?pwd=RGRqY2RDMEdNTFBRVFI5WVBnTEMrQT09>

Meeting ID: 845 9506 4972

Passcode: 778318

TO JOIN THE MEETING VIA TELEPHONE ONLY:

1-253-215-8782 US (Tacoma)

Meeting ID: 845 9506 4972

Passcode: 778318

NOTE: A link will also be on the City of Gervais home page at www.gervaisoregon.org.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Announcements/Additions
 - a. Wastewater Operator of the Year Award Presentation – Kyle Jentzsch (Presented by Heath Cokeley, OAWU)
5. Public Comment:
 - a. Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.

Gervais is a charming, dynamic rural community with a rich cultural heritage, valuing the past and anticipating the future...a wonderful and tranquil place to work, play and live.

The City of Gervais is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to: USDA, Director, Off (1) Civil Rights, Washington, DC 20250-9410

6. Consent Calendar:
 - a. Approval of the minutes of the March 3, 2022 Regular Session
 - b. Approval of bill list for February 25 – March 31, 2022
Requested Action: Motion to approve the April 7, 2022 consent calendar as presented.
7. Committee Reports
 - a. Ad Hoc – Skate Park / 4th of July
8. Action Items
 - a. Amendment to the IGA with Marion County for Community Prosperity Initiative
 - b. Ordinance 22-001, An Ordinance Amending Title 6, Chapter 6.04 of the Gervais Municipal Code, Regarding Animals at Large
 - c. Ordinance 22-002, An Ordinance Amending Title 8, Section 8.04.140 of the Gervais Municipal Code, Regarding Discarded Motor Vehicles
9. Old Business
 - a. See activity tracker
 - b. Discussion on where to direct circus ticket sales proceeds
10. New Business
 - a. Arbor Day Proclamation
 - b. Budget Committee Member Applications
11. Staff Reports:
 - a. City Manager
 - b. Police Department
 - c. Public Works
12. Business from the Mayor or Council
13. Adjourn

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**MINUTES OF THE REGULAR SESSION OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL WITH ZOOM ALTERNATIVE AT 7:00 PM ON MARCH 3, 2022**

1. Call to Order

Mayor Annie Gilland called the meeting to order at 7:00 pm.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Councilor Gonzalez.

3. Roll Call

Mayor Annie Gilland	Present
Councilor Pamela Foreman	Present
Councilor Baltazar Gonzalez	Present
Council President Micky Wagner	Excused
Councilor Diana Bartch	Present
Councilor John Harvey	Present

Staff Present: City Manager Susie Marston, City Recorder Denise Dahlberg, Police Chief Mark Chase, Public Works Superintendent John Robinson

Others Present: None

4. Announcements/Additions

Mayor Gilland swore in Officer Tim West as Lieutenant. Lieutenant West read the Gervais Criminal Justice Code of Ethics. Chief Chase expressed his appreciation for Lieutenant West. Lieutenant West's wife, Laura, pinned his badge on him.

5. Public Comment

Rocky Sherwood, 2622 Nina Pl., Hubbard, OR, 97032. Sherwood announced bringing the Easter Egg hunt back to Barnsy Park, and Hubbard Chevrolet is putting it on. Mayor Gilland asked Sherwood to post the event on her page. Sherwood mentioned a good turn out with the walk/jog event and that his next goal was to create a community youth group to give kids something to do that won't cost money.

Councilor Foreman acknowledged that Sherwood's idea was timely because a resident had asked about youth activities in Gervais. Sherwood encouraged the council to inquire about North Marion Youth Athletics.

Laura Clifton, 1065 6th St, Gervais. Laura reported that she looked into the resolutions that were in conjunction with the water bill raise of 6.6%. She mentioned hearing in the previous

council meeting that the increase would run through the year 2023 or 2025 and wanted to point out the resolution said the increase would go through the year 2035. She stated the resolution said 2.75% and it referenced an obsolete Portland Consumer Index, which is now the Business Bureau of Labor Industry. She stated the Portland Consumer Index was obsolete in 2018, and the resolution took effect in 2020 and it was signed in 2019. Clifton pointed out that the utility prices and other documents on the website were not current and misleading. Mayor Gilland stated she would talk more about that with Laura. Councilor Bartch noted that the website was in process of an upgrade; but that she believed this was an easy fix. City Manager Marston thanked Clifton for bringing it to her attention and told her that staff would get the website updated.

6. Consent Calendar

- a. Approval of the minutes of the January 20, 2022 Work Session
- b. Approval of the minutes of the February 3, 2022 Regular Session
- c. Approval of bill list for January 27 – February 24, 2022.

Councilor Bartch made a motion to approve the March 3, 2022 Consent Calendar as presented, seconded by Councilor Foreman. Motion is unanimously carried and so moved.

7. Committee Reports

a. Ad Hoc – Skate Park

Laura Clifton provided written minutes. For the Skate Park they are planning on having basketball tournament fundraiser in August. For the 4th of July event they will be having games for kids, parade, salsa contest, and quilting items on display. Erica Ramon, Vice-Chair of committee reached out to a local a gentleman that sings and plays music at parties and he will volunteer his time. Ramon mentioned dancers named Aguilas de Oro that will be volunteering to perform as well. Christopher Bartch was concerned about the late August heat during the basketball tournament and suggested reaching out to businesses about donating large swamp fans with misty cool air blowing on the court. Clifton will be going back to the committee with alternate venues and to discuss moving the date. Clifton said she was moving the date to early August because there was a change in the hoopla event date and moving the venue due to unexpected costs. She stated they will vote on it next Tuesday and bring it back to the council.

8. Presentations

a. Chief Joe Budge, Woodburn Fire District – Update on Gervais Fire Station

Chief Joe Budge, Woodburn Fire District brought up previous discussions about the joint funding of the fire station here in Gervais. He was informed after the February meeting that all of the AARPA money was gone. It was all distributed to first round applicants, which were by invitation only. They are looking for other funding sources and they do have some money that City of Gervais and residents were a part of. Budge affirmed the Fire District was committed to having a fire station in Gervais. He had been meeting with City staff and looking at some options. He would keep the council updated moving forward. Mayor Gilland thanked him for coming, was sorry to hear about the loss of the grant money and was hopeful for future grant opportunities.

Councilor Foreman noted she thought the memorial for the fallen fire fighter was excellent and stated the community turned out strong for that event. She felt the community did a good job at recognizing the significant loss.

9. Action Item

a. Ratify Donation to St. Paul Fire District

Councilor Bartch moved to ratify \$100 donation by check on February 9, 2022, seconded by Councilor Harvey. Motion is unanimously carried and so moved.

10. Old Business

a. Council Rules Draft Update

Mayor Gilland gave Councilor Harvey the floor.

Councilor Harvey stated that since things didn't go as planned, he wanted to table the discussion to a work session. Harvey said there were things added into the document that he believed needed to be talked about. Councilor Harvey stated that if it would've been done the way they asked it to be done, they wouldn't be going through it right now. Councilor Harvey stated that he wanted to see the draft first and finalize it before it went to Monahan to save the back and forth.

The council discussed dates and agreed to have a Work Session on March 31, 2022.

City Manager Marston strongly recommended that Bill Monahan be present at that meeting to help facilitate the Work Session. Marston specified that Monahan did make the additions to be consistent with best practices. Those were his recommendations and she recommended him being present at the Work Session.

Mayor Gilland asked who SM was in the comments. Marston acknowledged that those were her initials and she was trying to put notes in the document that were provided by Bill Monahan. Gilland said she was just asking for reference.

Mayor Gilland agreed with Harvey on tabling the discussion because she wasn't satisfied either. Gilland stated the protocol wasn't followed and she wanted to talk about some changes. Mayor Gilland pointed out that if the directive had been followed by John to bring the draft back to council and had the council had been able to finish the social media discussion; they would've done alright on their own. She didn't see the need to pay someone to help them. Gilland voiced that they would send it to Bill Monahan for the language once they were ready to. She asserted that they were paying him to give them the proper language to the rules they want, not adopting rules from the LOC 2017 model (that she wasn't impressed with). Gilland noted that she saw some of his recommendations coming from there and she didn't see it

necessary to pay for that. Mayor Gilland claimed there were add-ins and changes the council didn't even talk about and she didn't understand how they got there.

Councilor Bartch understood they wanted to see the rules again before they sent them off to the attorney. Bartch explained that if there was stuff they had not yet discussed or additional changes that would be fine, however Bill Monahan had sent back some material to review. Bartch wondered how many times they were going to talk about it and come up with lines. Councilor Bartch asserted that eventually the rules needed to be sent to Monahan for the wording and explained that initially that is what he had sent back to them. Councilor Bartch acknowledged she saw where Monahan added in language and established that it was because they didn't know they needed it.

Councilor Foreman agreed with Councilor Bartch and communicated her concern of bringing the document back to a work session, sending it back, bringing it back, and sending it back. Foreman stated that Bill Monahan's efforts to make the document comprehensive may have included things they may or may not have asked for but she thought he was objective and clarified that they pay him to be objective and comprehensive. She doesn't mind having a work session or talking about it again, but she will mind if it's the fourth or fifth time they are doing it. Foreman concluded it would be nice to get it done, finalized, and have it in the proper language rather than continue to belabor it. She did not have a problem bringing it back to a Work Session.

Councilor Bartch moved to schedule a Work Session on March 31, 2022 at 6:30 pm to discuss the City Council rules, seconded by Councilor Harvey. Motion is unanimously carried and so moved.

b. See activity tracker

Mayor Gilland asked City Manager Marston about City Ordinances that were supposed to come back to council in March. Gilland asked Marston to look into it because there were requested changes in October and she wanted to give the people an answer. City Manager Marston replied the City Attorney's office was currently delayed due to not having a lead attorney and short staffing and she would look it into it further.

Councilor Foreman appreciated having the activity tracker and noted having everything in one place was a nice addition it was to the work they had been doing. She appreciated the red writing showing actual updates.

Councilor Harvey asked City Manager Marston about her meeting with Dandy and a grant writer and asked if they had a grant writer. Marston replied yes and her name was Hilda Roselli and she had provided a proposal. Hilda talked about what she envisioned as growth opportunities for Gervais. Roselli has a copy of the City's goals, budget and the school district strategic plan and budget. She is planning to be at the joint meeting on March 7th between the School District and City Council. She will be bringing Mayor John McArdle from the City of

Independence to talk about the value of community partnerships. Marston stated they thought it would be a good starting point for the joint meeting.

Mayor Gilland stated that was an important meeting and would have appreciated more dates to choose from. Gilland argued that there weren't any dates given at all and expressed her displeasure when the only dates given were March 7th and April 7th. She advised incorporating the council with future dates offered.

Councilor Foreman and Councilor Bartch noted that there were dates that were talked about at a meeting.

Councilor Foreman said she would be there. Gilland asked for the information to be brought back to her.

Councilor Harvey said there weren't enough dates given.

Councilor Harvey asked if the grant writer fee was going to be the same. Marston replied that Roselli hadn't mentioned her hourly rate, but the council had authorized a \$5,000 match for her services and the school district would carry the contract. Mayor Gilland asked if the other grant writer was named when the council authorized the \$5,000 and if so asked if the council would need to ratify that. Marston said she would go back and look and if so, the council would need to ratify it if the other grant writer was named.

11. New Business

a. Set date for budget committee meeting

The council discussed dates. Mayor Gilland announced there was an opening for a budget committee member.

Councilor Bartch moved to schedule the Gervais budget committee meeting on May 19, 2022 at 6:30 pm, seconded by Councilor Foreman. Motion was unanimously carried and so moved.

b. Veterans Wall

Mayor Gilland acknowledged Councilor Gonzalez's dream of a Veteran's Wall. Councilor Gonzalez brought his ideas to her and she found brick fundraising places online. Laura Clifton and Mayor Gilland had a phone meeting with Gary Alfred from Bricks-R-Us. She met with others but found that Bricks R Us had been in business for 30 years and was very reputable. Gilland presented a slide show titled the Getting Started Guide. She asked people in the meeting and council if they would like to have a Veteran's Wall. Bartch and Foreman agreed that it was a good idea.

Where to build it - Councilor Gonzalez spoke about several ideas on where to build the Veterans Wall. He had considered Black Walnut and he spoke with Superintendent John Robinson and recognized there had been problems with vandalism. He mentioned the center attraction downtown but was concerned about disrupting the kid's artwork. Gonzalez

proposed building the wall at 4th and Fir across the street from City Hall. There was discussion about utilities, irrigation, and the size of the wall. Mayor Gilland pointed out that it was a safe spot because of the cameras on that location. Mayor Gilland stated she wanted to open the Veterans Wall to veterans all over because Gervais wasn't that big and it would draw attention to Gervais.

What Design - Councilor Gonzalez created a design on paper and explained the wall would be a pyramid. On top he wants to put 5 designs for every service referencing Marines, Navy, Air Force, Army, and Coastguard. His design included poles with the US, Veterans, Vietnamese, Oregon and MIA flags. He talked about creating castle pillars along the fence line as the wall grew. Robinson asked if he wanted it lit at night. Gonzalez said he wanted a light that shined bright and an inscribed commemorative plaque.

Gilland asked if John could get the pillars in place along the fence line so that when the bricks are selling they could be filling the wall in for future growth. Robinson suggested to look at a type of design like ODOT does with their sound walls, where the pillars are set 10 feet apart and the cement panel slides into the pillars. Robinson explained with cinder blocks there may be enough rebar to support one wall, but adding on would require tying the rebar into the next section. There was more discussion on how to build the wall. Rebar with cinder blocks or cement slabs sliding into the pillars columns.

Councilor Foreman acknowledged she thought the Veterans Wall was a great idea. She wasn't clear of why only the specific Vietnamese flag would be displayed when there were several generations of military that served in other wars such as the Korean War and World War II. Mayor Gilland responded that the founder of the wall fought in Vietnam. Councilor Gonzalez replied that he had seen that flag on other walls.

Councilor Foreman stated she lived in Idaho and they had done a similar project and it took one day for it to be vandalized. They ripped off all five military service plaques. Foreman stressed the importance of constructing the wall and making sure it was cemented well, to make it as anti-theft as possible so it isn't ruined the day it is put up.

Gilland mentioned getting estimates from three different masonry contractors to determine the cost of the project.

Ways to cut cost - Mayor Gilland spoke about Brick-r-Us providing free tools to cut the cost; such as a website for campaigning with a store front with option to pay.

Donated materials & labor – Gilland suggested people could donate labor and materials. She stated her husband would donate rebar and that her boss would allow her to collect left over materials. She also mentioned there were lots of contractors in town. She talked about an outreach and having some of the work done by the community.

Start brick sales campaign - Mayor Gilland explained that people could share the website link with templates and order forms to social media pages such as Gervais page, Hubbard page, and personal pages. She spoke about spreading the news by word of mouth and a potential table top at the 4th of July event where they could sell the bricks. They would need to determine the cost of the brick which goes from \$50 to \$250 a brick. Gilland stated that in the Gervais community it would be closer to \$50 and the only way that could happen is to get some of the work donated.

Gilland asked if it could be done through a committee or be done as a council. She asked if there were volunteers that would be willing to help get this going and said Laura Clifton would be willing.

Councilor Foreman commented that she thought the committee is ideal and she volunteered to be a part of that committee.

Gilland stated she would be looking and advertising for people that want to volunteer and she would appoint an Ad hoc and couple it with that. Gilland stated there was a great team of people in Gervais for the 4th of July, Basketball & Skate Park and they are willing to do more because these tasks were not continual. Gilland stated it was nice having just one meeting a month. Mayor Gilland told Councilor Foreman that it would be nice to have someone from the council there because she couldn't always be there.

Gilland asked about money for the fence line on the Veterans Wall. She commented that they couldn't use some of the money on a park and wondered if they could use some of the money if it was for an improvement to the City. Bartch asked if she was asking about the AARPA money. Gilland asked Marston if the AARPA funds could be used for it. Marston stated there were certain categories and she wasn't sure if it would fit one of the categories. Gilland said they needed a fence for the railroad that's dangerous. Gilland asked Marston to find out if they could use some of that money for that and that way then they could get the whole street made for the wall. Gilland stated the Brick campaign goes on forever. She explained each year there would be a campaign to sell bricks and that could put money back into that fund.

Gonzalez communicated needing money for the start of the wall. Harvey said what they needed to know is what categories they could use the money for. Gilland said so they can start planning the future of Gervais. Harvey asked what the AARPA funds categories were. Marston stated the categories were public health and safety, premium pay for employers, water and sewer infrastructure projects, and revenue replacement.

Mayor Gilland explained there had been talk about partnering with the school district and businesses coming down here to 4th street. Gilland stated she had lived here a long time and the reason the businesses do not work in Gervais was because the buildings were ugly Gervais did not have the foot traffic to sustain them. But a Veterans Wall would help bring people into the City.

Rocky Sherwood presented a picture of his suggested design for the Veterans Wall that he felt would bring the foot traffic that Gervais wanted. Mayor Gilland invited Rocky to attend the Veterans Wall meeting. Gilland announced she was looking for people and wanted to get an Ad Hoc committee started.

Councilor Gonzales volunteered to help Superintendent Robinson when he began removing the bushes. Robinson responded that if they wanted to put a wall on 4th Street it would be a major renovation. There was a discussion about the structural design. Gonzalez said it would be 18 ft. long with 18 bricks at 6'4 in. Gilland said the committee would be getting the details and the estimates for the mason and structural design would require John Robinsons help. Gilland told Gonzalez to work with John.

Gonzalez said he wanted to have had it done by 4th of July but it was looking more like November 11th. Bartch thought they were going to use 4th of July to sell bricks.

Gilland said if they could get the committee together by next month, by May she should be feeling well enough to knock some meetings out of the park and within two weeks they could have the campaign website up, links being shared, and bricks being sold. In the meantime they needed to figure out what to charge and that would be where John Robinson came in.

12. Staff Reports

a. City Manager

City Manager Marston provided written report in the packet and asked council if they had any questions about that. Marston reported on the joint meeting with School District earlier in the session. Marston noted she was contacted by a student at Gervais High school and he asked if his art class could display a couple of art pieces a month in our lobby. She told him it would be fine and thought it would be a positive display of support and partnership for our students here in town. She commented that a few of the council members had contacted her about having trouble accessing emails remotely. She asked the Mayor if she had a chance to contact Woodburn IT. Mayor Gilland responded that she hadn't because she had been slammed at work and had many appointments. Marston reported that Councilors Bartch and Foreman were having similar issues. She had been working with Woodburn IT on it and did not have an answer yet. Marston addressed the public comment from Laura Clifton about the Resolutions in regards to the Utility Rate increases. Marston explained in 2019, the council passed 3 resolutions to institute utility rates. The Resolution for the water increases called for a 2.75% increase each year for 5 years when we would look at it again. The storm and sewer increases called for an increase of the CPI in accordance to the previous year. For this year, we used the December 2021 CPI which is 6.5%. She just wanted to state that for the record. Mayor Gilland asked Clifton where in the Resolution did where it said 2035 because she wanted to be clear. Laura Clifton read from the Resolution that stated the Water rates would continue to increase by 2.75 % annually through 2035. Mayor Gilland asked Susie if that was what the Resolution said and where did the 5 year statement come in. Marston re-read that part of the Resolution and she apologized stating yes, it did say 2035. She stated they had increased water rates a couple of times since she had been with the City and she must've been thinking of a different

Resolution. But it did say 2035. Mayor Gilland stated that this was something the council needed to be looked at. That concluded Marston's report.

b. Police Department – Chief Mark Chase

Chief Mark Chase provided the council with his written report and stated that John Robinson had some stuff to show the council so he passed the time to him.

c. Public Works – Superintendent John Robinson

Superintendent John Robinson the contract was signed to restore the tree farm. He presented two videos taken with Kyle's drone to show the council the restoration progress of the tree farm. Councilor Foreman asked about the damage on the east gate. Robinson reported that it was the farmer's fence and when they were harvesting hay last year a giant bale fell on the fence. Robinson narrated the video and referenced the different lagoons. Robinson stated the footage was from a week ago and they had already cut down zones 1, 2, 3, 4, 5 and they are starting zone 8 which was east of the tree farm. He reported with the weather being dry they could tentatively be done cutting trees down by the end of the week. Robinson reported at lagoons one and two was where the influent came in to the City's sewer system. Pond #1 was the primary treatment, 2 was the secondary treatment and to the north was lagoon 3 was a finishing pond that has treatment, as well. Tree farm has 10 zones. John spoke about the tree farm having 10 zones and the different sections that were harvested. Foreman asked how long they anticipated the harvest. Robinson reported that everything should be back up and operational by July 1st. Councilor Bartch asked if we could put the videos on the City's Facebook page and or the City website for the public to see the damage and what's been accomplished. There was a discussion about how the trees would be planted and how long it would take for them to grow. Mayor Gilland thanked Robinson for putting in the stop sign on Cedar.

13. Business from the Mayor or Council

None

14. Adjourn

Mayor Gilland adjourned the meeting at 8:22 PM

I, DENISE DAHLBERG, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON MARCH 3, 2022 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:

Denise Dahlberg, City Recorder

Annie Gilland, Mayor

City of Gervais
Bill List
February 25, 2022 - March 31, 2022

Feb.

911 Supply	3/31/2022	ZRise - Trousers	General Fund	Police	89.99
				TOTAL:	89.99
AKS Engineering & Forestry, LLC	3/8/2022	WWTP Tree Farm-Project 872	Sewer Fund	Sewer	256.25
				TOTAL:	256.25
Abiqua Rentals	3/8/2022	WW Gate Repair	Sewer Fund	Sewer	75.00
				TOTAL:	75.00
Advance Land Management LLC	3/8/2022	WWTP - Site Clean Up	Sewer Fund	Sewer	15,300.00
	3/31/2022	WWTP- Site Clean Up	Sewer Fund	Sewer	25,500.00
				TOTAL:	40,800.00
Allen Tel Products, Inc	3/8/2022	LH Speakerphone- CH	General Fund	Admin	233.51
				TOTAL:	233.51
Amazon Capital Services	3/8/2022	Paper Towels, Bathroom Tis	General Fund	Admin	104.73
	3/2/2022	sharpies, pens, rubber bands	General Fund	Police	55.43
	3/2/2022	copy paper	General Fund	Police	50.76
	3/2/2022	Ink Cartridges	General Fund	Streets	45.41
	3/2/2022	Ink Cartridges	Water Fund	Water	45.41
	3/2/2022	Ink Cartridges	Sewer Fund	Sewer	45.42
				TOTAL:	347.16
Amerititle	3/31/2022	Morlaes Torres Reconvegana	General Fund	Admin	190.00
				TOTAL:	190.00
Backflow Management	3/8/2022	February 2022 Backflow Svc	Water Fund	Backflow	610.50
				TOTAL:	610.50
Beery, Elsner & Hammond LLP	3/15/2022	February 2022 Legal Svcs	General Fund	Admin	8,488.17
	3/15/2022	February 2022 Legal Svcs	General Fund	Court	800.00
				TOTAL:	9,288.17
BlackPoint IT Services	3/31/2022	2022-2023 Antivirus Renewal	General Fund	Police	303.75
	3/31/2022	2022-2023 Antivirus Renewal	General Fund	Streets	202.50
	3/31/2022	2022-2023 Antivirus Renewal	General Fund	Court	33.75
	3/31/2022	2022-2023 Antivirus Renewal	Water Fund	Water	67.50
	3/31/2022	2022-2023 Antivirus Renewal	Sewer Fund	Sewer	67.50
				TOTAL:	675.00
Bretthauer Oil Co.	3/8/2022	February 2022 Fuel Charges	General Fund	Police	733.13
	3/8/2022	February 2022 Fuel Charges	General Fund	Streets	100.51
	3/8/2022	February 2022 Fuel Charges	Water Fund	Water	100.51
	3/8/2022	February 2022 Fuel Charges	Sewer Fund	Sewer	100.52
				TOTAL:	1,034.67
Brooks Hardware	3/31/2022	Roof Repair	General Fund	Streets	21.43
	3/31/2022	Roof Repair	Water Fund	Water	21.43
	3/31/2022	Roof Repair	Sewer Fund	Sewer	21.44
				TOTAL:	64.30
CIS Trust	3/2/2022	EMPLOYEE MEDICAL INSURANCE	General Fund	Admin	165.84
	3/2/2022	EMPLOYEE MEDICAL INSURANCE	General Fund	Admin	194.75
	3/2/2022	EMPLOYEE/FAMILY MED INS	General Fund	Admin	98.22
	3/2/2022	KAI/WILL/CH	General Fund	Admin	34.45
	3/2/2022	LIFE INSURANCE	General Fund	Admin	1.67
	3/2/2022	EMPLOYEE MEDICAL INSURANCE	General Fund	Police	165.84
	3/2/2022	MEDICAL/DENTAL B/C COPAY B	General Fund	Police	4,000.66
	3/2/2022	EMPLOYEE MEDICAL INSURANCE	General Fund	Police	191.08
	3/2/2022	EMPLOYEE/FAMILY MED INS	General Fund	Police	2,044.84

City of Gervais
Bill List
February 25, 2022 - March 31, 2022

	3/2/2022	EMPLOYEE MED INSURANCE	General Fund	Police	1,584.78
	3/2/2022	KAI/WILL/CH	General Fund	Police	34.45
	3/2/2022	LIFE INSURANCE	General Fund	Police	28.84
	3/2/2022	EMPLOYEE MEDICAL INSURANCE	General Fund	Court	36.85
	3/2/2022	EMPLOYEE MEDICAL INSURANCE	General Fund	Court	38.21
	3/2/2022	EMPLOYEE/FAMILY MED INS	General Fund	Court	392.89
	3/2/2022	KAI/WILL/CH	General Fund	Court	7.65
	3/2/2022	LIFE INSURANCE	General Fund	Court	0.61
	3/2/2022	EMPLOYEE MEDICAL INSURANCE	State Tax Street F	Street Improvement	73.71
	3/2/2022	EMPLOYEE/SP MEDICAL INS	State Tax Street F	Street Improvement	372.81
	3/2/2022	EMPLOYEE MEDICAL INSURANCE	State Tax Street F	Street Improvement	422.01
	3/2/2022	EMPLOYEE/FAMILY MED INS	State Tax Street F	Street Improvement	920.18
	3/2/2022	KAI/WILL/CH	State Tax Street F	Street Improvement	15.31
	3/2/2022	LIFE INSURANCE	State Tax Street F	Street Improvement	5.93
	3/2/2022	EMPLOYEE MEDICAL INSURANCE	Water Fund	Water	128.99
	3/2/2022	EMPLOYEE/SP MEDICAL INS	Water Fund	Water	484.65
	3/2/2022	EMPLOYEE MEDICAL INSURANCE	Water Fund	Water	287.43
	3/2/2022	EMPLOYEE/FAMILY MED INS	Water Fund	Water	460.09
	3/2/2022	EMPLOYEE/FAMILY MED INS	Water Fund	Water	687.56
	3/2/2022	KAI/WILL/CH	Water Fund	Water	26.79
	3/2/2022	LIFE INSURANCE	Water Fund	Water	7.32
	3/2/2022	EMPLOYEE MEDICAL INSURANCE	Sewer Fund	Sewer	128.99
	3/2/2022	EMPLOYEE/SP MEDICAL INS	Sewer Fund	Sewer	484.65
	3/2/2022	EMPLOYEE MEDICAL INSURANCE	Sewer Fund	Sewer	287.43
	3/2/2022	EMPLOYEE/FAMILY MED INS	Sewer Fund	Sewer	460.09
	3/2/2022	EMPLOYEE/FAMILY MED INS	Sewer Fund	Sewer	687.56
	3/2/2022	KAI/WILL/CH	Sewer Fund	Sewer	26.79
	3/2/2022	LIFE INSURANCE	Sewer Fund	Sewer	7.32
	3/2/2022	EMPLOYEE MEDICAL INSURANCE	Storm Drainage	Storm Drainage	36.86
	3/2/2022	EMPLOYEE/SP MEDICAL INS	Storm Drainage	Storm Drainage	149.12
	3/2/2022	EMPLOYEE MEDICAL INSURANCE	Storm Drainage	Storm Drainage	115.01
	3/2/2022	EMPLOYEE/FAMILY MED INS	Storm Drainage	Storm Drainage	204.48
	3/2/2022	EMPLOYEE/FAMILY MED INS	Storm Drainage	Storm Drainage	98.24
	3/2/2022	KAI/WILL/CH	Storm Drainage	Storm Drainage	7.65
	3/2/2022	LIFE INSURANCE	Storm Drainage	Storm Drainage	2.27
				TOTAL:	15,610.87
City Sweepers, LLC	3/8/2022	Street Sweeping/Residential	State Tax Street F	Street Improvement	675.00
				TOTAL:	675.00
City of Salem	3/8/2022	Qtrly Inv.Police& Fire Rec	General Fund	Police	10,597.50
				TOTAL:	10,597.50
Columbia Bank Cardmember Services	3/8/2022	2022 OAMR Conference-Ddahl	General Fund	Admin	225.00
	3/8/2022	Leadership Anxiety Training	General Fund	Admin	48.75
	3/8/2022	Zoom online svcs	General Fund	Admin	12.74
	3/8/2022	Skamla Lodge-OCCMA Reimburse	General Fund	Admin	202.55
	3/8/2022	OACA Membership Fee- AFern	General Fund	Admin	75.00
	3/8/2022	Reversed Credit Card Chrg	General Fund	Admin	-88.51
	3/8/2022	OACA- Confer.Afernandez	General Fund	Admin	200.00
	3/8/2022	Keyboard/mouse for conf.	General Fund	Admin	56.99
	3/8/2022	Leadership Anxiety Trainin	General Fund	Police	114.93
	3/8/2022	belt kprs,radio hldr,handc	General Fund	Police	141.12
	3/8/2022	belt kprs,radio hldr,handc	General Fund	Police	100.95
	3/8/2022	belt kprs,radio hldr,handc	General Fund	Police	823.65
	3/8/2022	Legal Update Training	General Fund	Police	32.41
	3/8/2022	Legal Update Training	General Fund	Police	17.95
	3/8/2022	Uniforms - PD	General Fund	Police	411.96
	3/8/2022	CPR/AED First Aid Courses	General Fund	Police	36.34
	3/8/2022	Leadership training - PD	General Fund	Police	31.36
	3/8/2022	Glock Training Class-Marsh	General Fund	Police	250.00
	3/8/2022	CPST Recert Fee 2022	General Fund	Police	55.00
	3/8/2022	Water Meter Chem Pump	Water Fund	Water	244.04
	3/8/2022	Kyle&Joe Lodging OAWU Conf	Water Fund	Water	355.28
	3/8/2022	Water Meter Chem Pump	Sewer Fund	Sewer	244.04
	3/8/2022	Kyle&Joe Lodging OAWU Conf	Sewer Fund	Sewer	355.28
	3/8/2022	Fence Repair - Gal Posts	Sewer Fund	Sewer	407.26
				TOTAL:	4,354.09
DataVision Cooperative	3/8/2022	Feb 2022 Telephone Charges	General Fund	Admin	499.88

City of Gervais
Bill List
February 25, 2022 - March 31, 2022

	3/8/2022	Feb 2022 Telephone Charges	General Fund	Police	280.58
	3/8/2022	Feb 2022 Telephone Charges	General Fund	Streets	56.57
	3/8/2022	Feb 2022 Telephone Charges	Water Fund	Water	56.57
	3/8/2022	Feb 2022 Telephone Charges	Sewer Fund	Sewer	56.57
				TOTAL:	950.17
Davison Auto Parts	3/8/2022	DELO 400 15W40-W-WW	General Fund	Streets	33.51
	3/8/2022	DELO 400 15W40-W-WW	Water Fund	Water	33.51
	3/8/2022	DELO 400 15W40-W-WW	Sewer Fund	Sewer	33.51
				TOTAL:	100.53
First Net, AT&T Mobility	3/31/2022	Feb 12 - Mar 11 Phone Charges	General Fund	Police	46.21
	3/31/2022	Feb 12 - Mar 11 Phone Charges	General Fund	Streets	49.00
	3/31/2022	Feb 12 - Mar 11 Phone Charges	Water Fund	Water	49.00
	3/31/2022	Feb 12 - Mar 11 Phone Charges	Sewer Fund	Sewer	49.00
				TOTAL:	193.21
Fraternal Order of Police	3/31/2022	6 Months Dues and Lgl Defense	General Fund	Police	414.00
				TOTAL:	414.00
G.W. Hardware	3/31/2022	Gasser 6pk, socket,trspss	General Fund	Parks Department	89.88
	3/31/2022	Gasser 6pk, socket,trspss	Sewer Fund	Sewer	28.41
				TOTAL:	118.29
Garten Services, Inc.	3/8/2022	65 Gal Shred - PD	General Fund	Police	60.00
				TOTAL:	60.00
HRA VEBA Plan	3/2/2022	HRA VEBA Contribution	General Fund	Admin	18.51
	3/2/2022	HRA VEBA Contribution	General Fund	Police	51.59
	3/2/2022	HRA VEBA Contribution	General Fund	Court	10.49
	3/2/2022	HRA VEBA Contribution	State Tax Street F	Street Improvement	47.23
	3/2/2022	HRA VEBA Contribution	Water Fund	Water	50.74
	3/2/2022	HRA VEBA Contribution	Sewer Fund	Sewer	50.74
	3/2/2022	HRA VEBA Contribution	Storm Drainage	Storm Drainage	15.70
				TOTAL:	245.00
Hubbard Cleaners	3/2/2022	01/01/22 - 01/31/22	General Fund	Police	89.00
	3/2/2022	02/01/22 - 02/28/22	General Fund	Police	148.00
				TOTAL:	237.00
Internal Revenue Service	3/1/2022	FICA	General Fund	Admin	211.26
	3/1/2022	MEDICARE	General Fund	Admin	49.42
	3/1/2022	FICA	General Fund	Police	2,522.34
	3/1/2022	MEDICARE	General Fund	Police	589.90
	3/1/2022	FICA	General Fund	Court	108.85
	3/1/2022	MEDICARE	General Fund	Court	25.46
	3/1/2022	FICA	State Tax Street F	Street Improvement	427.49
	3/1/2022	MEDICARE	State Tax Street F	Street Improvement	99.98
	3/1/2022	FICA	Water Fund	Water	453.88
	3/1/2022	MEDICARE	Water Fund	Water	106.15
	3/1/2022	FICA	Sewer Fund	Sewer	453.88
	3/1/2022	MEDICARE	Sewer Fund	Sewer	106.15
	3/1/2022	FICA	Storm Drainage	Storm Drainage	144.82
	3/1/2022	MEDICARE	Storm Drainage	Storm Drainage	33.85
				TOTAL:	5,333.43
Joe Bechtold	3/15/2022	JBechtold-Reimburse OAWU	Water Fund	Water	29.79
	3/15/2022	JBechtold-Reimburse OAWU	Sewer Fund	Sewer	29.78
				TOTAL:	59.57
John Deere Financial	3/14/2022	Oil, fuel filters, blade	General Fund	Streets	106.49
	3/14/2022	3 Isolators	General Fund	Streets	54.39
	3/14/2022	Oil, fuel filters, blade	Water Fund	Water	106.49
	3/14/2022	3 Isolators	Water Fund	Water	54.39
	3/14/2022	Oil, fuel filters, blade	Sewer Fund	Sewer	106.48

City of Gervais
Bill List
February 25, 2022 - March 31, 2022

	3/14/2022	3 Isolators	Sewer Fund	Sewer	54.39
	3/14/2022	Gate Repair - Ratchet Tie	Sewer Fund	Sewer	36.99
				TOTAL:	519.62
John Reid and Associates	3/2/2022	KQuinn- Investigative training	General Fund	Police	550.00
				TOTAL:	550.00
Kyle Jentsch	3/15/2022	KJentsch-Reimburse OAWU	Water Fund	Water	101.28
	3/15/2022	KJentsch-Reimburse OAWU	Sewer Fund	Sewer	101.27
				TOTAL:	202.55
Long Bros. Building Supply	3/31/2022	brass nipple & adapter	Sewer Fund	Sewer	6.98
	3/31/2022	Fasteners, Couplings	Sewer Fund	Sewer	1.68
				TOTAL:	8.66
Moonlight Maintenance	3/31/2022	Feb 2022 Janitorial Service	General Fund	Admin	398.00
				TOTAL:	398.00
Municipal Code Corporation	3/31/2022	Online Code Host 03/22-02/23	General Fund	Admin	250.00
				TOTAL:	250.00
NW Natural Gas	3/15/2022	Feb 2022 Heating - CH	General Fund	Admin	214.76
	3/15/2022	Feb 2022 Heating - PD	General Fund	Police	111.04
				TOTAL:	325.80
National Testing Network	3/31/2022	2022-2023 Annual NTN Renew	General Fund	Police	400.00
				TOTAL:	400.00
Northstar Chemical	3/14/2022	Sodium Hypochlorite 12.5%	Sewer Fund	Sewer	680.20
	3/14/2022	Sodium Bisulfite - 38%	Sewer Fund	Sewer	530.25
				TOTAL:	1,210.45
One Call Concepts	3/8/2022	February 2022 Locate Ticket	Water Fund	Water	69.60
				TOTAL:	69.60
Oregon Department of Revenue	3/1/2022	SUTA	General Fund	Admin	30.66
	3/1/2022	WORKERS COMP	General Fund	Admin	0.86
	3/1/2022	SUTA	General Fund	Police	366.14
	3/1/2022	WORKERS COMP	General Fund	Police	12.42
	3/1/2022	SUTA	General Fund	Court	15.79
	3/1/2022	WORKERS COMP	General Fund	Court	0.50
	3/1/2022	SUTA	State Tax Street F	Street Improvement	62.06
	3/1/2022	WORKERS COMP	State Tax Street F	Street Improvement	1.98
	3/1/2022	SUTA	Water Fund	Water	65.88
	3/1/2022	WORKERS COMP	Water Fund	Water	2.15
	3/1/2022	SUTA	Sewer Fund	Sewer	65.88
	3/1/2022	WORKERS COMP	Sewer Fund	Sewer	2.15
	3/1/2022	SUTA	Storm Drainage	Storm Drainage	21.04
	3/1/2022	WORKERS COMP	Storm Drainage	Storm Drainage	0.67
				TOTAL:	648.18
Oregon Mayors' Association	3/2/2022	OMA - 01/01/22 - 12/31/22	General Fund	Council	106.00
				TOTAL:	106.00
PGE	3/14/2022	PGE- Multiple Meters	General Fund	Admin	545.19
	3/14/2022	592 4th	General Fund	Admin	-11.08
	3/14/2022	PGE- Multiple Meters	General Fund	Streets	23.40
	3/14/2022	PGE- Multiple Meters	General Fund	Parks Department	14.62
	3/14/2022	PGE- Multiple Meters	State Tax Street F	Street Improvement	39.80

City of Gervals
Bill List
February 25, 2022 - March 31, 2022

	3/14/2022	PGE- Multiple Meters	State Tax Street F	Street Improvement	21.87
	3/14/2022	PGE- Multiple Meters	State Tax Street F	Street Improvement	1,348.95
	3/14/2022	PGE- Multiple Meters	Water Fund	Water	1,560.27
	3/14/2022	PGE- Multiple Meters	Water Fund	Water	341.79
	3/14/2022	PGE- Multiple Meters	Sewer Fund	Sewer	675.47
	3/14/2022	PGE- Multiple Meters	Sewer Fund	Sewer	131.59
	3/14/2022	PGE- Multiple Meters	Sewer Fund	Sewer	2,270.54
	3/14/2022	PGE- Multiple Meters	Sewer Fund	Sewer	265.59
				TOTAL:	7,228.00
Pacific Office Automation	3/8/2022	Copier/Lease-CH	General Fund	Admin	183.10
	3/8/2022	Copier/Lease - PD	General Fund	Police	155.36
				TOTAL:	338.46
Pamplin Media Group	3/8/2022	1 Year News Subscription	General Fund	Admin	39.00
				TOTAL:	39.00
Pitney Bowes	3/8/2022	Postage Refill	General Fund	Admin	28.87
	3/8/2022	Postage Refill	General Fund	Police	40.88
	3/8/2022	Postage Refill	Water Fund	Water	17.63
	3/8/2022	Postage Refill	Sewer Fund	Sewer	17.62
				TOTAL:	105.00
Prier Pipe & Supply, Inc.	3/31/2022	Chem pump repair	Sewer Fund	Sewer	73.73
				TOTAL:	73.73
Susie Marston	3/31/2022	Reimbursement- Garbage Bag	General Fund	Admin	18.99
	3/31/2022	Reim.-2022 Reg W Coast Conf	General Fund	Admin	325.65
				TOTAL:	344.64
Tetra Tech, Inc.	3/8/2022	City Engineering Services	General Fund	Admin	422.59
				TOTAL:	422.59
US Postal Service	3/8/2022	Water/Sewer Postage Refill	Water Fund	Water	250.00
	3/8/2022	Water/Sewer Postage Refill	Sewer Fund	Sewer	250.00
				TOTAL:	500.00
USDA - Rural Development	3/8/2022	2021-22 Water Loan Payment	Debt - Water	Debt - Water	2,301.00
	3/8/2022	2021-22 Water Loan Payment	Debt - Water	Debt - Water	7,695.00
				TOTAL:	9,996.00
Vantagepoint Transfer Agents - 3030671	3/2/2022	457B Contribution	General Fund	Police	476.21
				TOTAL:	476.21
Verizon Wireless	3/15/2022	Feb 02 - Mar 01 Phone Charges	General Fund	Police	443.05
	3/15/2022	Feb 02 - Mar 01 Phone Charges	General Fund	Streets	53.83
	3/15/2022	Feb 02 - Mar 01 Phone Charges	Water Fund	Water	53.83
	3/15/2022	Feb 02 - Mar 01 Phone Charges	Sewer Fund	Sewer	53.84
				TOTAL:	604.55
WCMA	3/8/2022	2022 West Coast Regional Conf	General Fund	Admin	325.00
				TOTAL:	325.00
Waterlab Corp.	3/8/2022	Water/Wastewater Testing	Water Fund	Water	70.00
	3/8/2022	Water/Wastewater Testing	Sewer Fund	Sewer	560.00
				TOTAL:	630.00

City of Gervais
Bill List
February 25, 2022 - March 31, 2022

Wilbur-Ellis

3/14/2022	Glystar, Weedmaster	General Fund	Streets	388.68
3/14/2022	Glystar, Weedmaster	Water Fund	Water	388.68
3/14/2022	Glystar, Weedmaster	Sewer Fund	Sewer	388.68

TOTAL:	1,166.04
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Grand Total	119,551.29
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Fund Totals		
100	General Fund	45,265.23
110	State Tax Street Fund	4,534.31
200	Water Fund	7,389.13
210	Sewer Fund	51,536.91
215	Storm Drainage	829.71
500	Debt- Water	9,996.00
Grand Total		119,551.29

Gervais Parks & Recreation Committee Update

7a.


DATE: March 8, 2022

TIME: 6:30 - 7:30 (Denise started the recording & Abby stopped the recording)

Please reference the on-line recorded meeting for more information

- Old Business:
 - Meeting with Sacred Heart March 15th at 6:30 to hear their decision on leasing the property on the corner of 5th St. Annie received advance notice that they did not want anything that permanent on the property. The committee decided to present the other options to city council.
 - Basketball Tournament – Discussed pro's / con's for having the event at the High School, 4th Street or at Sacred Heart. The committee approved to hold the event at Sacred Heart. The date will be July 30th & 31st. Sara shared information regarding her conversation with a contact to get referees for the event and some training for volunteers who help keep score.
 - 4th of July - Annie & Erica talked about getting donations of berries from local farmers for strawberry shortcake. It was discussed about getting the parade & vendor forms that were previously used. Laura had previously inquired with the City Manager and then was referred to check with the Mayor or John (previous organizer). Chief Chase mentioned that he would inquire with John for the folder & have it photo copied so the City will have a copy.
- New Business:
 - Xaden brought information regarding medal prices. We need to get the registration going
 - Discussion on committee T-Shirts and we all agreed that we would like one. Erica mentioned Maybe the City Seal as logo for the shirt? Laura was going to check with City Hall if they have the art work.

**GERVAIS CITY COUNCIL STAFF REPORT
TO THE HONORABLE MAYOR AND CITY COUNCILORS**

	Agenda Item No.:	Topic:
	8 a	Amendment to the IGA with Marion County for Community Prosperity Initiative
	Agenda Type:	
	Action Item	
	Meeting Date:	
	April 7, 2022	
		Prepared by:
		Susie Marston

In May, 2020 the City entered into an Intergovernmental Agreement (IGA) with Marion County for the Community Prosperity Initiative, which awarded the City \$45,000 to be paid in \$15,000 installments in 2020, 2021 and 2022.

This amendment is essentially extending the program two years and increasing the award to the City by \$30,000 (two \$15,000 payments in 2023 and 2024).

These are the funds that the city council authorized to use to pay \$2,500 towards the tourism kiosk. These funds can also be used towards a skate park.

Recommended Motion

I move to accept Amendment #1 to the IGA between Marion County and City of Gervais for Community Prosperity Initiative.



AMENDMENT #1 to the
INTERGOVERNMENTAL AGREEMENT
between
MARION COUNTY and CITY OF GERVAIS
For
COMMUNITY PROSPERITY INITIATIVE

The Intergovernmental Agreement, entered into pursuant to ORS Chapter 190, as may be amended from time to time, the "Agreement," between Marion County "County", a political subdivision of the State of Oregon, and City of Gervais, "City", dated May 14, 2020.

The Agreement is hereby amended as follows (new language is indicated by underlining and deleted language is indicated by brackets):

2. TERM AND TERMINATION

2.1 This Agreement shall be effective for the period of execution through June 30, 2024 [2022] unless sooner terminated or extended as provided herein.

3. FUNDING AND BILLING

3.1 The total amount paid under this Agreement shall not exceed \$75,000.00 [45,000.00]. Payment will be made to City according to the schedule in Section 4.

4. OBLIGATIONS UNDER THE TERMS OF THIS AGREEMENT

4.1.4 Payments will be made to the City on the following schedule:

a. \$15,000 shall be paid upon signed Agreement and submission of an invoice.

b. Subsequent payments of \$15,000 shall be paid each year after July 1 [2020], upon receipt and approval of required reports for the prior fiscal year, and submission of an invoice.

[c. \$15,000 shall be paid after July 1, 2021, upon receipt and approval of required reports for the prior fiscal year, and submission of an invoice.]

Except as expressly amended above, all other terms and conditions of the original Agreement are still in full force and effect. The Parties certify that the representations, warranties and certifications contained in the original Agreement are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.

MARION COUNTY SIGNATURE

Authorized Signature:  Date 11-30-21
Department Director or designee

Authorized Signature:  Date 12/3/21
Chief Administrative Officer

Reviewed by Signature:  Date 12/2/21
Marion County Legal Counsel

Reviewed by Signature:  Date 12/1/21
Marion County Contracts & Procurement

CITY OF GERVAIS

Authorized Signature: _____ Date: _____

Title: _____

INTERGOVERNMENTAL AGREEMENT
Between
MARION COUNTY and CITY OF GERVAIS
For
COMMUNITY PROSPERITY INITIATIVE

1. PARTIES TO AGREEMENT

This Agreement between the City of Gervais, hereafter called City, and *Marion County, a political subdivision of the state of Oregon*, hereafter called County, is made pursuant to ORS 190.010 (Cooperative Agreements).

The purpose of this Agreement is to establish the terms and conditions under which the County shall provide funding for projects associated with the Community Prosperity Initiative. These services are further described in Section 4.

In consideration of the mutual obligations and benefits set forth, the parties agree as follows:

WITNESSETH:

- A. This Agreement is made pursuant to Marion County's Community Prosperity Initiative for projects implemented within Marion County that have economic development significance as defined in ORS 461.540 and is made possible through funding proceeds received from the Oregon Economic Development Video Lottery Grant Program.
- B. County has received an allocation from the Oregon State Treasury's Administrative Services Economic Development Fund, pursuant to the authority of ORS 461.500 et seq. The program established pursuant to ORS 461.500 et seq. and referenced in this Agreement is known as the "Community Prosperity Initiative" or "CPI."
- C. The Agreement is also subject to Marion County's CPI Funding Criteria, regulatory changes, guidelines, and other official notices or clarification that may become available from time to time.

Now, therefore, the County and City mutually covenant and agree as follows:

2. TERM AND TERMINATION

2.1 This Agreement shall be effective for the period of execution through June 30, 2022 unless sooner terminated or extended as provided herein.

2.2 This Agreement may be extended for an additional period of two years by agreement of the parties. Any modifications in the terms of such amendment shall be in writing.

2.3 This Agreement may be terminated by mutual consent of both parties at any time or by either party upon 30 days' notice in writing, and delivered by mail or in person to the address in Section 10. Any such termination of this Agreement shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.

2.4 County may terminate this Agreement effective upon delivery of written notice to City or at such later date as may be established under any of the following conditions:

- a. If funding from federal, state, or other sources is not obtained or continued at levels sufficient to allow for the purchase of the indicated quantity of services. This Agreement may be modified to accommodate a reduction in funds.
- b. If federal or state regulations or guidelines are modified, changed, or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this Agreement or are no longer eligible for the funding proposed for payments authorized by this Agreement.
- c. If any license, certificate, or insurance required by law or regulation to be held by City to provide the services required by this Agreement is for any reason denied, revoked or not renewed.
- d. If City fails to provide services called for by this Agreement within the time specified herein or any extension thereof.
- e. If City fails to perform any of the provisions of this Agreement or fails to pursue the work as to endanger the performance of this Agreement in accordance with its terms and after written notice from County, fails to correct such failure(s) within ten (10) days or such longer period as the County may authorize.

2.5 Any such termination of this Agreement shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.

3. FUNDING AND BILLING

3.1 The total amount paid under this Agreement shall not exceed \$45,000.00. Payment will be made to City according to the schedule in Section 4.

3.2 Requests for payment shall be submitted to the County annually to the attention of: Community Services Department, PO Box 14500, Salem, OR 97309 or CSReporting@co.marion.or.us.

4. OBLIGATIONS UNDER THE TERMS OF THIS AGREEMENT

4.1 UNDER THE TERMS OF THIS AGREEMENT, CITY SHALL:

- 4.1.1 Use funds on projects that have economic development significance as defined in ORS 461.540 and help accomplish at least one goal outlined in the Marion County Economic Development Strategic Plan ("Plan"), hereby incorporated and attached as Exhibit A.
- 4.1.2 Identify a key City representative who is familiar with local economic development issues and goals to meet in person with County Economic Development Program staff. The meeting must take place annually, within 60 days of disbursement of funds. The meeting may take up to two hours and shall include a discussion on the City's economic development goals, plans, challenges, past projects, and anything else related to economic development, past, present, or future.
- 4.1.3 Submit a report due June 30 each year, beginning June 30, 2020. The report shall be a letter explaining how funds were spent and how it relates to the Marion County Economic Development Strategic Plan.
- 4.1.4 Payments will be made to the City on the following schedule:
 - a. \$15,000 shall be paid upon signed Agreement and submission of an invoice.
 - b. \$15,000 shall be paid after July 1, 2020, upon receipt and approval of required reports for the prior fiscal year, and submission of an invoice.
 - c. \$15,000 shall be paid after July 1, 2021, upon receipt and approval of required reports for the prior fiscal year, and submission of an invoice.

The City may be asked to give a report in person to the Marion County Board of Commissioners during their weekly board session.

Reports will be submitted to Marion County Community Services: 555 Court Street NE, Ste. 3120, PO Box 14500, Salem, OR 97309 or CSReporting@co.marion.or.us.

Failure to comply with these reporting requirements may result in the suspension of funds, or a termination of the Agreement.

4.2 COUNTY OBLIGATIONS UNDER THE TERMS OF THIS AGREEMENT; COUNTY SHALL:

- 4.2.1 Provide funds to the City, beginning with the execution of this Agreement, as outlined above.
- 4.2.2 Within 60 days of disbursement of funds, contact the City to schedule a meeting with County Economic Development Program staff, as outlined above.

5. COMPLIANCE WITH APPLICABLE LAWS

The parties agree that both shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Agreement. The parties agree that this Agreement shall be administered and construed under the laws of the state of Oregon.

6. NONDISCRIMINATION

The parties agree to comply with all applicable requirements of Federal and State civil rights and rehabilitation statutes, rules and regulations in the performance of this Agreement.

7. HOLD HARMLESS

To the extent permitted by Article XI, Section 7 of the Oregon Constitution and by the Oregon Tort Claims Act, each party agrees to waive, forgive, and acquit any and all claims it may otherwise have against the other and the officers, employees, and agents of the other, for or resulting from damage or loss, provided that this discharge and waiver shall not apply to claims by one party against any officer, employee, or agent of the other arising from such person's malfeasance in office, willful or wanton neglect of duty, or actions outside the course and scope of his or her official duties.

8. INSURANCE

Each party shall insure or self-insure and be independently responsible for the risk of its own liability for claims within the scope of the Oregon tort claims act (ORS 30.260 TO 30.300).

9. MERGER CLAUSE

Parties concur and agree that this Agreement constitutes the entire agreement between the parties. No waiver, consent, modification or change to the terms of this Agreement shall bind either party unless in writing and signed by both parties. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. Parties, by the signatures below of their authorized representatives, hereby agree to be bound by its term and conditions.

10. NOTICES

Any notice required to be given the City or County under this Agreement shall be sufficient if given, in writing, by first class mail or in person as follows:

For County:

Marion County Community Services Dept.
Attn: Krista Ulm
PO Box 14500
Salem, OR 97309

For City

City of Gervais
Attn: Mayor
PO Box 329
Gervais, OR 97026

11. This Agreement will be reviewed annually but will remain in effect until the expiration date stated in Section 2.

IN WITNESS WHEREOF, the undersigned parties have agreed to the terms and provisions stated in this Agreement.


SIGNATURES

This Agreement and any changes, alterations, modifications, or amendments will be effective when approved in writing by the authorized representative of the parties hereto as of the effective date set forth herein.

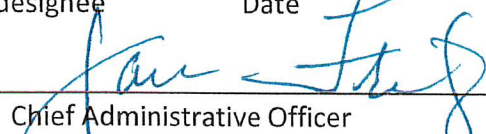
In witness whereof, the parties hereto have caused this Agreement to be executed on the date set forth below.

MARION COUNTY SIGNATURE

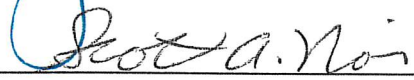
Authorized Signature:

 Dec. 24, 2019
Department Director or designee Date

Authorized Signature:

 12/30/17
Chief Administrative Officer Date

Reviewed by Signature:

 12/27/19
Marion County Legal Counsel Date

Reviewed by Signature:

 12/26/19
Marion County Contracts & Procurement Date

CITY OF GERVAIS

Authorized Signature:

Suzi Maust Date: 05-14-2020

Title:

City Manager

Approved by Gervais City Council 05-07-2020

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EXHIBIT A

MARION COUNTY ECONOMIC DEVELOPMENT STRATEGY

What is the Benefit of an Economic Development Strategy?

#1: Document a Playbook

#2: Identify Specific Actions and Metrics

Our Values

Partners - Marion County will create a culture of collaboration and convene partners to foster opportunities and derive solutions that break down barriers that impede growth.

Natural Resource Innovation - Marion County's agricultural and forestry industries provide significant employment opportunities in both urban and rural areas. The future of these industries depends on the integration of new technologies and innovation. The county will foster collaboration within the agriculture and technology industries to build a modern and distinct economy.

People - Marion County's actions will have a direct impact on the health, vibrancy, and job opportunities for county residents. Access to employment is a fundamental need for residents. This access is achieved by enhancing the skills of the workforce through training, as well as physically supporting access through the provision of affordable housing and transportation options. Finally, it is important to provide opportunities to start a new business to empower residents and diversify the economic base, especially in rural areas.

Place - Marion County will celebrate and enhance its diverse geographic and demographic assets that offer a range of opportunities for businesses and residents in both rural and urban areas. Additionally, it will focus on creating distinct places, which is an important factor in attracting and retaining a talented workforce.

GDP and Revenue - At its core, local economic development efforts are about increasing the prosperity of the citizens and the ability to provide an array of public services.

Marion County's Role

Marion County has a unique role in that it can **bridge rural and urban communities** through the identification and implementation of goals and actions to achieve a common vision. Economic development stakeholders want and need the county to **serve as a convener** and manager of the Economic Strategy and Action Plan to ensure that multiple stakeholders are engaged and working toward the common vision. Marion County's role will include the following elements:

- Invest grant dollars in alignment with the strategic goals
- Drive and encourage innovative and collaborative solutions
- Monitor and implement the action plan
- Influence policy tied to the strategic goals
- Convene and coordinate opportunities
- Manage the land inventory

Goal 1: BUILD ORGANIZATIONAL CAPACITY

Objective 1.1 Align the governance and management model with the Strategy

Objective 1.2 Collaborate among departments to remove barriers to business growth

Objective 1.3 Define the alignment of stakeholder strategies with the Strategy

Goal 2: STRATEGICALLY USE LAND

Objective 2.1 Define developable land inventory

Objective 2.2 Build strategic infrastructure

Goal 3: CREATE BUSINESS OPPORTUNITIES

The county will focus on small business, start-ups, and micro-enterprises in key industries:

- Forestry & Wood Products
- Agriculture, Food & Beverage Products
- Natural Resource Innovation
- Metals, Machinery & Equipment (including electrical)

Objective 3.1 Enhance existing industry clusters

Objective 3.2 Support a healthy workforce

Objective 3.3 Foster a startup ecosystem

Goal 4: ENHANCE NATURAL RESOURCE INNOVATION

Objective 4.1 Encourage innovations and R&D

Objective 4.2 Define and promote market opportunities

Goal 5: FOSTER A GREAT PLACE

Objective 5.1 Support and promote agri-tourism, rural downtowns, and recreation destination development

Objective 5.2 Support and promote urban places

Objective 5.3 Tell the Marion County story of place to attract a skilled workforce

ORDINANCE NUMBER 22-001

AN ORDINANCE AMENDING TITLE 6, CHAPTER 6.04 OF THE GERVAIS MUNICIPAL CODE, REGARDING ANIMALS AT LARGE

WHEREAS, the City of Gervais City Council desires to update Title 6, Chapter 6.04 of the Gervais Municipal Code as it relates to animals at large; and

WHEREAS, the City of Gervais City Council desires to prohibit owners from allowing livestock to run at large and desires to require cat owners to remove excrement or other solid waste deposited on another's premises, as described in the revisions attached hereto and marked Exhibit A.

NOW, THEREFORE, THE CITY OF GERVAIS ORDAINS AS FOLLOWS:

Section 1. Title 6, Chapter 6.04 of the Gervais Municipal Code is amended to read as set forth in the attached Exhibit A. New language is in **bold**; repealed language is ~~struck through~~.

Section 2. All remaining provisions of Title 6 of the Gervais Municipal Code are reaffirmed in their entirety.

PASSED and adopted by the City Council of the City of Gervais on this _____ day of _____, 2022, by the following votes:

	AYE	NAY	ABST.
Councilor Diana Barch	_____	_____	_____
Councilor Pamela Foreman	_____	_____	_____
Councilor Baltazar Gonzalez	_____	_____	_____
Councilor John Harvey	_____	_____	_____
Councilor Micky Wagner	_____	_____	_____

Approved by the Mayor on this _____ day of _____, 2022.

Annie Gilland, Mayor

Attest:

Denise Dahlberg, City Recorder

EXHIBIT A

Chapter 6.04 - GENERAL PROVISIONS AND ENFORCEMENT

6.04.010 - Definitions.

As used in this chapter:

"Damage" means actual injury, harm, or destruction to property which reduces its value or usefulness.

"Fowl" means chickens, roosters, pigeons, peacocks, geese, ducks, or any other bird commonly referred to as fowl.

"Livestock" means equines, cattle, sheep, goats, llamas, alpacas, swine, or any domestic animal of a type customarily raised or kept on a farm.

"Owner" means any person who owns, keeps, or harbors fowl or livestock, except a veterinarian or an operator of a commercial kennel, insofar as they may keep animals in the course of their business.

"Inconvenience" means creating and leaving a condition requiring the property owner to clean **or repair** property which did not require such action prior to unlawful animal activity and presence.

(Ord. 92-01 § 1)

(Ord. No. 34-2005, § 1, 11-10-2005)

6.04.015 - Animals Creating Inconvenience

No owner of fowl, livestock, cats, or dogs shall allow such animals to create an inconvenience as defined in 6.04.010 on the property of another within the corporate city limits.

* * *

6.04.025 - Fowl and livestock prohibited from running at large.

No owner of fowl **or livestock** living outside the corporate city limits shall allow said fowl **or livestock** to run at large and thereby enter the city limits and trespass upon any commercial, public, or private property.

(Ord. No. 34-2005, § 2, 11-10-2005)

Editor's note— Section 2 of Ord. No. 34-2005, adopted Nov. 10, 2005, did not specify manner of inclusion; hence, codification as § 6.04.025 was at the discretion of the editor.

EXHIBIT A

6.04.030 - Enforcement.

The owner of fowl **or livestock** which violates this ordinance may be issued a civil citation to appear in court. This remedy does not preclude private parties from pursuing separate civil proceedings against an owner in cases where fowls **or livestock** have caused property damage.

(Ord. 92-01 § 3)

(Ord. No. 34-2005, § 3, 11-10-2005)

* * *

6.04.090 - [Removal of excrement or other solid waste deposited by a dog **or cat** off the premises of the owner.]

- A. It is a violation for any person, with the exception of a sightless person, who is responsible for any dog **or cat** off the premises of the owner to:

Fail to promptly remove excrement or other solid waste deposited by a dog **or cat** in any area not designated to receive such wastes, including but not limited to, public areas such as streets, sidewalks, parking strips, public parks and any private property owned by a person or persons other than the property of the keeper of the dog **or cat**.

- B. The penalty for the first violation of this section is a Class 4 civil infraction. Subsequent violations will be a Class 3 violation.

(Ord. No. 14-001, §§ 1, 2, 4-3-2014)

Editor's note— Ord. No. 14-001, §§ 1, 2, adopted April 3, 2014, did not specify manner of inclusion; hence, codification as § 6.04.090 was at the discretion of the editor.

Cross reference— Amount of forfeiture, § 1.16.050.

ORDINANCE NUMBER 22-002

AN ORDINANCE AMENDING TITLE 8, SECTION 8.04.140 OF THE GERVAIS MUNICIPAL CODE, REGARDING DISCARDED MOTOR VEHICLES

WHEREAS, the City of Gervais City Council desires to update Title 8, Section 8.04.140 of the Gervais Municipal Code as it relates to storing discarded motor vehicles; and

WHEREAS, the City of Gervais City Council desires to require the storing of discarded motor vehicles upon public or private property enclosed within a building that meets the development standards for accessory structures as defined in Chapter 17.84, as described in the revisions attached hereto and marked Exhibit A.

NOW, THEREFORE, THE CITY OF GERVAIS ORDAINS AS FOLLOWS:

Section 1. Title 8, Section 8.04.140 of the Gervais Municipal Code is amended to read as set forth in the attached Exhibit A. New language is in **bold**; repealed language is ~~struck through~~.

Section 2. All remaining provisions of Title 8 of the Gervais Municipal Code are reaffirmed in their entirety.

PASSED and adopted by the City Council of the City of Gervais on this _____ day of _____, 2022, by the following votes:

	AYE	NAY	ABST.
Councilor Diana Bartch	_____	_____	_____
Councilor Pamela Foreman	_____	_____	_____
Councilor Baltazar Gonzalez	_____	_____	_____
Councilor John Harvey	_____	_____	_____
Councilor Micky Wagner	_____	_____	_____

Approved by the Mayor on this _____ day of _____, 2022.

Annie Gilland, Mayor

Attest:

Denise Dahlberg, City Recorder

EXHIBIT A

8.04.140 - Discarded motor vehicles.

- A. No person shall store or permit the storing of a discarded vehicle upon any public or private property within the city unless the vehicle is completely enclosed within a building ~~or in a properly secured, sight restricted, six-foot-tall fenced-in area~~ **that meets the development standards for accessory structures as defined in Chapter 17.84.**
- B. The Chief of Police and/or the City Ordinance Officer or their designee shall promptly examine every such case reported to them; and they shall have the right to enter any premises where they may have reason to believe such nuisance exists.
- C. For the purposes of this section, "discarded" means any vehicle which is in one or more of the following conditions.
 - 1. Inoperative;
 - 2. Wrecked;
 - 3. Dismantled;
 - 4. Partially dismantled;
 - 5. Abandoned;
 - 6. Junked.
 - 7. All vehicles not currently licensed or with expired vehicle license/registration. Discarded vehicles may be deemed to include major parts thereof including, but not limited to, bodies, engines, transmissions, and rear ends.

(Ord. No. 11-002, § 1, 5-19-2011; Ord. No. 11-003, § 1, 8-4-2011)

City of Gervais
Activity Tracker

Last Updated: March 31, 2022

Item No.	Date	Issue/Task	Summary	Staff	Update/Completion Date
1	10/07/21	Park Lighting	Need deterrent for vandalism.	John	Researching pricing and options. John R will report at 12/2/21 council meeting. Susie to look at budget once approximate costs are known. John will provide lighting options and pricing on 1/6. Estimate is \$5000 and should be budgeted for next year.
2	10/21/21	Ordinance updates: Parking, noise, livestock	Need updates for yard parking, noise and livestock.	Susie and Mark	Council reviewed relevant ordinances at 10/21/21 worksession. Suggested revisions will be sent to city attorney for review. Staff will bring back to council for approval by March. Draft sent to City Attorney's office. Will be delayed a couple of months due to extra workload with one attorney on extended leave. Ordinance to adopt updates will be 4/7 agenda. Yard parking updates take a different process because it's part of the development code. Will work with City planner.
3	11/04/21	Look into costs of expanding concrete pad on Hemlock (east of 5 th) to provide for another basketball hoop	Provide more hoops in town.	John	Researching pricing and options. John R will report at 12/2/21 council meeting. Susie to look at budget once approximate costs are known. Not sufficient room to expand. Council asked for additional hoop. Cost estimate @ \$3,000 plus equipment rental to install. Budget for this in FY 2022-2023?
4	3/4/21	Generator for City Hall	Need power at City Hall to operate Emergency Operation Center during emergencies in times of power outages.	Mark	Council approved grant agreement with OEM to award funding for the purchase of a generator on 11/04/21. Researching installation options and final costs. Wait will be about 40 weeks once it is ordered, unless another option is available. Received fully executed grant award. Quarterly reports are required. Waiting for cost information on some portable generators from Cummins. Electrical work is expected to be completed by summer. Waiting for bids for the generator and electrical work.

9a.

City of Gervais
Activity Tracker

Last Updated: March 31, 2022

Item No.	Date	Issue/Task	Summary	Staff	Update/Completion Date
5	12/3/2020	Shared use building with Woodburn Fire	Provide fire apparatus in Gervais to decrease response times.	Susie/John/Mark	Chief Joe Budge made multiple presentations to city council. Bond was passed in May, 2021. Plans to use some of that bond renewal revenue to begin construction process after July, 2022. Chief Budge will work with city staff. On 3/3, Chief Budge provided an update to the city council letting them know the application to Marion County ARPA Program was not approved. Woodburn Fire is looking at other options.
6	02/2021	WWTP Poplar Tree Crop Restoration (Part of City's natural infrastructure, integral to the wastewater treatment system)	February, 2021 ice storm damaged poplar tree farm at wastewater lagoons. Near complete loss.	Susie/John	Bid opening was 10/27/21. Council gave intent to award contract to Advanced Land Management on 11/4/21 for \$228,000. Funding provided by FEMA and Business Oregon. Onsite FEMA inspection 11/18/21. An insurance claim has been submitted to CIS. The claim was approved. The contract was signed and work is expected to begin in the next 3-4 weeks. Work began on 2/22 and 8 of the 10 zones have trees cleared away.
7	11/4/21	Share grant writer services with Gervais School District.	Find community development opportunities and funding in response to growth.	Susie	Council moved to partner with Gervais SD on grant writing services of Lisa Leslie 11/4/21 and contribute \$5,000. Susie & Dandy were notified on 11/30 that she cannot commit to the work. Susie is checking with COG for same services. Susie and Dandy met with a new potential grant writer who will provide a proposal for her work. Hilda Rosselli presented at the joint meeting with the SD. She has access to grant programs, but City needs to identify projects and have plans such as park lighting.
8	11/4/21	Grove/7 th Sidewalk and Street Improvements	Improve accessibility near Ivy Woods Subdivision	Susie/John	Notified that the City was awarded \$100,000 SCA Grant for this project. Grant award was approved, executed agreement from ODOT was received 12/8, along with Notice to Proceed. City engineer will start design soon.

City of Gervais
Activity Tracker
Last Updated: March 31, 2022

Item No.	Date	Issue/Task	Summary	Staff	Update/Completion Date
9	11/4/21	Update council rules	Review council rules for possible changes	Susie	Susie gave the council a copy of LOC's model rules and current rules for council to compare/contrast. Think about what should be added/deleted. City attorney can return in January during a worksession for assistance in drafting new rules. City council would like Bill Monahan from COG to assist. Mr. Monahan will be here for January 20 th worksession to assist. Contract needs to be approved at 1/6 council meeting. Bill Monahan provided draft rules with his edits and suggestions for council to review at March council meeting. Susie, will provide the council with draft that went to Bill Monahan. Worksession 3/31/22 to continue work on updates.
10	10/2021	Skate Park	Youth requested council to build a skate park	Ad Hoc Committee	Assigned to Ad Hoc Committee at the October council meeting. Laura Clifton provided an update on 12/2 council meeting on location possibilities. She will be attending a meeting with Sacred Heart on 1/18. Waiting for response from Sacred Heart meeting on 01/18. Ad Hoc committee continues to provide updates to council. Ad Hoc committee to report progress on 3 on 3 basketball fundraiser. Tournament registration and flyer are on city's website and also available at City Hall.
11	08/2020	Douglas Crosswalks/Elementary Sidewalk (Safe Routes to School 2020)	Student safety	Susie/John	Marion County is currently reviewing the project as of 10/21/21. Final design is in progress. Bidding anticipated in the spring.
12	12/2020	Juniper/7 th Street-Close 8th St entry/exit to Ivy (SCA 2020)	Traffic safety	Susie/John	Marion County is currently reviewing the project as of 10/21/21. Final design is in progress. Bidding anticipated in the spring.

City of Gervais
Activity Tracker
Last Updated: March 31, 2022

Item No.	Date	Issue/Task	Summary	Staff	Update/Completion Date
13	Summer 2020	Sam Brown House	Relocate house inside Gervais city limits	Susie/John	Waiting to hear back from owner and to figure out funding options for moving and restoration. Susie received email from somebody on restoration. John talked with house owner. Owner will make a request for extension to move.
14	11/04/21	Circus	Community entertainment	Susie/Council	Tabled to December council meeting for discussion. Council approved to sponsor 12/2. Susie signed contract 12/7. Circus is May 22, shows at 2:00 pm and 4:30 pm behind Gervais Elementary. Confirmed with Dandy on 12/7. Need a decision on where to direct ticket sale proceeds – previous discussion was for DARE program or parks.
15	Ongoing	CERT Training	Emergency Preparedness	Council	In progress. Training TBD.
16	2020	Partnership with Sacred Heart	Opportunities for park land	TBD	City staff met with Sacred Heart in 2020 to discuss a possible partnership with the Church on providing land for a park. Waiting for response from Sacred Heart meeting on 01/18. Parks and Rec meeting with Sacred Heart March 15th at 6:30 to hear their decision on leasing the property on the corner of 5th St. Mayor Gilland received advance notice that they did not want anything that permanent on the property. The committee decided to present the other options to city council.
17	05/2021	New city website	Update city's website	Denise/Susie	Introduced at 5/6/21 council meeting. Should pick this back up and research more costs/companies for follow-up discussion. Will budget for new website in 2022-23.
18	04/2021	Discussion on using ARPA Funds	American Rescue Plan Act	Susie/Council	Introduced at 4/1/21 council meeting. Received \$306,568 on 8/23/21 (first tranche). Total expected is \$562,000. Council needs to have a discussion on how

City of Gervais
Activity Tracker
Last Updated: March 31, 2022

Item No.	Date	Issue/Task	Summary	Staff	Update/Completion Date
					funds should be used in accordance with US Treasury Guidance. Funds to be allocated by 12/31/24. https://www.orcities.org/resources/reference/arp/arp-webinar
19	12/2/21	Veterans Memorial Wall	Honor Veterans	Council	Councilor Gonzalez researching. Mayor Gilland and Laura Clifton watched a webinar. There have been discussions on locations. Mayor Gilland and Councilor Gonzalez gave a presentation on bricks at March council meeting. Mayor Gilland indicated a committee would be formed and Councilor Foreman volunteered for the committee.
20	3/19/2022	Wastewater Transfer Pump, Forced Main and Aeration Upgrades	Upgrade wastewater treatment	Susie/John	City awarded \$1 million from Marion County ARPA Round 1 to use for this project.

Completed Items

Date Initiated	Issue/Task	Summary	Staff	Completion Date
08/19/21	Pay equity analysis	Compliance with Equity Act	Susie	12/02/2021
05/06/21	Fencing around Ivy Woods retention pond	Presents a danger to children.	John	12/08/2021
11/04/21	Putting audio on website	Availability of audio to the public.	Denise	12/03/2021
2020-21 Budget	Generator for lagoon	Replace old generator that doesn't operate	John	Ordered 10/2021

City of Gervais
Activity Tracker
Last Updated: March 31, 2022

Date Initiated	Issue/Task	Summary	Staff	Completion Date
Ongoing	Railroad Crossing on Ivy	Crossing is hazardous and in disrepair.	John	John R. reported to council on October 7, 2021 that he contacted Marion County Public Works, who has been in contact with UPRR. UPRR has no date for repair. John contacted UPRR again on 1/11. UPRR has reissued a new report #2022-01-11-159BEH. UPRR repaired crossing on 3/24 and 3/25/22.
12/2/21	Dial-a-Ride/Cherriots for senior citizens	Assisting seniors with transportation	Council	Councilor Harvey offered to check on this for Gervais. John checked with several people and found that this is cost prohibitive for the City. Recommendation is to keep what we have. Some insurance companies can cover a taxi service.



*** OFFICIAL PROCLAMATION ***

WHEREAS in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

WHEREAS Arbor Day is now observed throughout the nation and the world, *and*

WHEREAS trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

WHEREAS trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, I, _____, Mayor of the City of _____, do hereby proclaim _____ as **ARBOR DAY**
In the City of _____, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS _____ day of _____, _____
Mayor _____

RECEIVED
FEB 25 2022

City of Gervais
2022 Budget Committee Appointment
Application Due 5:00 pm on March 25, 2022

Applicant: Hugo Fernandez Date: 02/25/2022

Address: 640 Alder Ave, Gervais, OR 97026

Phone No.: (971) 273-9068

Email: clear.interpreting@gmail.com

☒ I am a voter in the State of Oregon

☐ I am not a voter in the State of Oregon

I have resided within the Gervais city limits since: July 2011

My interest in running for the vacant position is as follows:

My family and I have loved living in Gervais. We have
seen the growth and see the potential. I do not plan to
move and would like nothing more than the best for the town. I
have children attending GES, GMS, and GHS.

What qualifications do you believe you can bring to the position you are applying for?

I have a background in social work including; migrant
families, homeless, low-income, and seniors and people with disabilities.
As mentioned previously, I want nothing but the best for Gervais
and its residents. I believe I'd be a valuable asset as far as
evaluating funds are spent appropriately and identifying needs that
are not being met in town.

If selected and appointed to the City of Gervais Budget Committee, your term will end December 31, 2024 with an option to renew. An appointment for this position will be made at the April 7, 2022 Gervais City Council Meeting. Thank you for your interest in serving the City of Gervais!

[Signature]
Applicant's signature

2/25/2022
Date

► RECEIVED ◀
MAR 25 2022

City of Gervais
2022 Budget Committee Appointment
Application Due 5:00 pm on March 25, 2022

Applicant: Angelina (Angie) Peters Date: 03/17/2022

Address: 935 Ivy Ave, Gervais, OR 97026

Phone No.: (971) 340-9656 Email: anmpeter@gmail.com

☒ I am a voter in the State of Oregon ☐ I am not a voter in the State of Oregon

I have resided within the Gervais city limits since: August 2021

My interest in running for the vacant position is as follows:

I am interested in becoming more involved in my city and as someone who has worked in finance for over 25 years,

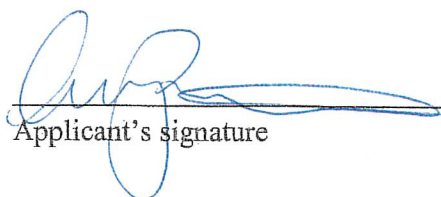
I thought this would be a wonderful way to become involved as I am comfortable working with numbers and budgets.

What qualifications do you believe you can bring to the position you are applying for?

I have worked in finance, operations, and administration for both for-profit and non-profit for over 25 years professionally.

I have worked with budgets ranging from \$50,000 to \$25 million - cost account, procurement, and working with board of directors, as well as, state/federal auditors in regulatory industries such as telecommunication and insurance.

If selected and appointed to the City of Gervais Budget Committee, your term will end December 31, 2024 with an option to renew. An appointment for this position will be made at the April 7, 2022 Gervais City Council Meeting. Thank you for your interest in serving the City of Gervais!


Applicant's signature

03/25/2022

Date

▶ RECEIVED ◀

MAR 25 2022

City of Gervais
2022 Budget Committee Appointment
Application Due 5:00 pm on March 25, 2022

Applicant: Laura Clifton Date: March 23, 22

Address: 1065 6th ST, Gervais

Phone No.: 971.207.4699 Email: lauraclifton@gmail.com

☒ I am a voter in the State of Oregon ☐ I am not a voter in the State of Oregon

I have resided within the Gervais city limits since: 2005

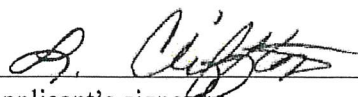
My interest in running for the vacant position is as follows:

To assist standing members of the committee to maintain a good working budget of the city I have
resided in for many years. I can bring a new perspective to the table and help in making the most
informed decisions.

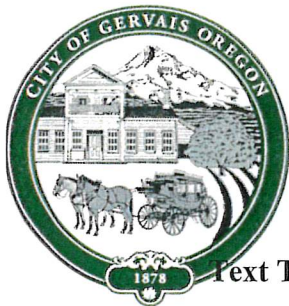
What qualifications do you believe you can bring to the position you are applying for?

Understanding of financial aspects of a business
I have been an active participant in yearly company ISO 9001 audits & external audits
I am a certified ISO 9001 Auditor
Committed to have the time to devote to what the committee needs
5 years reconciling the end of day records in a busy restaurant (cash, check, credit cards & receipts)

If selected and appointed to the City of Gervais Budget Committee, your term will end December 31, 2024 with an option to renew. An appointment for this position will be made at the April 7, 2022 Gervais City Council Meeting. Thank you for your interest in serving the City of Gervais!


 Applicant's signature

3/23/22
 Date



CITY OF GERVAIS

592 Fourth Street/PO Box 329, Gervais, Oregon 97026-0329
503-792-4900 Administration Office; 503-792-3791 Fax

Text Tel. (TTY) Dial 711 or 1-800-735-2900 Spanish (TTY/V) 1-800-735-3896

Date: March 31, 2022
To: Mayor and City Council
From: Susie Marston, City Manager
Re: City Manager Staff Report for April 7, 2022

Ivy Railroad Crossing

The Ivy railroad crossing was replaced March 24th and 25th! Thank you to John Robinson and Chief Chase for staying in contact with UPRR to make sure we remained on the work list!

Marion County ARPA Grant

Marion County awarded the City \$1,000,000 from Round 1 of their ARPA Applications. These funds will be used towards the aeration improvements (phase 1) and upgrade of the transfer pump and forced main at the wastewater lagoons.

Using the estimated costs from the 2019 Wastewater Capital Improvement Plan and factoring for inflation, we estimated the total cost of the project to be \$1.2 million. The City has enough in the Wastewater SDC Fund to cover the excess, and it will be in accordance to the Wastewater Master Plan.

Safe Routes to School

I met with Dandy Stevens and Amelia Adams with the Safe Routes to School Program to review and discuss the SRTS project recommendations.

On March 18th, I submitted a grant application to the Safe Routes to School Program for sidewalk and crosswalk improvements along Douglas Ave. from Third St. to Seventh St. Estimated project cost is \$1 million. The city's match would be 20%. This project is named on the list of Safe Routes to School project recommendations, and because of that, it strengthens the City's chances of a successful grant application. In addition, if the City is awarded these grant funds, then a major objective that has been on the city council goals for a few years will be achieved. Phase II of this application process will open in June, and so final award status won't be known until later in the summer.

Gervais is a charming, dynamic rural community with a rich cultural heritage, valuing the past and anticipating the future...a wonderful and tranquil place to work, play and live.

The City of Gervais is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to: USDA, Director, Office of Civil Rights, Washington, DC

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Meeting with Gervais School Board

The joint meeting with the Gervais School Board and Gervais City Council went well. Councilors Foreman and Bartch were in attendance, and they are planning to give a summary of that meeting to the city council at this council meeting.

Hilda Rosseli can help with grant applications for city projects, and one of them to start with could be lights for the park.

Remote Access to City Email

Some of the council is having trouble accessing emails remotely. Woodburn IT believes it has to do with the age of the server and it having older technology that is no longer supported by Chrome. Woodburn IT will be upgrading us to a Microsoft Office 365 Cloud Exchange Server soon to mitigate this problem.

Budget Training Recordings

The Oregon Department of Revenue has Budget Law Recordings available at the following links. The Budget Committee meeting is scheduled for May 19th.

<https://vimeo.com/685670861> - Proposing the Budget

<https://vimeo.com/685927113> - Approving and Adopting the Budget

<https://vimeo.com/693236042> - Changes after Budget Adoption



Gervais Police Department

592 4th Street, P.O. Box 329

Gervais, OR 97026-0329

Office 503-792-4575 ★ Fax 503-792-4525 ★ Dispatch 503-588-5032

April 2022 Council Report

Reporting period between February 1, 2022 through February 28, 2022	
<u>Calls of service/CAD reports</u>	203
<u>Arrests</u>	4
<u>Traffic offenses</u>	29
<u>Traffic written warnings</u>	27
<u>Assist Agencies outside City limits</u>	2
<u>Assist Agencies inside City limits</u>	9

- **Sacred Heart Parochial School**- We have begun our **D.A.R.E.** lesson for the students. This is the ten week program and graduation will be in June.
- **New Officer training**- Our new officers continue to progress in their Field Training and Evaluation Program (FTEP). Officer Camacho has entered the final phase of his training before being cleared for solo status. Officer Rise has moved to Phase three. Officer Estrada-Ascencio has been receiving training, assisting both in the office and field in preparation for attending the police academy in June.
- **Chemeketa Community College**- We have been in discussion with staff at Chemeketa to possibly have a student intern come and work with us this summer.
- **Advanced Training**- Providing quality, relevant and current training for our officers continues to be a priority. We received additional training in Radar, Threat Assessment/ Sexual Incident Response and Advanced Mental Health/Crisis Response.
- **Marion County Corrections**- While COVID restriction have eased, we are still experiencing the challenges of the jail not accepting lower level criminal offense. Thankfully we have a safe community. The public safety impact, while still significant has been minimal.

Thank you for your support; it is our pleasure to serve the community.

- Mark J. Chase, Chief of Police.



CITY OF GERVAIS

592 Fourth Street/PO Box 329, Gervais, Oregon 97026-0329
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Gervais Public Works Council Report For the Month of March 2022

Tree Farm Update: Most of the ten zones have been logged off. The ground prep has begun. The logs have been staged and will be removed once the ground firms up to allow trucks to travel in for loading.

The railroad crossing repair at 4th and Ivy has been completed.

The new gate install was completed at the waste water lagoon.

This month Kyle and Joe attended the Oregon Association of Water Utilities (OAWU) in Sunriver, Or.

The following is a Press release from OAWU:
Sunriver, Oregon – The annual Wastewater Operator of the Year award's purpose is to acknowledge and honor an individual who regularly goes above the call of duty. They represent the OAWU through their work ethic, integrity, and the servant attitude that they regularly demonstrate at their place of work. It is a privilege and honor to recognize the recipient of this award for 2020.

It is OAWU's privilege to acknowledge Kyle Jentzsch's professionalism, performance, attitude, and care of the City of Gervais wastewater system. He takes pride in his work, is extremely conscientious, does not take shortcuts, is willing to learn, and shares the things that he has learned with others. In addition to these, Kyle is a hard worker and a delight to work with. This award was presented during the Awards Banquet at the OAWU annual conference in Sunriver and it truly a pleasure to offer this award to such a quality person.

It was my pleasure to nominate Kyle for this award. The City is fortunate to have the caliber of individual on staff. Kyle is a valuable member of the Public Works Team.

John Robinson
Public Works Superintendent