

CITY OF GERVAIS

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GERVAIS CITY COUNCIL AGENDA

The Gervais City Council will hold a Regular Council Meeting starting at 7:00 PM on Thursday, October 6, 2022. This meeting will be held in person, with an option to participate by Zoom due to COVID-19 Restrictions. If anyone wants to participate with Zoom, the instructions for accessing the meeting are below.

Meeting Sign-in Instructions:

Topic: October 6, 2022 City of Gervais Council Meeting

Time: October 6, 2022 07:00 PM Pacific Time (US and Canada)

TO JOIN THE MEETING VIA WEBSITE/TABLET/MOBILE:

<https://us06web.zoom.us/j/86253533299?pwd=eGVPRENZM2R6djloenozOTgybXJTZz09>

Meeting ID: 862 5353 3299

Passcode: 006972

TO JOIN THE MEETING VIA TELEPHONE ONLY:

1-253-215-8782 US (Tacoma)

Meeting ID: 862 5353 3299

Passcode: 006972

NOTE: A link will also be on the City of Gervais home page at www.gervaisoregon.org.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Announcements/Additions
5. Public Comment:
 - a. Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.

Gervais is a charming, dynamic rural community with a rich cultural heritage, valuing the past and anticipating the future...a wonderful and tranquil place to work, play and live.

The City of Gervais is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to: USDA, Director, Office of Civil Rights, Washington, DC 20250-9410

6. Consent Calendar:

- a. Minutes of the September 1, 2022 Regular Session
- b. Bill list for August 23 – September 27, 2022
- c. Treasurers Report for period ending September 27, 2022

Requested Action: Motion to approve the October 6, 2022 consent calendar as presented.

7. Presentations

- a. School Health Grant Initiative – Creighton Helms, Gervais School District

8. Public Hearing –

- a. Site Development Review #SDR 2022-01
 - i. Open the hearing
 - ii. Ex-parte Contact or Declaration of Conflict of Interest
 - iii. Staff Report – Holly Byram, Associate Planner, Mid-Willamette Valley COG
 - iv. Proponents Presentation
 - v. Opponents Presentation
 - vi. Proponents Rebuttal
 - vii. Staff Summary – Holly Byram, Associate Planner, Mid-Willamette Valley COG
 - viii. Close Public Hearing
 - ix. Council Discussion
 - x. Council Motion, second and vote

9. Old Business

- a. See activity tracker
- b. Discussion on LOVE, Inc. Water/Sewer Bill Assistance Program
- c. Discussion on Speed Sign Data
- d. Discussion on Window Tinting

10. New Business

- a. Consideration to extend telecommunication franchise to Gervais Telephone Co./Datavision

11. Staff Reports:

- a. City Manager
- b. Police Department
- c. Public Works

12. Business from the Mayor or Council

13. Adjourn

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**MINUTES OF THE REGULAR SESSION OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL WITH ZOOM ALTERNATIVE AT 7:00 PM ON SEPTEMBER 1, 2022**

1. Call to Order

Mayor Annie Gilland called the meeting to order at 7:00 pm.

2. Pledge of Allegiance

3. Roll Call

Mayor Annie Gilland	Present
Councilor Pamela Foreman	Present
Councilor Baltazar Gonzalez	Present
Council President Micky Wagner	Present
Councilor Diana Bartch	Absent
Councilor John Harvey	Present

Staff Present: City Manager Susie Marston, City Recorder Denise Dahlberg, Police Chief Mark Chase, Public Works Superintendent John Robinson

Others Present: None

4. Announcements/Additions:

Council President Wagner had information regarding the Sam Brown House. Mayor Gilland affirmed this could be mentioned during Mayor and Council business.

5. Public Comment

Mayor Gilland voiced that it would be acceptable for anyone speaking during public comment to write their address on a piece of paper and give it to Denise if they felt uncomfortable verbally giving it. She mentioned not being able to find an OPML law stating people had to verbally give their address. Councilor Foreman suggested maybe they could just say Gervais. Mayor Gilland asked for a council consensus.

Mayor Gilland noted council consensus.

Teresa Diaz, 923 Mahan Loop asked if any ordinances have come any further that would allow her to have additional parking space in what would currently be considered yard to get her vehicles off the street. When asked by Mayor Gilland if she was notified, Diaz stated she was not and that the last she heard it had gone to the attorney and didn't hear anything after that point. Mayor Gilland asked City Manager Marston if she had record of the notification sent to Teresa Diaz. City Manager noted she did. Mayor Gilland told Diaz she would look into it and thanked her coming.

Councilor Foreman voiced that an audience member was recording and videotaping, and it was her understanding of the council rules that it had to be approved by the presiding officer and didn't hear that happening. Mayor Gilland stated she approved it because it is for her own personal records, explaining that sometimes the minutes take too long to "get here" and so she wants to do her own so she doesn't have to bother anyone. According to Gilland, she has asked more than four times to get the playback from Zoom and never received it from Denise or City Manager Marston. Councilor Foreman expressed concern for the meeting being recorded and stored on a personal device when it's being recorded on Zoom and on the City's server.

Council President Wagner asked why a few of the council members were called out about asking for copies of the chat, and that none of us have anything to hide, but it would have been respectful for the whole council to get the information.

Mayor Gilland thanked Council President Wagner for her comment, announced that she was Annie Gilland, lived at 280 3rd Street, and that she was going to record the council session for her private use. She further stated that the minutes were months behind, vague and incomplete and wanted a record that is complete.

Out of respect for everyone in the room, Council President Wagner suggested instead of Laura Clifton filming everyone in the room, to keep the camera only on the person speaking.

Mayor Gilland affirmed they would keep the camera filming on the council.

6. Consent Calendar:

- a. Minutes of the July 7, 2022 Regular Session
- b. Minutes of the August 4, 2022 Regular Session
- c. Bill list for July 27 – August 22, 2022
- d. Treasurers Report for period ending August 22, 2022

Requested Action: Motion to approve the September 1, 2022 consent calendar as presented.

Councilor Foreman made a motion to approve the September 1, 2022 consent calendar as presented. Seconded by Council President Wagner. Mayor Gilland took a vote. Foreman-Aye, Gonzalez-Aye, Wagner-Aye, Harvey-Ney. 3-Aye votes, 1-Ney vote. Motion is carried and so moved.

7. Committee Reports

- a. Ad Hoc – Skate Park/4th July

Laura Clifton reported there was no quorum and no meeting. They did have someone present some information. Mayor Gilland asked if she would tell the council about it. Clifton indicated she would share when she has more information.

9. Old Business

a. Activity tracker

Public Works Superintendent provided the council with reports from the speed signs, and while Councilor Harvey made reference to it, he asked Robinson if he would explain what was on the report. Robinson explained the data was from the last 2 weeks, and it is broken down by number of cars, speed and time. He explained the speed signs pick up data when drivers are outside of town. There was a discussion about calibrating the signs for more accuracy. Harvey explained the sign flashes 'slow down', gives exact MPH when driver is at sign, and asked for that information. Robinson explained the need for a laptop and having PD help gather data. Councilman Harvey reiterated wanting the information to see where the police officers should be placed. Council President Wagner asked if Chief Chase and Robinson could let the council know where most of the citations were being issued and if some of the mobile units were still in use, then placing them in the areas where most speeders were. Chief Chase said, absolutely.

Mayor Gilland allowed Sandra Foote-Gregory from the audience 2 minutes if her comment was on topic. Foote-Gregory inquired about speed signs with cameras in them. Robinson explained that those types of speed signs are tied into a company that issues a citation when taking the photo. The company mails the citation to the speeder and gets a percentage of the money paid on the citation. Teresa Diaz (from audience) explained that the list where most citations were issued would not be helpful because it wouldn't tell the council where the speeding is happening.

Councilor Harvey asked if staff could look into a better set up for the signs.

Councilor Gonzalez confirmed with Chief Chase there were warning signs placed in different locations. Chief Chase pointed out the warning signs were in city limits, but the County maintains them.

Councilor Foreman points out that the data does not show how many people are in compliance with the speed. She suggested if you look at the speeds, it would be possible to determine the time of day the traffic is faster. She explained that the numbers were high all day, but if the officers could review pockets of time, they may be able to narrow it down. In the past she pointed out that speeds signs with cameras issuing tickets was a great idea, but wanted to see a resolution before Amazon was finished. Mayor Gilland suggested reviewing the data and moving the discussion to October's agenda because she liked Pam's idea.

Lopez (from the audience) said the speed signs were incorrect. He said the officers needed to be moving around. Gilland replied she would look into that and agreed that there were enough officers and they should be patrolling.

In reference to the activity tracker, Council President Wagner gave an update on CERT training. She explained that generally the training happens in February and September. There are five training dates, which are September 9th, 10th, 16th, 17th and 23rd. The class is 21 hours in total

and free. It teaches emergency preparedness and how to assist in the event of a catastrophe. Gilland suggested moving on and putting information about it on the website. Gilland commented that her focus was prioritizing city goals because not many were being accomplished.

10. Action Items

a. Oregon Infrastructure Contract 4599-DR-OR

City Manager Marston provided a memo with information in the council packet and asked for questions from the council. Hearing none, Mayor Gilland asked for a motion.

Council President Wagner made a motion to accept Oregon Infrastructure Contract 4599-DR-OR as written. Seconded by Councilor Foreman. Gilland took a vote. Foreman-Aye, Gonzalez-Aye, Wagner-Aye, Harvey-Aye. Motion is unanimously carried and so moved.

b. Oregon Infrastructure Contract 4599-DR-OR Amendment No. 1

When asked by Councilor Harvey, City Manager Marston explained the amendment was in regards to the FEMA funding that was approved for the tree farm, which was destroyed by the ice storm. The original amount that FEMA was going to reimburse the City was 75%, and the City would match 25%. The addendum increases the reimbursement to 90%, as a result of President Biden signing HR 2471 on March 15

Councilor Foreman made a motion to accept Oregon Infrastructure Contract 4599-DR-OR Amendment No. 1 as written. Seconded by Council President Wagner. Gilland took a vote. Foreman-Aye, Gonzalez-Aye, Wagner-Aye, Harvey-Aye. Motion is unanimously carried and so moved.

11. New Business

a. Discussion on LOVE, Inc. Water/Sewer Bill Assistance Program.

Mayor Gilland reported that she and City Manager Marston met with Destiny from Love Inc. because a lot of Gervais citizens (at least 10-15 people) have trouble paying their water bill. Gilland explained that Love Inc. offers a service that provides help one time a year. Marston clarified that the assistance would be in accordance with what the City sets up with Love Inc. For each check written to customers, the City would pay 15% of that check. Mayor Gilland noted that Gervais citizens were hurting and there were currently no resources available. Gilland felt that this would put the City in contact with Family Building Blocks and also allow us to work on transportation for our seniors. Gilland asked the council to consider partnering with Love Inc. City Manager Marston noted the council would set the parameters on how much they wanted Love Inc. to assist people. There was a discussion about the details of what the City could offer. Mayor Gilland provided a directive to Marston to look and see what the City could afford and bring back to October agenda. Council President Wagner asked Marston for an average of the bills.

12. Staff Reports

a. City Manager

City Manager Marston provided a written report. She noted the joint meeting with the School Board on September 15th at 6:00 pm. The group will be meeting in the cafeteria at the high school, then touring the facilities, and meeting back at the school district office for discussion.

Marston reminded the council of the LOC conference coming up October 5th – 7th and that registration is open. Marston is registered and plans to attend and offered help in registering council members if needed. Council President Wagner asked to be registered.

Marston reminded the council she would be gone September 16-21st attending a conference in Columbus.

Marston informed the council she was looking into tinting the administrative office windows for privacy and safety purposes. The cost would be about \$1,800. Marston asked council what they would think about that.

Gilland asked about the park lighting because kids were chased in the park and she was more concerned about that than the windows. Robinson communicated that he was in the process of getting 3 bids and he had 2 contractors that hadn't responded back. Gilland voiced that she could try to have a contractor call Robinson and give a bid. Robinson noted that several contractors do not service the Gervais area.

Getting back to the discussion on the window tinting, Councilor Harvey asked where the tint would go and how dark it would be. Marston explained she is looking at tinting the windows where Abby, Denise and she are and there would be some translucency. Harvey asked what was wrong with the blinds. Marston explained there was nothing wrong with the blinds, that it was the brightness. Harvey had no problem with a light tint but noted that it is nice to know if staff was there if he drove by. He could also see if we were here or just see inside to see if we were being robbed. There was a discussion about different types of tints and cheaper ways of it being done. Councilor Foreman asked for samples before determining which one was more suitable for our needs. Gilland asked for a council consensus.

The council gave consensus for Susie to move forward in providing tint samples for the council to look at.

Jose Ruiz (from the audience) suggested tinting half the window.

City Manager Marston reported the Datavision franchise is up for renewal. She informed the council there were certain obligations to keep that going. Marston will be in communication with Renee from Datavision about next steps.

b. Police Department – Chief Mark Chase

Chief Chase pointed out the legend with offenses that were being reported to council in his staff report. Chase noted that National Night Out and the neighborhood meet and greet was successful.

Gilland reported that she spoke to Chief Chase and asked him to generate a list of ordinances that are being violated around town and where he is at in the process. Gilland wants the council to be informed that the ordinances violations are being worked on. Mayor Gilland asked for Chief to generate a list by address of ordinance violations and where the first point of contact was to date and wanted it on the October agenda. Foreman asked about privacy and addresses. Gilland's son expressed that (from the audience) violations were obvious, and if you listed the street and went up and down the street you could figure out who it was. He disagreed with Gilland and stated that it could be a general list.

City Manager Marston asked what the council would be doing with that information. Gilland stated the council would know the ordinances are being worked on because she gets complaints all the time about inequality and the council was the oversight. Marston suggested perhaps a summary report because this was an area the city council doesn't get into the weeds on because it is an administrative function where Chief oversees ordinance according to the code. Marston stated if Gilland wanted that information it could be handled through a public records request. Mayor Gilland stated she was requesting that record for the city.

Council President Wagner noted she was on the fence with Gilland's request because she felt it was in violation of the city charter. Gilland noted that in the charter it stated the council was supposed to be informed on what was being administered.

Councilor Harvey reported that he has received calls about certain things not getting resolved and that the council did need to talk about it without putting names out there. Harvey believed the council had the right to direct something to happen if needed. Mayor Gilland said she has no power or vote but believed the council should have the oversight on that.

Councilor Foreman was concerned about handling that type of business in a public arena and how that would dictate because the citations were driven by the police officers. Mayor Gilland said she didn't want to get involved in police matters but would like to know how to respond to her constituents.

City Manager Marston explained that the proper thing to do when responding to the constituents is directing them to the staff. Mayor Gilland said she has tried and they are not comfortable doing that. Harvey said the solution would be if Mayor Gilland gets a complaint from a constituent for her to get with Susie or the Chief and they can apprise her of the situation and then Gilland could talk to her constituents and keep it out of the public arena. Gilland asked who she would report to if it wasn't being taken care of. Harvey said report back

to the City Manager and Chief, and if it still wasn't taken care of, to then report to the council and they would take care of whatever business at that time.

Council President Wagner asked about privacy and bringing names to PD and City Manager. Gilland said she would never bring names because it was an invasion, she wanted to be a voice for the citizens and she did report a complaint to the Chief today.

Chief Chase stated that he and Marston could work on a format and invited the Mayor to come in and communicate what she would like to see. Chase established that he did not want the Mayor to be involved with a complainant and a person they were correcting. Chase explained his understanding of administering the community policing philosophy and outlined the details of how the ordinances were handled. Chase agreed that in a small town, sharing information in a public setting would not be in the best interest of citizens and there were risks involved. He encouraged Mayor Gilland to have citizens come in and talk to police to develop trust.

c. Public Works – Superintendent John Robinson

Superintendent Robinson reported that ALM was in the final stages of getting the tree farm up and running. The irrigation system in zones 9 and 10 is finished and he is hopeful to see trees in the ground tomorrow. The last process would be removing logs from the property.

Robinson signed a contract to have electrical work done on Fourth Street to set the existing electrical boxes into the ground and cemented over so that the telephone company can have their driveway back.

Robinson updated the council on the street projects. Harvey asked if 7th and 8th Streets would be a no parking zone. Robinson wasn't going to make it a no parking and stated it was up to council and Chief to decide. Harvey stated it was something that needs looking into because he sees another problem getting ready to happen.

An audience member asked about storm drains. There was a discussion about improvements and storm drains. City Marston explained there was a storm drain fund is fairly new and slow growing. The City does have a storm drain master plan with the projects lined out. She explained that part of the current project had some storm drain work, and that it was split up by schedules. The bid for this schedule came in way out of the budget, and so that portion of the work was pulled out. Marston explained that we are looking for bids and hopes for the storm drain work to get done in that area. There was a discussion about funding the project and Gilland asked for it to be prioritized. City Manager Marston said they are actively looking for bids.

13. Business from the Mayor or Council

Mayor Gilland read an email from Brian Miles at Woodburn IT in regards to the allegations against her read into public comment from another city council member at the previous council

meeting. She stated the email was proving the allegations against her were false and she would be taking it to the Chief for further investigation.

Council President Wagner stated she was the co-chair of the Gervais Community Progress Team. Wagner mentioned bringing the Historical Sam Brown House into the city. The Sam Brown House is the very first architecturally designed home in Oregon. Wagner spoke about all the people involved in renovations and helping with moving the home. Wagner mentioned gathering donations for the home. She mentioned the bricks from the fire place would be available for people to sponsor and dedicate and that Councilor Gonzalez could utilize some of the bricks to build the Veterans Wall.

Mayor Gilland mentioned there was a brick fundraiser in place for the Veterans Wall through Bricks-R-Us and suggested talking with Micky about what that could look like.

Council President Wagner informed the council the home would be placed on the property next to public works. Wagner will have keys to the home in the next two weeks and invited people to come take a tour.

Mayor Gilland mentioned the railroad property for potential location of future business.

Councilor Foreman brought up conversations on social media and in the community about chickens. There was never an ordinance passed allowing chickens. There was a discussion about chickens and livestock in the city. The ordinance does not allow livestock or chickens in the Gervais city limits.

14. Adjourn

Mayor Gilland adjourned the meeting at 8:27 pm.

I, DENISE DAHLBERG, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON SEPTEMBER 1, 2022 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:

Denise Dahlberg, City Recorder

Annie Gilland, Mayor

City of Gervais
Bill List
August 23, 2022 - September 27, 2022

Vendor	Date	Description	Fund	Dept	Amount
Abiqua Rentals	9/2/2022	Plate Compactor	General Fund	Streets	20.00
	9/21/2022	Stump Grinder Barretto	General Fund	Streets	160.00
	9/2/2022	Plate Compactor	Water Fund	Water	20.00
	9/2/2022	Plate Compactor	Sewer Fund	Sewer	20.00
		TOTAL:			220.00
Amazon Capital Services	9/9/2022	ppr bwls, copy paper	General Fund	Admin	141.28
	9/9/2022	Prong Clips, 2 sets of 3	General Fund	Admin	28.40
	9/2/2022	paper towels, tp, trsh bag	General Fund	Admin	210.23
	9/2/2022	pcl holdr,cbnt,kybrd mss,c	General Fund	Admin	170.12
	9/21/2022	soap, trsh bags	General Fund	Admin	54.94
	9/8/2022	Office Chr Mat	General Fund	Admin	45.99
	9/8/2022	pctr albms,stereo snd br,s	General Fund	Admin	106.16
	9/8/2022	Crpt Swpr,Tissues, wipes,c	General Fund	Admin	180.73
	9/8/2022	divider,envelopes	General Fund	Admin	58.84
	9/8/2022	keyboard&mousse,clock,chr	General Fund	Admin	167.76
	9/8/2022	Whiteboard, Dsk, clndr,cpy	General Fund	Police	128.09
	9/8/2022	white disp coveralls	General Fund	Streets	36.20
	9/8/2022	Gloves	General Fund	Streets	7.33
	9/8/2022	white disp coveralls	Water Fund	Water	36.20
	9/8/2022	Gloves	Water Fund	Water	7.33
	9/8/2022	white disp coveralls	Sewer Fund	Sewer	36.21
	9/8/2022	Gloves	Sewer Fund	Sewer	7.34
		TOTAL:			1,423.15
Backflow Management	9/8/2022	Backflow Svcs	Water Fund	Backflow	600.00
	9/2/2022	Letters mailed	Water Fund	Backflow	30.00
		TOTAL:			630.00
Beery, Elsner & Hammond LLP	9/21/2022	August 2022 Legal Svcs	General Fund	Admin	742.50
	9/2/2022	July 2022 Legal Svcs	General Fund	Admin	705.00
		TOTAL:			1,447.50
Bi-Mart	9/21/2022	Water- City Hall	General Fund	Admin	19.17
		TOTAL:			19.17
Bretthauer Oil Co.	9/8/2022	August 2022 Fuel Charges	General Fund	Police	1,375.77
	9/8/2022	August 2022 Fuel Charges	General Fund	Streets	173.00
	9/8/2022	August 2022 Fuel Charges	Water Fund	Water	173.00
	9/8/2022	August 2022 Fuel Charges	Sewer Fund	Sewer	173.00
		TOTAL:			1,894.77
CIS Trust	9/1/2022	EMPLOYEE MEDICAL INSURANCE	General Fund	Admin	147.42
	9/1/2022	EMPLOYEE MEDICAL INSURANCE	General Fund	Admin	156.40
	9/1/2022	EMPLOYEE/FAMILY MED INS	General Fund	Admin	294.67
	9/1/2022	KAI/WILL/CH	General Fund	Admin	30.62
	9/1/2022	LIFE INSURANCE	General Fund	Admin	1.55
	9/1/2022	EMPLOYEE MEDICAL INSURANCE	General Fund	Police	147.42
	9/1/2022	MEDICAL/DENTAL B/C COPAY B	General Fund	Police	4,000.66
	9/1/2022	EMPLOYEE MEDICAL INSURANCE	General Fund	Police	152.89
	9/1/2022	MEDICAL/DENTAL B/C COPAY B	General Fund	Police	1,445.32
	9/1/2022	EMPLOYEE/FAMILY MED INS	General Fund	Police	2,044.84
	9/1/2022	EMPLOYEE MED INSURANCE	General Fund	Police	1,584.78
	9/1/2022	KAI/WILL/CH	General Fund	Police	30.62

City of Gervais
Bill List
August 23, 2022 - September 27, 2022

Vendor	Date	Description	Fund	Dept	Amount
	9/1/2022	LIFE INSURANCE	General Fund	Police	21.18
	9/1/2022	EMPLOYEE MEDICAL INSURANCE	General Fund	Court	36.85
	9/1/2022	EMPLOYEE/FAMILY MED INS	General Fund	Court	196.45
	9/1/2022	KAI/WILL/CH	General Fund	Court	7.65
	9/1/2022	LIFE INSURANCE	General Fund	Court	0.31
	9/1/2022	EMPLOYEE MEDICAL INSURANCE	State Tax Street	Streets	73.71
	9/1/2022	EMPLOYEE/SP MEDICAL INS	State Tax Street	Streets	372.81
	9/1/2022	EMPLOYEE MEDICAL INSURANCE	State Tax Street	Streets	422.02
	9/1/2022	EMPLOYEE/FAMILY MED INS	State Tax Street	Streets	920.18
	9/1/2022	KAI/WILL/CH	State Tax Street	Streets	15.31
	9/1/2022	LIFE INSURANCE	State Tax Street	Streets	5.93
	9/1/2022	EMPLOYEE MEDICAL INSURANCE	Water Fund	Water	147.42
	9/1/2022	EMPLOYEE/SP MEDICAL INS	Water Fund	Water	484.65
	9/1/2022	EMPLOYEE MEDICAL INSURANCE	Water Fund	Water	344.79
	9/1/2022	EMPLOYEE/FAMILY MED INS	Water Fund	Water	460.09
	9/1/2022	EMPLOYEE/FAMILY MED INS	Water Fund	Water	687.56
	9/1/2022	KAI/WILL/CH	Water Fund	Water	30.62
	9/1/2022	LIFE INSURANCE	Water Fund	Water	7.65
	9/1/2022	EMPLOYEE MEDICAL INSURANCE	Sewer Fund	Sewer	147.42
	9/1/2022	EMPLOYEE/SP MEDICAL INS	Sewer Fund	Sewer	484.65
	9/1/2022	EMPLOYEE MEDICAL INSURANCE	Sewer Fund	Sewer	344.79
	9/1/2022	EMPLOYEE/FAMILY MED INS	Sewer Fund	Sewer	460.09
	9/1/2022	EMPLOYEE/FAMILY MED INS	Sewer Fund	Sewer	687.56
	9/1/2022	KAI/WILL/CH	Sewer Fund	Sewer	30.62
	9/1/2022	LIFE INSURANCE	Sewer Fund	Sewer	7.65
	9/1/2022	EMPLOYEE MEDICAL INSURANCE	Storm Drainage	Storm Drainage	36.84
	9/1/2022	EMPLOYEE/SP MEDICAL INS	Storm Drainage	Storm Drainage	149.12
	9/1/2022	EMPLOYEE MEDICAL INSURANCE	Storm Drainage	Storm Drainage	115.03
	9/1/2022	EMPLOYEE/FAMILY MED INS	Storm Drainage	Storm Drainage	204.48
	9/1/2022	EMPLOYEE/FAMILY MED INS	Storm Drainage	Storm Drainage	98.23
	9/1/2022	KAI/WILL/CH	Storm Drainage	Storm Drainage	7.65
	9/1/2022	LIFE INSURANCE	Storm Drainage	Storm Drainage	2.27
				TOTAL:	17,048.77
Carlos Camacho	9/8/2022	CCamacho Reimburse-Work Bo	General Fund	Police	102.00
				TOTAL:	102.00
City of Salem	9/2/2022	1st Qtr Qtrly - 2022-23	General Fund	Police	11,672.50
				TOTAL:	11,672.50
CivicPlus, LLC	9/2/2022	Municode pages- supplement	General Fund	Admin	275.62
				TOTAL:	275.62
Columbia Bank Cardmember Services	9/9/2022	OCCMA Summer Conf-SMarston	General Fund	Admin	19.00
	9/9/2022	Zoom Online Services	General Fund	Admin	12.74
	9/9/2022	CIS Annual Conf-DDahlberg	General Fund	Admin	200.00
	9/9/2022	Grant-CIS Ann Conf.Ddahlbe	General Fund	Admin	-200.00
	9/9/2022	2022 ICMA Conf-they w Reim	General Fund	Admin	1,044.20
	9/9/2022	OACA Conf.- AFernandez	General Fund	Admin	200.00
	9/9/2022	Zoom Online Services	General Fund	Admin	12.74
	9/9/2022	OAMR Conf.-DDahlberg	General Fund	Admin	500.00
	9/9/2022	OSROA-Safety Conf.-PD	General Fund	Police	598.00
	9/9/2022	OSROA Trng. TWest, MChase	General Fund	Police	64.20
	9/9/2022	OSROA-Rm.Trvl -MChase	General Fund	Police	499.32
	9/9/2022	OSROA-Rm. Trvl-TWest	General Fund	Police	499.32
	9/9/2022	Dropbox- PD	General Fund	Police	119.88

City of Gervais
Bill List
August 23, 2022 - September 27, 2022

Vendor	Date	Description	Fund	Dept	Amount
	9/9/2022	Trane Supply-PD	General Fund	Police	195.51
				TOTAL:	3,764.91
Consolidated Supply	9/8/2022	Strap Service Saddle	Water Fund	Water	123.94
	9/8/2022	Strap Service Saddle	Water Fund	Water	464.07
				TOTAL:	588.01
Correct Equipment	9/8/2022	French Praire Lift Station	Sewer Fund	Sewer	1,572.72
				TOTAL:	1,572.72
Creation Electric, Inc.	9/21/2022	Labor-Elson	Sewer Fund	Sewer	90.00
				TOTAL:	90.00
Dahlberg, Denise	9/2/2022	Ddahl-CIS Open Enroll & Co	General Fund	Admin	67.05
				TOTAL:	67.05
Dan Marshall	9/8/2022	Reimbursement-Training lun	General Fund	Police	20.45
				TOTAL:	20.45
DataVision Cooperative	9/2/2022	August 2022 Telephone Chrg	General Fund	Admin	530.38
	9/2/2022	August 2022 Telephone Chrg	General Fund	Police	264.03
	9/2/2022	August 2022 Telephone Chrg	General Fund	Streets	45.05
	9/2/2022	August 2022 Telephone Chrg	Water Fund	Water	45.05
	9/2/2022	August 2022 Telephone Chrg	Sewer Fund	Sewer	45.05
				TOTAL:	929.56
G.W. Hardware	9/2/2022	Antifreeze	General Fund	Police	21.99
	9/2/2022	3 no dpming signs , bolts	General Fund	Streets	60.54
	9/21/2022	traffic paint, roller fram	General Fund	Streets	113.85
	9/2/2022	rake, Anchor,joint& flex e	General Fund	Streets	70.53
	9/2/2022	rake, Anchor,joint& flex e	General Fund	Streets	7.32
	9/2/2022	rake, Anchor,joint& flex e	General Fund	Parks	6.24
	9/2/2022	rake, Anchor,joint& flex e	Water Fund	Water	7.32
	9/2/2022	rake, Anchor,joint& flex e	Sewer Fund	Sewer	7.32
				TOTAL:	295.11
Garten Services, Inc.	9/8/2022	65 gal container fee	General Fund	Police	5.00
				TOTAL:	5.00
Goodyear Tire & Rubber Company	9/8/2022	225/60R18 EAG - Tires	General Fund	Police	572.04
				TOTAL:	572.04
Government Ethics Commission	9/21/2022	2022-23 Annual Renewal	General Fund	Admin	548.82
				TOTAL:	548.82

City of Gervais
Bill List
August 23, 2022 - September 27, 2022

Vendor	Date	Description	Fund	Dept	Amount
HRA VEBA Plan	9/1/2022	HRA VEBA Contribution	General Fund	Admin	19.38
	9/1/2022	HRA VEBA Contribution	General Fund	Police	83.97
	9/1/2022	HRA VEBA Contribution	General Fund	Court	5.25
	9/1/2022	HRA VEBA Contribution	State Tax Street	Streets	47.23
	9/1/2022	HRA VEBA Contribution	Water Fund	Water	54.23
	9/1/2022	HRA VEBA Contribution	Sewer Fund	Sewer	54.23
	9/1/2022	HRA VEBA Contribution	Storm Drainage	Storm Drainage	15.71
TOTAL:					280.00
Hubbard Cleaners	9/8/2022	August Dry Cleaning- PD	General Fund	Police	75.00
	TOTAL:				75.00
Internal Revenue Service	9/6/2022	FICA	General Fund	Admin	211.26
	9/6/2022	MEDICARE	General Fund	Admin	49.41
	9/6/2022	FICA	General Fund	Police	2,629.16
	9/6/2022	MEDICARE	General Fund	Police	614.88
	9/6/2022	FICA	General Fund	Court	63.18
	9/6/2022	MEDICARE	General Fund	Court	14.78
	9/6/2022	FICA	State Tax Street	Streets	471.72
	9/6/2022	MEDICARE	State Tax Street	Streets	110.32
	9/6/2022	FICA	Water Fund	Water	525.50
	9/6/2022	MEDICARE	Water Fund	Water	122.91
	9/6/2022	FICA	Sewer Fund	Sewer	525.50
	9/6/2022	MEDICARE	Sewer Fund	Sewer	122.91
	9/6/2022	FICA	Storm Drainage	Storm Drainage	152.31
	9/6/2022	MEDICARE	Storm Drainage	Storm Drainage	35.60
TOTAL:					5,649.44
John Deere Financial	9/9/2022	John Deere Tractor- Diff L	General Fund	Streets	188.21
	9/9/2022	rtnr, qck lock, bearing	General Fund	Streets	37.03
	9/9/2022	John Deere Tractor- Diff L	Water Fund	Water	188.21
	9/9/2022	John Deere Tractor- Diff L	Sewer Fund	Sewer	188.21
	9/9/2022	rtnr, qck lock, bearing	Sewer Fund	Sewer	37.02
TOTAL:					638.68
Johnson Engine Service	9/8/2022	2010 Dodge-over heating re	General Fund	Police	873.55
	TOTAL:				873.55
Kristen Quinn	9/21/2022	Rmbrs-KQuinn- PDTrng,Rise,	General Fund	Police	182.81
	TOTAL:				182.81
League of Oregon Cities	9/2/2022	LOC Conference Registratio	General Fund	Admin	545.00
	9/21/2022	LOC Mbrshp Reg,hsng fire t	General Fund	Admin	400.00
	9/21/2022	SMarston- Awrds dnnr, tour	General Fund	Admin	150.00
	9/21/2022	LOC Mbrshp Reg,hsng fire t	General Fund	Council	315.00
TOTAL:					1,410.00
Les Schwab	9/8/2022	Dismount, Balance& Dispos	General Fund	Police	203.96
	TOTAL:				203.96
Marion County Dept of Public Works	8/24/2022	Major Construction Permit	State Tax Street	Streets	4,400.00

City of Gervais
Bill List
August 23, 2022 - September 27, 2022

Vendor	Date	Description	Fund	Dept	Amount
	9/8/2022	Multiple Meters	State Tax Street	Streets	1,716.61
	9/8/2022	Multiple Meters	Water Fund	Water	1,677.06
	9/8/2022	Multiple Meters	Water Fund	Water	726.69
	9/8/2022	Multiple Meters	Sewer Fund	Sewer	1,388.50
	9/8/2022	Multiple Meters	Sewer Fund	Sewer	108.07
	9/8/2022	Multiple Meters	Sewer Fund	Sewer	1,692.20
	9/8/2022	Multiple Meters	Sewer Fund	Sewer	155.95
				TOTAL:	8,196.16
Pacific Office Automation	9/8/2022	Copier/Lease - CH	General Fund	Admin	183.10
	9/9/2022	Lease Copier/Acct Rfd Fx	General Fund	Admin	17.31
	9/9/2022	Lease Copier/Acct Rfd Fx	General Fund	Admin	2.68
	9/2/2022	Copy Kit Parts Labor	General Fund	Admin	217.70
	9/21/2022	Copy kit parts labor	General Fund	Admin	230.96
	9/9/2022	Lease Copier/Acct Rfd Fx	General Fund	Police	2.04
	9/9/2022	Lease Copier/Acct Rfd Fx	General Fund	Police	108.36
	9/9/2022	Lease Copier/Acct Rfd Fx	General Fund	Police	155.36
	9/2/2022	Qrtly Copy Kit Parts/ Labo	General Fund	Police	65.00
	9/21/2022	Copy kit parts labor	General Fund	Police	172.27
	9/21/2022	Copy kit parts labor	General Fund	Police	23.03
				TOTAL:	1,177.81
Pitney Bowes	9/8/2022	Postage Refill	General Fund	Admin	30.22
	9/9/2022	Postage Refill	General Fund	Admin	14.53
	9/8/2022	Postage Refill	General Fund	Police	52.58
	9/9/2022	Postage Refill	General Fund	Police	25.29
	9/8/2022	Postage Refill	General Fund	Streets	7.40
	9/8/2022	Postage Refill	Water Fund	Water	7.40
	9/9/2022	Postage Refill	Water Fund	Water	5.34
	9/8/2022	Postage Refill	Sewer Fund	Sewer	7.40
	9/9/2022	Postage Refill	Sewer Fund	Sewer	5.34
				TOTAL:	155.50
RAIN	9/8/2022	Annual Member Fee 2022-23	General Fund	Police	812.86
				TOTAL:	812.86
Salem Garage Door Specialties	9/21/2022	PW- Garage Door Svcs	General Fund	Streets	352.25
	9/21/2022	PW- Garage Door Svcs	Water Fund	Water	352.25
	9/21/2022	PW- Garage Door Svcs	Sewer Fund	Sewer	352.24
				TOTAL:	1,056.74
Silverton Sand & Gravel	9/21/2022	3/4 - 4 lds,bunker on 4th	General Fund	Streets	413.33
	9/21/2022	3/4 - 4 lds,bunker on 4th	Water Fund	Water	413.33
	9/21/2022	3/4 - 4 lds,bunker on 4th	Sewer Fund	Sewer	413.34
				TOTAL:	1,240.00
Spartan Environmental Services LLC	9/21/2022	Vac Truck - WW	Sewer Fund	Sewer	1,066.04
				TOTAL:	1,066.04
Stettler Supply Company	9/8/2022	Primer Pump - Irrigation	General Fund	Parks	158.69
				TOTAL:	158.69

City of Gervais
Bill List
August 23, 2022 - September 27, 2022

Vendor	Date	Description	Fund	Dept	Amount
Tetra Tech, Inc.	9/2/2022	City Engineering Svcs	General Fund	Admin	481.58
	9/2/2022	City Engineering Svcs	State Tax Street	Streets	3,668.23
	9/2/2022	City Engineering Svcs	State Tax Street	Streets	1,702.16
	9/2/2022	City Engineering Svcs	State Tax Street	Streets	1,565.16
				TOTAL:	7,417.13
The Radar Shop	9/2/2022	replace power cord, unite	General Fund	Police	155.00
				TOTAL:	155.00
Tyler Technologies Incode Division	9/8/2022	Court,Financial,Tech fees	General Fund	Admin	1,472.52
	9/8/2022	Court,Financial,Tech fees	General Fund	Court	1,112.26
	9/8/2022	Court,Financial,Tech fees	Water Fund	Water	515.43
	9/8/2022	Court,Financial,Tech fees	Sewer Fund	Sewer	515.43
	9/8/2022	Court,Financial,Tech fees	Storm Drainage	Storm Drainage	515.42
				TOTAL:	4,131.06
Vantagepoint Transfer Agents - 3030671	9/1/2022	457B Contribution	General Fund	Police	500.02
				TOTAL:	500.02
Verizon Wireless	9/2/2022	Jul 02-Aug 01,22 phone cha	General Fund	Police	448.43
	9/21/2022	Aug 02-Sep 01 Phone Charge	General Fund	Police	447.75
	9/2/2022	Jul 02-Aug 01,22 phone cha	General Fund	Streets	58.98
	9/21/2022	Aug 02-Sep 01 Phone Charge	General Fund	Streets	58.79
	9/2/2022	Jul 02-Aug 01,22 phone cha	Water Fund	Water	58.98
	9/21/2022	Aug 02-Sep 01 Phone Charge	Water Fund	Water	58.79
	9/21/2022	Vac Truck	Sewer Fund	Sewer	1,066.04
	9/2/2022	Jul 02-Aug 01,22 phone cha	Sewer Fund	Sewer	58.98
	9/21/2022	Aug 02-Sep 01 Phone Charge	Sewer Fund	Sewer	58.78
				TOTAL:	2,315.52
WCMA	9/8/2022	WCMA- dinner- will reimbur	General Fund	Admin	37.00
				TOTAL:	37.00
Walter E. Nelson Co.	9/8/2022	40x48 coreless rolls 100	General Fund	Streets	51.23
	9/8/2022	40x48 coreless rolls 100	General Fund	Parks	51.23
	9/8/2022	40x48 coreless rolls 100	Water Fund	Water	51.23
	9/8/2022	40x48 coreless rolls 100	Sewer Fund	Sewer	51.23
				TOTAL:	204.92
Waterlab Corp.	9/2/2022	Water/WasteWater Testing	Water Fund	Water	172.50
	9/2/2022	Water/WasteWater Testing	Sewer Fund	Sewer	172.50
				TOTAL:	345.00
Willamette Valley Security, Inc.	9/21/2022	Security- Minimum Srvc Cal	General Fund	Admin	175.00
				TOTAL:	175.00
Zane Rise	9/8/2022	ZRIse-Reimbursement-supplies	General Fund	Police	311.00

City of Gervais
 Bill List
 August 23, 2022 - September 27, 2022

Vendor	Date	Description	Fund	Dept	Amount
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	TOTAL:	311.00
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	GRAND TOTAL	90,027.26
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FUND TOTALS	
100 General Fund	49,885.30
110 State Tax Streetund	15,604.88
200 Water Fund	10,960.17
210 Sewer Fund	12,228.86
215 Storm Drainage	1,348.05
Grand Total	90,027.26

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

100-General Fund
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	1,018,435.00	0.00	15,484.11	1.52	1,002,950.89
Fees for Services	35,000.00	3,453.63	8,551.10	24.43	26,448.90
Fines & Forfeitures	60,000.00	2,370.80	9,136.36	15.23	50,863.64
Licenses & Permits	9,250.00	1,321.00	3,220.40	34.82	6,029.60
Intergovernmental Rev	179,615.00	4,532.01	14,124.86	7.86	165,490.14
Other	0.00	0.00	0.00	0.00	0.00
Fund Balance	245,766.00	0.00	0.00	0.00	245,766.00
TOTAL REVENUES	1,548,066.00	11,677.44	50,516.83	3.26	1,497,549.17
<u>EXPENDITURE SUMMARY</u>					
General Government	434,087.00	12,776.85	60,493.32	13.94	373,593.68
Police Department	1,024,238.00	104,751.72	288,589.15	28.18	735,648.85
Street Department	34,778.00	869.75	8,239.05	23.69	26,538.95
Parks Department	25,414.00	12.01	2,965.94	11.67	22,448.06
Municipal Court	26,321.00	3,580.62	6,996.94	26.58	19,324.06
Mayor & City Council	3,228.00	315.00	412.16	12.77	2,815.84
TOTAL EXPENDITURES	1,548,066.00	122,305.95	367,696.56	23.75	1,180,369.44
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(110,628.51)	(317,179.73)		317,179.73

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

110-State Tax Street Fund
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	254,500.00	17,814.85	101,861.33	40.02	152,638.67
Fees for Services	0.00	0.00	0.00	0.00	0.00
Intergovernmental Rev	383,000.00	0.00	0.00	0.00	383,000.00
Fund Balance	<u>809,855.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>809,855.00</u>
TOTAL REVENUES	<u>1,447,355.00</u>	<u>17,814.85</u>	<u>101,861.33</u>	<u>7.04</u>	<u>1,345,493.67</u>
<u>EXPENDITURE SUMMARY</u>					
Street Improvement	<u>1,447,355.00</u>	<u>19,520.03</u>	<u>72,180.43</u>	<u>4.99</u>	<u>1,375,174.57</u>
TOTAL EXPENDITURES	<u>1,447,355.00</u>	<u>19,520.03</u>	<u>72,180.43</u>	<u>4.99</u>	<u>1,375,174.57</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (1,705.18)	29,680.90	(29,680.90)

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

200-Water Fund
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	900.00	0.00	256.05	28.45	643.95
Fees for Services	401,850.00	37,542.70	107,778.55	26.82	294,071.45
Other	0.00	0.00	0.00	0.00	0.00
Fund Balance	<u>232,964.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>232,964.00</u>
TOTAL REVENUES	<u>635,714.00</u>	<u>37,542.70</u>	<u>108,034.60</u>	<u>16.99</u>	<u>527,679.40</u>
<u>EXPENDITURE SUMMARY</u>					
Water	527,914.00	24,357.84	74,190.57	14.05	453,723.43
Water System Improvement	100,000.00	0.00	2,298.60	2.30	97,701.40
Water Backflow	<u>7,800.00</u>	<u>0.00</u>	<u>1,894.00</u>	<u>24.28</u>	<u>5,906.00</u>
TOTAL EXPENDITURES	<u>635,714.00</u>	<u>24,357.84</u>	<u>78,383.17</u>	<u>12.33</u>	<u>557,330.83</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	13,184.86	29,651.43	(29,651.43)

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

210-Sewer Fund
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	650.00	0.00	179.25	27.58	470.75
Fees for Services	526,510.00	34,572.80	104,934.66	19.93	421,575.34
Intergovernmental Rev	1,000,000.00	0.00	0.00	0.00	1,000,000.00
Other	0.00	0.00	0.00	0.00	0.00
Fund Balance	<u>161,113.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>161,113.00</u>
TOTAL REVENUES	<u>1,688,273.00</u>	<u>34,572.80</u>	<u>105,113.91</u>	<u>6.23</u>	<u>1,583,159.09</u>
<u>EXPENDITURE SUMMARY</u>					
Sewer	<u>1,688,273.00</u>	<u>27,215.89</u>	<u>101,365.73</u>	<u>6.00</u>	<u>1,586,907.27</u>
TOTAL EXPENDITURES	<u>1,688,273.00</u>	<u>27,215.89</u>	<u>101,365.73</u>	<u>6.00</u>	<u>1,586,907.27</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	7,356.91	3,748.18	(3,748.18)

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

215-Storm Drainage
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	100.00	0.00	32.41	32.41	67.59
Fees for Services	65,960.00	5,502.38	16,834.69	25.52	49,125.31
Other	0.00	0.00	0.00	0.00	0.00
Fund Balance	<u>28,582.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,582.00</u>
TOTAL REVENUES	<u>94,642.00</u>	<u>5,502.38</u>	<u>16,867.10</u>	<u>17.82</u>	<u>77,774.90</u>
<u>EXPENDITURE SUMMARY</u>					
Storm Drainage	<u>94,642.00</u>	<u>6,426.30</u>	<u>14,181.35</u>	<u>14.98</u>	<u>80,460.65</u>
TOTAL EXPENDITURES	<u>94,642.00</u>	<u>6,426.30</u>	<u>14,181.35</u>	<u>14.98</u>	<u>80,460.65</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (923.92)	2,685.75	(2,685.75)

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

300-Water Reserve
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	100.00	0.00	32.49	32.49	67.51
Other	15,000.00	0.00	0.00	0.00	15,000.00
Fund Balance	<u>30,185.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>30,185.00</u>
TOTAL REVENUES	<u>45,285.00</u>	<u>0.00</u>	<u>32.49</u>	<u>0.07</u>	<u>45,252.51</u>
<u>EXPENDITURE SUMMARY</u>					
Water Reserve	<u>45,285.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>45,285.00</u>
TOTAL EXPENDITURES	<u>45,285.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>45,285.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	32.49	(32.49)

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

305-D.A.R.E. Fund
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	70.00	0.00	10.94	15.63	59.06
Fees for Services	0.00	0.00	0.00	0.00	0.00
Fines & Forfeitures	12,500.00	0.00	0.00	0.00	12,500.00
Other	1,500.00	20.00	1,520.00	101.33 (20.00)
Fund Balance	<u>7,805.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,805.00</u>
TOTAL REVENUES	<u>21,875.00</u>	<u>20.00</u>	<u>1,530.94</u>	<u>7.00</u>	<u>20,344.06</u>
<u>EXPENDITURE SUMMARY</u>					
D.A.R.E. Fund	<u>21,875.00</u>	<u>0.00</u>	<u>146.00</u>	<u>0.67</u>	<u>21,729.00</u>
TOTAL EXPENDITURES	<u>21,875.00</u>	<u>0.00</u>	<u>146.00</u>	<u>0.67</u>	<u>21,729.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	20.00	1,384.94	(1,384.94)

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

310-PD Vehicle Replacement
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	120.00	0.00	38.90	32.42	81.10
Fees for Services	650.00	70.00	110.00	16.92	540.00
Intergovernmental Rev	0.00	0.00	0.00	0.00	0.00
Other	15,000.00	0.00	0.00	0.00	15,000.00
Fund Balance	<u>35,945.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>35,945.00</u>
TOTAL REVENUES	<u>51,715.00</u>	<u>70.00</u>	<u>148.90</u>	<u>0.29</u>	<u>51,566.10</u>
<u>EXPENDITURE SUMMARY</u>					
PD Vehicle Repacement	<u>51,715.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>51,715.00</u>
TOTAL EXPENDITURES	<u>51,715.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>51,715.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	70.00	148.90	(148.90)

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

312-Capital Reserve Fund
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	350.00	0.00	76.87	21.96	273.13
Fees for Services	15,615.00	1,300.00	3,900.00	24.98	11,715.00
Other	0.00	0.00	0.00	0.00	0.00
Fund Balance	<u>70,149.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>70,149.00</u>
TOTAL REVENUES	<u>86,114.00</u>	<u>1,300.00</u>	<u>3,976.87</u>	<u>4.62</u>	<u>82,137.13</u>
<u>EXPENDITURE SUMMARY</u>					
Capital Reserve Fund	<u>86,114.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>86,114.00</u>
TOTAL EXPENDITURES	<u>86,114.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>86,114.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	1,300.00	3,976.87	{	3,976.87}

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

314-PW Vehicle Replacement
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	0.00	0.00	0.00	0.00	0.00
Other	10,500.00	0.00	0.00	0.00	10,500.00
Fund Balance	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	10,500.00	0.00	0.00	0.00	10,500.00
<u>EXPENDITURE SUMMARY</u>					
PW Vehicle Replacement	10,500.00	0.00	0.00	0.00	10,500.00
TOTAL EXPENDITURES	10,500.00	0.00	0.00	0.00	10,500.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

315-Bike Path Construction
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	65.00	0.00	11.24	17.29	53.76
Other	1,000.00	0.00	0.00	0.00	1,000.00
Fund Balance	<u>10,448.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,448.00</u>
TOTAL REVENUES	<u>11,513.00</u>	<u>0.00</u>	<u>11.24</u>	<u>0.10</u>	<u>11,501.76</u>
<u>EXPENDITURE SUMMARY</u>					
Bike Path Construction	<u>11,513.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,513.00</u>
TOTAL EXPENDITURES	<u>11,513.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,513.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	11.24	(11.24)

CITY OF GERV AIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

320-Parks Fund
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	300.00	0.00	80.57	26.86	219.43
Fees for Services	2,500.00	0.00	254.75	10.19	2,245.25
Fines & Forfeitures	0.00	0.00	0.00	0.00	0.00
Licenses & Permits	0.00	0.00	0.00	0.00	0.00
Intergovernmental Rev	15,000.00	0.00	0.00	0.00	15,000.00
Other	50,000.00	0.00	0.00	0.00	50,000.00
Fund Balance	<u>71,950.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>71,950.00</u>
TOTAL REVENUES	<u>139,750.00</u>	<u>0.00</u>	<u>335.32</u>	<u>0.24</u>	<u>139,414.68</u>
<u>EXPENDITURE SUMMARY</u>					
Parks	<u>139,750.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.31</u>	<u>139,312.00</u>
TOTAL EXPENDITURES	<u>139,750.00</u>	<u>0.00</u>	<u>438.00</u>	<u>0.31</u>	<u>139,312.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00 (102.68)		102.68

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

330-Water SDC Fund
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	720.00	0.00	279.58	38.83	440.42
Fees for Services	41,206.00	0.00	18,730.00	45.45	22,476.00
Other	0.00	0.00	0.00	0.00	0.00
Fund Balance	<u>248,621.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>248,621.00</u>
TOTAL REVENUES	<u>290,547.00</u>	<u>0.00</u>	<u>19,009.58</u>	<u>6.54</u>	<u>271,537.42</u>
<u>EXPENDITURE SUMMARY</u>					
Water SDC	<u>290,547.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>290,547.00</u>
TOTAL EXPENDITURES	<u>290,547.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>290,547.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	19,009.58	(19,009.58)

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

335-Sewer SDC Fund
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	3,000.00	0.00	886.45	29.55	2,113.55
Fees for Services	63,569.00	0.00	16,395.00	25.79	47,174.00
Other	0.00	0.00	0.00	0.00	0.00
Fund Balance	<u>814,099.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>814,099.00</u>
TOTAL REVENUES	<u>880,668.00</u>	<u>0.00</u>	<u>17,281.45</u>	<u>1.96</u>	<u>863,386.55</u>
<u>EXPENDITURE SUMMARY</u>					
Sewer SDC	<u>880,668.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>880,668.00</u>
TOTAL EXPENDITURES	<u>880,668.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>880,668.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	17,281.45	(17,281.45)

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

340-Storm Water SDC
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	660.00	0.00	223.36	33.84	436.64
Fees for Services	18,557.00	0.00	8,435.00	45.45	10,122.00
Fund Balance	<u>202,551.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>202,551.00</u>
TOTAL REVENUES	<u>221,768.00</u>	<u>0.00</u>	<u>8,658.36</u>	<u>3.90</u>	<u>213,109.64</u>
<u>EXPENDITURE SUMMARY</u>					
Storm Water SDC	<u>221,768.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>221,768.00</u>
TOTAL EXPENDITURES	<u>221,768.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>221,768.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	8,658.36	(8,658.36)

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

342-Parks SDC
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	750.00	0.00	263.27	35.10	486.73
Fees for Services	18,557.00	0.00	11,780.00	63.48	6,777.00
Fund Balance	<u>237,630.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>237,630.00</u>
TOTAL REVENUES	<u>256,937.00</u>	<u>0.00</u>	<u>12,043.27</u>	<u>4.69</u>	<u>244,893.73</u>
<u>EXPENDITURE SUMMARY</u>					
Parks SDC	<u>256,937.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>256,937.00</u>
TOTAL EXPENDITURES	<u>256,937.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>256,937.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	12,043.27	(12,043.27)

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

345-4th of July
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	20.00	0.00	0.00	0.00	20.00
Fees for Services	300.00	0.00	60.00	20.00	240.00
Other	4,350.00	0.00	993.47	22.84	3,356.53
Fund Balance	<u>394.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>394.00</u>
TOTAL REVENUES	<u>5,064.00</u>	<u>0.00</u>	<u>1,053.47</u>	<u>20.80</u>	<u>4,010.53</u>
<u>EXPENDITURE SUMMARY</u>					
4th of July	<u>5,064.00</u>	<u>0.00</u>	<u>4,689.91</u>	<u>92.61</u>	<u>374.09</u>
TOTAL EXPENDITURES	<u>5,064.00</u>	<u>0.00</u>	<u>4,689.91</u>	<u>92.61</u>	<u>374.09</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(3,636.44)		3,636.44

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

350-Special Events
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	20.00	0.00	1.62	8.10	18.38
Fees for Services	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
Fund Balance	<u>919.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>919.00</u>
TOTAL REVENUES	<u>939.00</u>	<u>0.00</u>	<u>1.62</u>	<u>0.17</u>	<u>937.38</u>
<u>EXPENDITURE SUMMARY</u>					
Special Events	<u>939.00</u>	<u>0.00</u>	<u>146.00</u>	<u>15.55</u>	<u>793.00</u>
TOTAL EXPENDITURES	<u>939.00</u>	<u>0.00</u>	<u>146.00</u>	<u>15.55</u>	<u>793.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(144.38)		144.38

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

360-American Rescue Fund
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	307,768.00	0.00	331.28	0.11	307,436.72
Other	0.00	0.00	0.00	0.00	0.00
Fund Balance	<u>307,923.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>307,923.00</u>
TOTAL REVENUES	<u>615,691.00</u>	<u>0.00</u>	<u>331.28</u>	<u>0.05</u>	<u>615,359.72</u>
<u>EXPENDITURE SUMMARY</u>					
Capital Outlay	<u>615,691.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>615,691.00</u>
TOTAL EXPENDITURES	<u>615,691.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>615,691.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	331.28	(331.28)

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

500-Debt - Water
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	100.00	0.00	23.33	23.33	76.67
Other	20,000.00	0.00	0.00	0.00	20,000.00
Fund Balance	<u>21,657.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>21,657.00</u>
TOTAL REVENUES	<u>41,757.00</u>	<u>0.00</u>	<u>23.33</u>	<u>0.06</u>	<u>41,733.67</u>
<u>EXPENDITURE SUMMARY</u>					
Debt - Water	<u>41,757.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>41,757.00</u>
TOTAL EXPENDITURES	<u>41,757.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>41,757.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	23.33	(23.33)

CITY OF GERVAIS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

510-Debt - Sewer
FINANCIAL SUMMARY

25.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
General Gov't Tax Rev	250.00	0.00	70.97	28.39	179.03
Other	60,000.00	0.00	0.00	0.00	60,000.00
Fund Balance	<u>65,898.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>65,898.00</u>
TOTAL REVENUES	<u>126,148.00</u>	<u>0.00</u>	<u>70.97</u>	<u>0.06</u>	<u>126,077.03</u>
<u>EXPENDITURE SUMMARY</u>					
Debt - Sewer	<u>126,148.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>126,148.00</u>
TOTAL EXPENDITURES	<u>126,148.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>126,148.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	70.97	(70.97)

City of Gervais
Activity Tracker

Last Updated: September 29, 2022

Item No.	Date	Issue/Task	Summary	Staff	Update/Completion Date
1	10/07/21	Park Lighting	Need deterrent for vandalism.	John	Researching pricing and options. John R will report at 12/2/21 council meeting. Susie to look at budget once approximate costs are known. John will provide lighting options and pricing on 1/6. Estimate is \$5000 and should be budgeted for next year. In FY 2022-23 Budget. John has met with electrician to work on a base plan with cost estimate for the council to consider. Cost estimate \$7,000 – John will report more at the council meeting.
2	11/04/21	Look into costs of expanding concrete pad on Hemlock (east of 5 th) to provide for another basketball hoop	Provide more hoops in town.	John	Researching pricing and options. John R will report at 12/2/21 council meeting. Susie to look at budget once approximate costs are known. Not sufficient room to expand. Council asked for additional hoop. Cost estimate @ \$3,000 plus equipment rental to install. Budget for this in FY 2022-2023? In FY 2022-23 Budget.
3	3/4/21	Generator for City Hall	Need power at City Hall to operate Emergency Operation Center during emergencies in times of power outages.	Mark	Council approved grant agreement with OEM to award funding for the purchase of a generator on 11/04/21. Researching installation options and final costs. Wait will be about 40 weeks once it is ordered, unless another option is available. Received fully executed grant award. Quarterly reports are required. Waiting for cost information on some portable generators from Cummins. Electrical work is expected to be completed by summer. Waiting for bids for the generator and electrical work. Waiting on one electrical bid. Council to consider cost estimates for approval. Council approved purchase of generator on June 2 nd ; Chief Chase will work with vendor on getting it ordered and installed. Moving forward with getting one fit for the space. NW Natural changed out the meter to prepare for generator.

City of Gervais
Activity Tracker

Last Updated: September 29, 2022

Item No.	Date	Issue/Task	Summary	Staff	Update/Completion Date
5	02/2021	WWTP Poplar Tree Crop Restoration (Part of City's natural infrastructure, integral to the wastewater treatment system)	February, 2021 ice storm damaged poplar tree farm at wastewater lagoons. Near complete loss.	Susie/John	Bid opening was 10/27/21. Council gave intent to award contract to Advanced Land Management on 11/4/21 for \$228,000. Funding provided by FEMA and Business Oregon. Onsite FEMA inspection 11/18/21. An insurance claim has been submitted to CIS. The claim was approved. The contract was signed and work is expected to begin in the next 3-4 weeks. Work began on 2/22 and 8 of the 10 zones have trees cleared away. Zones 2-5 are operational, trees are planted and new irrigation is installed. Two more zones have been completed and are near operational status. Project is nearly finished with 2 zones left to finish and the fence repair/replacement. No new updates – hope to have an update before council meeting. Near finished. All irrigation zones are finished. Logs are being removed and fence is last to be repaired/replaced.
6	11/4/21	Share grant writer services with Gervais School District.	Find community development opportunities and funding in response to growth.	Susie	Council moved to partner with Gervais SD on grant writing services of Lisa Leslie 11/4/21 and contribute \$5,000. Susie & Dandy were notified on 11/30 that she cannot commit to the work. Susie is checking with COG for same services. Susie and Dandy met with a new potential grant writer who will provide a proposal for her work. Hilda Rosselli presented at the joint meeting with the SD. She has access to grant programs, but City needs to identify projects and have plans such as park lighting. SD working on contract for services, Hilda researching T-Mobile grant for park lighting, lighting on SD walking trail, garbage cans, cameras, etc. T-Mobile grant deadline is June.
7	11/4/21	Grove/7 th Sidewalk and Street Improvements	Improve accessibility near	Susie/John	Notified that the City was awarded \$100,000 SCA Grant for this project. Grant award was approved, executed

City of Gervais
Activity Tracker

Last Updated: September 29, 2022

Item No.	Date	Issue/Task	Summary	Staff	Update/Completion Date
			Ivy Woods Subdivision		agreement from ODOT was received 12/8, along with Notice to Proceed. City engineer will start design soon. Design has begun – city addressing property owner plants in right-of-way to properly design sidewalk. Project will be advertised for bid July 6, bid opening on July 27, council give intent to award on August 4 th . Intent to award will be given at August 4 th council meeting. Contract awarded, Kodiak Construction will be mobilizing August 29 th on 8 th & Juniper. Project is in progress.
8	10/2021	Skate Park	Youth requested council to build a skate park	Ad Hoc Committee	Assigned to Ad Hoc Committee at the October council meeting. Laura Clifton provided an update on 12/2 council meeting on location possibilities. She will be attending a meeting with Sacred Heart on 1/18. Waiting for response from Sacred Heart meeting on 01/18. Ad Hoc committee continues to provide updates to council. Ad Hoc committee to report progress on 3 on 3 basketball fundraiser. Tournament registration and flyer are on city's website and also available at City Hall. John cancelled fence rental for 4 th St because the tournament has been moved to Sacred Heart. \$3,000 raised from circus ticket sales. Basketball tournament has been cancelled and may be rescheduled.
9	08/2020	Douglas Crosswalks/Elementary Sidewalk (Safe Routes to School 2020)	Student safety	Susie/John	Marion County is currently reviewing the project as of 10/21/21. Final design is in progress. Bidding anticipated in the spring. Final design wrapping up, delay in getting comments back from County. Project will be advertised for bid July 6, bid opening on July 27, council give intent to award on August 4 th . Intent to award will be given at August 4 th council meeting.

City of Gervais
Activity Tracker
Last Updated: September 29, 2022

Item No.	Date	Issue/Task	Summary	Staff	Update/Completion Date
10	12/2020	Juniper/7 th Street-Close 8th St entry/exit to Ivy (SCA 2020)	Traffic safety	Susie/John	Contract awarded, Kodiak Construction will be mobilizing August 29 th on 8 th & Juniper. Anticipated to start work in the next couple of weeks. Staff is working with school district staff on timing and communication of traffic and student impacts. Marion County is currently reviewing the project as of 10/21/21. Final design is in progress. Bidding anticipated in the spring. Final design wrapping up, delay in getting comments back from County. Project will be advertised for bid July 6, bid opening on July 27, council give intent to award on August 4 th . Intent to award will be given at August 4 th council meeting. Contract awarded, Kodiak Construction will be mobilizing August 29 th on 8 th & Juniper. Project is in progress.
11	Summer 2020	Sam Brown House	Relocate house inside Gervais city limits	Susie/John	Waiting to hear back from owner and to figure out funding options for moving and restoration. Susie received email from somebody on restoration. John talked with house owner. Owner will make a request for extension to move. Have not heard from owner. This has been on the back burner with so many other active projects happening. There's been some citizen interest, researching the project and sharing information with staff. More to come at 9/1 council meeting. Gervais CPT has taken this on as a project. Staff will work with that group.
12	Ongoing	CERT Training	Emergency Preparedness	Council	In progress. Training TBD. At the 9/1/22 council meeting, Councilor Wagner provided training dates for September.
13	2020	Partnership with Sacred Heart	Opportunities for park land	TBD	City staff met with Sacred Heart in 2020 to discuss a possible partnership with the Church on providing land

City of Gervais
Activity Tracker

Last Updated: September 29, 2022

Item No.	Date	Issue/Task	Summary	Staff	Update/Completion Date
					for a park. Waiting for response from Sacred Heart meeting on 01/18. Parks and Rec meeting with Sacred Heart March 15 th at 6:30 to hear their decision on leasing the property on the corner of 5 th St. Mayor Gilland received advance notice that they did not want anything that permanent on the property. The committee decided to present the other options to city council. Committee report on April 7 th indicated a “no go” for skate park, but would be open to other ideas not involving permanent park implements.
14	05/2021	New city website	Update city's website	Denise/Susie	Introduced at 5/6/21 council meeting. Should pick this back up and research more costs/companies for follow-up discussion. Will budget for new website in 2022-23. In FY 2022-23 budget. Starting to schedule meetings to demo. Denise and Susie have looked at one demo from Civics Plus/Municode. Will look at a couple more.
15	04/2021	Discussion on using ARPA Funds	American Rescue Plan Act	Susie/Council	Introduced at 4/1/21 council meeting. Received \$306,568 on 8/23/21 (first tranche). Total expected is \$562,000. Council needs to have a discussion on how funds should be used in accordance with US Treasury Guidance. Funds to be allocated by 12/31/24. https://www.orcities.org/resources/reference/arp-arp-webinar
16	12/2/21	Veterans Memorial Wall	Honor Veterans	Council	Councilor Gonzalez researching. Mayor Gilland and Laura Clifton watched a webinar. There have been discussions on locations. Mayor Gilland and Councilor Gonzalez gave a presentation on bricks at March council meeting. Mayor Gilland indicated a committee would be formed and Councilor Foreman volunteered for the committee. Councilor Gonzalez to give an

City of Gervais
Activity Tracker
Last Updated: September 29, 2022

Item No.	Date	Issue/Task	Summary	Staff	Update/Completion Date
17	3/19/2022	Wastewater Transfer Pump, Forced Main and Aeration Upgrades	Upgrade wastewater treatment	Susie/John	update on May council meeting. City awarded \$1 million from Marion County ARPA Round 1 to use for this project. Marion County is working on award contract so that City can begin project design. Council to approve award agreement July 7 th . In design.
18	06/02/2022	Solids Collector @ Lagoons	Help to remove solids in lagoons to help preserve components in treatment system.	Susie/John	Council approved purchase of solids collector on June 2 nd . City Engineer is working on design. Cost will be covered with Wastewater SDC funds.
19	9/1/2022	Consider contracting with Love, Inc. for utility bill assistance	Offer help to citizens who have trouble paying utility bills	Susie/Council	Mayor Gilland and Susie met with Love, Inc officials to discuss opportunity on 8/9/22. Information was shared with city council on 9/1/22. Susie to report back on what City can afford and information on average bills at 10/6/22 council meeting.

Completed Items

Date Initiated	Issue/Task	Summary	Staff	Completion Date
08/19/21	Pay equity analysis	Compliance with Equity Act	Susie	12/02/2021
05/06/21	Fencing around Ivy Woods retention pond	Presents a danger to children.	John	12/08/2021
11/04/21	Putting audio on website	Availability of audio to the public.	Denise	12/03/2021

City of Gervais
Activity Tracker

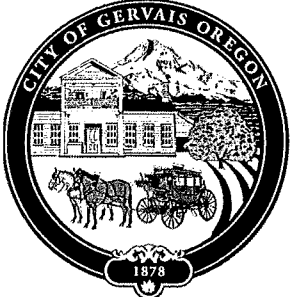
Last Updated: September 29, 2022

Date Initiated	Issue/Task	Summary	Staff	Completion Date
2020-21 Budget	Generator for lagoon	Replace old generator that doesn't operate	John	Ordered 10/2021
Ongoing	Railroad Crossing on Ivy	Crossing is hazardous and in disrepair.	John	John R. reported to council on October 7, 2021 that he contacted Marion County Public Works, who has been in contact with UPRR. UPRR has no date for repair. John contacted UPRR again on 1/11. UPRR has reissued a new report #2022-01-11-159BEH. UPRR repaired crossing on 3/24 and 3/25/22.
12/2/21	Dial-a-Ride/Cherriots for senior citizens	Assisting seniors with transportation	Council	Councilor Harvey offered to check on this for Gervais. John checked with several people and found that this is cost prohibitive for the City. Recommendation is to keep what we have. Some insurance companies can cover a taxi service.
11/4/21	Update council rules	Review council rules for possible changes	Susie	Susie gave the council a copy of LOC's model rules and current rules for council to compare/contrast. Think about what should be added/deleted. City attorney can return in January during a worksession for assistance in drafting new rules. City council would like Bill Monahan from COG to assist. Mr. Monahan will be here for January 20 th worksession to assist. Contract needs to be approved at 1/6 council meeting. Bill Monahan provided draft rules with his edits and suggestions for council to review at March council meeting. Susie, will provide the council with draft that went to Bill Monahan. Worksession 3/31/22 to continue work on updates. Resolution 22-003 to update council rules will be considered for adoption at May 5 th council meeting. Resolution was adopted May 5, 2022.
11/04/21	Circus	Community entertainment	Susie/Council	Tabled to December council meeting for discussion. Council approved to sponsor 12/2. Susie signed

City of Gervais
Activity Tracker

Last Updated: September 29, 2022

Date Initiated	Issue/Task	Summary	Staff	Completion Date
				contract 12/7. Circus is May 22, shows at 2:00 pm and 4:30 pm behind Gervais Elementary. Confirmed with Dandy on 12/7. Need a decision on where to direct ticket sale proceeds – previous discussion was for DARE program or parks. Ticket proceeds will be split between parks and police community activities and DARE. Tickets are selling at city hall.
10/21/21	Ordinance updates: Parking, noise, livestock	Need updates for yard parking, noise and livestock.	Susie and Mark	Council reviewed relevant ordinances at 10/21/21 worksession. Suggested revisions will be sent to city attorney for review. Staff will bring back to council for approval by March. Draft sent to City Attorney's office. Will be delayed a couple of months due to extra workload with one attorney on extended leave. Ordinance to adopt updates will be 4/7 agenda. Yard parking updates take a different process because it's part of the development code. Will work with City planner. Ordinances 22-001 and 22-002 were adopted for updates to include livestock and cats and also updates for discarded vehicles.
12/3/2020	Shared use building with Woodburn Fire	Provide fire apparatus in Gervais to decrease response times.	Susie/John/Mark	Chief Joe Budge made multiple presentations to city council. Bond was passed in May, 2021. Plans to use some of that bond renewal revenue to begin construction process after July, 2022. Chief Budge will work with city staff. On 3/3, Chief Budge provided an update to the city council letting them know the application to Marion County ARPA Program was not approved. Woodburn Fire is looking at other options. WFD Board approved \$3.1 million project cost to purchase land and construct fire station on Butteville north of town. Due to a change in circumstances, building will not be shared with public works.

	Agenda Item No.:	Topic:
	9 b	Discussion on Love, Inc. Water/Sewer Bill Assistance Program
	Agenda Type:	
	Old Business	
	Meeting Date:	
	October 6, 2022	
		Prepared by:
		Susie Marston

Background

On August 9th, Mayor Gilland and I met with Rosetta Wangerin and Destinee Schuster from LOVE, Inc. and discussed the possibility of them managing funds to assist Gervais residents with paying their water/sewer bills.

LOVE, Inc. charges 15% on the total amount of assistance they give. If they paid \$200 for someone, the City's fee would be \$30.

The City would set the guidelines on how the assistance is given. The Council would have to decide how much to send to LOVE, Inc. to use for assistance. LOVE, Inc. would set up a separate bank account for the City's money.

For Gervais, by the time somebody's account is in shut-off status, the balance due is usually around \$180, which is two months' worth of unpaid bills. Late notices showing this amount due go out on the 15th of each month, and shut-offs happen on the 6th of each month (as long as it's not Friday, Saturday or Sunday). We normally have around 10-15 shut-offs each month out of approximately 700 accounts, which is not bad.

As an example, if the City sent \$5,000 per year to LOVE, Inc, it would help about 2 people per month and total administrative fees could be \$750 if the people needing assistance took full advantage of the funds that are available.

This information was shared with the city council at the September 1 council meeting. The city council asked me to figure out what the City could afford if we choose to participate.

We did not budget for this, however I believe the City could afford to start with sending \$5,000 to Love, Inc. to administer a utility billing assistance program for Gervais residents. If the funds are fully utilized, this will have a very minimal impact on the budget because

the revenue will be returned back to the utility funds that we would issue funds to Love, Inc. from. The only cost to the City would be the 15% fee that Love, Inc. charges per check issued, which could be up to \$750. The utility funds can absorb this.

Recommendation

If the City Council is interested in moving forward with Love, Inc. and starting with \$5,000, then my recommendation would be to authorize staff to work with Love, Inc. on a contract similar to what they have with the City of Woodburn (attached) to provide utility bill assistance. A draft of this contract would be brought back to council for consideration and review. In reviewing the agreement with the City of Woodburn, I also recommend using the same eligibility requirements for Gervais residents.

If the city council is interested in moving forward and authorizing staff to work on a contract, the suggested motion would be: **"I move to authorize the city manager to work with Love, Inc. on drafting a contract for city council review and approval to provide utility billing assistance for Gervais residents."**

Love INC of North Marion County
Utility Assistance Program Services Agreement

THIS UTILITY ASSISTANCE PROGRAM SERVICES AGREEMENT ("Agreement"), is made as of the last date of signatures indicated below ("Effective Date"), by and between the City of Woodburn, an Oregon municipal corporation (the "City"), and Love INC of North Marion County, an Oregon domestic nonprofit corporation ("Love INC").

WHEREAS, the City desires to provide emergency utility assistance to its residents, and Love INC has experience providing, and desires to provide the services necessary to administer such an assistance program;

The parties agree as follows:

AGREEMENT

1. Services.

1.1. Utility Assistance Program. The "Services" to be provided under this Agreement are for the administration of a Utility Assistance Program ("Program"). The Program's purpose is to assist in settling the delinquent City of Woodburn utility accounts of customers that are in jeopardy of having their utility services shut off due to lack of payment.

1.2. Administration of Services. Subject to the provision of this Agreement, Love INC shall administer a Program for the benefit of City residents that meet the selection criteria set out under Section 4.2.

2. Payment. The City shall pay Fifteen Thousand Dollars (\$15,000.00) to Love INC upon the Effective Date of this Agreement. Love INC shall allocate this Payment(s) as follows:

2.1. Custody and Safekeeping. Love INC shall open and maintain a dedicated checking account in its name at a local financial institution qualified by the Oregon Public Funds Collateralization Program (PFCP) for the sole purpose of administering the Program and shall deposit the Payment into this account. Authorized Love INC representatives shall be the sole signers on the account. Love INC shall notify the City at least five (5) business days in advance of changing financial institutions.

Love INC of North Marion County
Utility Assistance Program Services Agreement

- 2.2. Fees and Expenses. Banking fees necessary to open and operate the bank account, and supplies necessary to provide the Services under this Agreement, such as check stock, shall be an allowable expenditure from this bank account. Additionally, Love INC may retain [REDACTED] of actual financial utility assistance provided under this agreement as a reimbursement for program administration expenses.
- 2.3. Utility Assistance. Over the life of this Agreement, Love INC may write checks against this account in accordance with providing services under this Agreement.
3. Additional Funding. Subject to the availability of sufficient appropriations, the City may provide Love INC with additional funding under this Agreement. In such circumstances, Love INC shall deposit the funds into the dedicated bank account and administer the funds in the same manner as set out in Section 2.
4. Provision of Services.
- 4.1. Scope. In servicing this Program, Love INC has the discretionary authority to pay utility bills and fees on behalf of Eligible Customers (defined in Section 4.2) for all City provided water and sewer utility services. Payment assistance shall be provided at a maximum of \$150.00 per account per 12-month period. Love INC shall ensure that all utility bill payments are made directly to the City and shall not make any direct financial allocations to eligible customers.
- 4.2. Selection of Eligible Customers. Love INC shall only provide financial assistance to those customers that meet the following general eligibility criteria, or modified Love INC criteria established with the City of Woodburn's approval:
- 4.2.1. Applicant resides in the City of Woodburn;
- 4.2.2. Applicant is the City of Woodburn utility account holder for which assistance is requested or an individual who has demonstrated financial responsibility for the delinquent account;
- 4.2.3. Applicant and/or Applicant's household has not received more than \$150.00 in utility assistance from this Program during the previous 12 months;
- 4.2.4. Applicant demonstrates an emergency need;
- 4.2.5. Applicant has received and can show a past due notice and/or shut-off notice due to utility-related fees;

Love INC of North Marion County
Utility Assistance Program Services Agreement

- 4.2.6. Applicant can show that Applicant or Applicant's demonstrated financial need meets Love INC's established criteria.

An applicant that meets the selection criteria outlined above, and who can readily be assisted by Love INC, meaning Love INC can pay an amount needed to avoid shut-off or pay past-due amounts, will be designated as an "Eligible Customer."

In executing and providing Services under this Agreement, Love INC is prohibited from discriminating against applicants on the basis of race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, military status, or other classes protected under Oregon or federal statutes.

- 4.3. Quality of Services. Love INC shall perform the Services in a competent manner by staff/volunteers who have been trained in the Program's eligibility requirements, Love INC's screening criteria, and reporting procedures.

- 4.4. Accounting Reports. Love INC shall keep accurate and complete financial records which reflect Services delivered and banking fees paid under this Agreement.

- 4.4.1. Checking account statement. Love INC shall provide, or cause to be provided, a copy of the monthly bank statement to the City no later than thirty (30) days following each calendar month end or termination of this Agreement.

- 4.4.2. Program activity. Love INC shall provide a report of assistance provided, denied requests, and expenses charged to the checking account in administration of the Program within thirty (30) days following each calendar month, or termination of this Agreement.

5. Term, Renewal, and Termination.

- 5.1. Initial Term. The initial term of this Agreement is July 1, 2019 – June 30, 2020.

- 5.2. Renewal. This Agreement may be renewed upon the mutual written agreement of both parties for succeeding one (1) year periods.

- 5.3. Termination. This agreement terminates as follows:

Love INC of North Marion County
Utility Assistance Program Services Agreement

- 5.3.1. Upon nonrenewal at the end of the initial term or a successive renewal term;
 - 5.3.2. By mutual consent of both parties; or
 - 5.3.3. By either party unilaterally by giving at least thirty (30) days prior written notice to the other party.
- 5.4. Effect of Termination. Upon termination, Love INC shall return to the City any unexpended funds remaining in the dedicated bank account (under Section 2.2).
6. Point of Contact. The City shall designate and identify a point person to work with the Love INC under the terms of this Agreement. Love INC shall submit all documents and reports identified in Section 4. To the City's point of contact. The City's Assistant Finance Director will serve as the City's point of contact until or unless another individual is designated.
7. Notice. Any Notice provided for or concerning this Agreement shall be in writing and be deemed sufficiently given when personally delivered or mailed by Certified mail, or emailed to the respective address of each party as follows:
- a) **Love INC**, Attn: Curt Jones, Executive co-Director, 1560 Hardcastle Ave, Woodburn, OR 97071.
 - b) **City of Woodburn**, Attn: Jim Row, Assistant City Administrator, 270 Montgomery Street, Woodburn, Oregon 97071.
8. Relationship of the Parties. Love INC shall at no time hold itself out as an agent, subsidiary, or affiliate of the City. This Agreement will not be construed so as to create a partnership between the parties or a relationship between the City and any suppliers, employees, contractors or subcontractors used by Love INC to carry out functions or Services under this Agreement. Additionally, each party shall obtain prior written approval from the other party prior to using the other party's trademarks, trade names, logos, or images (collectively, "Proprietary Marks") in connection with carrying out projects or activities under this Agreement. This applies to all uses regardless of whether on the web, in print, or in any other media. Once approved, similar uses in the same context and format will not require additional

Love INC of North Marion County
Utility Assistance Program Services Agreement

approval. In the event this agreement expires or terminates for any reason, each party shall immediately discontinue using the other Party's Proprietary Marks.

9. No Third Party Beneficiaries. No provision of this Agreement is intended or will be construed to confer upon or give to any person or entity other than the signatories to this Agreement any rights, remedies or other benefits under or by reason of this Agreement.
10. Governing Law. Oregon law governs this Agreement without respect to conflict of law principles.
11. Merger. This Agreement is the final, complete, and exclusive statement of the parties' agreement on the matters contained in this Agreement. It supersedes all previous negotiations and agreements.

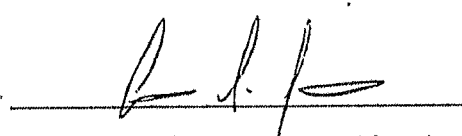
The parties have executed this Agreement effective as of the last date of signature specified below.

CITY OF WOODBURN,
An Oregon municipal corporation



Scott Derickson, City Administrator

Love INC of North Marion County,
an Oregon domestic nonprofit corporation



Curt Jones, Executive co-Director

2/20/2020

Date

February 20, 2020

Date

Radar Sign Data - Butteville/Ivy

Daily Statistics

August 1 - 14, 2022

							Period Statistics	8/1/2022	
	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
0:00	18	10	524	46	6	6	1452	4	2
0:30	6	3	181	56	26	26	986	0	0
1:00	3	2	92	45	49	6	0.679063	2	2
1:30	4	3	123	54	385	122	43964	1	1
2:00	1	1	30	43	417	190	66	2	0
2:30	5	4	169	51	230	223	39	1	0
3:00	2	2	85	51	142	254	48	12	0
3:30	6	6	225	56	103	302		15	0
4:00	4	3	105	56	59	169		18	0
4:30	5	5	188	53	25	111		27	0
5:00	11	9	336	56	8	38		50	0
5:30	14	13	447	55	2	5		43	0
6:00	16	11	452	54				43	0
6:30	23	18	836	63				40	0
7:00	26	17	768	56				29	0
7:30	29	21	881	54				35	0
8:00	23	17	868	66				42	0
8:30	16	12	503	50				48	0
9:00	36	19	1001	56				39	0
9:30	30	20	904	53				42	0
10:00	29	20	879	56				52	0

Radar Sign Data - Butteville/Ivy

Daily Statistics

August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
10:30	25	15	756	55				53	0
11:00	44	26	1283	58				49	0
11:30	34	26	1140	56				49	0
12:00	48	32	1424	59				52	0
12:30	34	26	1071	57				51	0
13:00	38	30	1192	55				110	0
13:30	37	25	1133	56				54	0
14:00	43	31	1305	58				52	0
14:30	43	29	1243	54				23	0
15:00	45	26	1325	52				63	0
15:30	59	43	1827	58				42	0
16:00	70	41	2004	56				34	0
16:30	63	38	1804	56				41	0
17:00	63	48	1865	55				35	0
17:30	57	39	1733	58				17	0
18:00	56	37	1705	59				29	0
18:30	56	45	1795	65				31	
19:00	44	30	1337	63				20	
19:30	55	36	1634	59				13	
20:00	44	32	1325	57				18	
20:30	42	23	1207	52				15	

Radar Sign Data - Butteville/Ivy

Daily Statistics

August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
21:00	43	29	1254	57				8	
21:30	34	16	926	55				10	
22:00	28	21	838	55				4	
22:30	16	10	488	49				1	
23:00	19	12	586	60				0	
23:30	5	4	167	57				0	
Period Statistics 8/2/2022									
	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
0:00	15	8	426	49	5	2	1464	1	3
0:30	8	6	262	56	19	18	1051	1	2
1:00	9	6	264	49	41	16	0.717896	3	1
1:30	2	1	53	39	348	98	45571	3	0
2:00	2	2	64	46	412	169	70	2	0
2:30	5	3	150	54	250	221	40	7	0
3:00	8	5	257	51	174	271	49	8	1
3:30	3	3	104	42	100	308		15	3
4:00	8	7	311	55	64	164		16	0
4:30	13	11	441	53	32	139		39	0
5:00	14	7	410	49	15	44		20	0
5:30	14	11	464	60	4	14		32	0
6:00	28	23	928	54				33	0

Radar Sign Data - Butteville/Ivy

Daily Statistics

August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
6:30	29	20	887	52				39	0
7:00	22	18	672	56				30	0
7:30	36	25	1158	64				35	0
8:00	31	27	1040	60				37	0
8:30	19	16	632	49				33	0
9:00	33	25	1054	60				49	0
9:30	27	21	868	57				47	0
10:00	45	31	1455	57				55	0
10:30	41	29	1318	56				43	0
11:00	32	24	1036	63				56	0
11:30	28	22	908	56				49	0
12:00	32	24	1007	60				52	0
12:30	37	26	1106	57				71	0
13:00	45	32	1482	69				118	0
13:30	37	26	1152	58				55	0
14:00	29	19	863	55				50	0
14:30	47	29	1402	60				25	0
15:00	47	28	1346	57				60	0
15:30	47	35	1457	60				31	0
16:00	66	50	2112	61				37	0
16:30	69	48	2177	70				43	0
17:00	59	40	1769	70				40	0

Radar Sign Data - Butteville/Ivy

Daily Statistics

August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
17:30	61	46	1871	54				13	0
18:00	56	44	1713	63				36	0
18:30	50	38	1591	58				25	
19:00	38	26	1123	65				34	
19:30	37	28	1174	70				22	
20:00	28	23	892	55				22	
20:30	54	38	1660	63				13	
21:00	47	26	1322	59				12	
21:30	27	15	823	64				5	
22:00	35	26	1040	48				5	
22:30	20	12	549	47				9	
23:00	13	12	427	51				4	
23:30	11	9	351	48				0	
Period Statistics							8/3/2022		
	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
0:00	11	9	328	48	8	2	1431	4	2
0:30	6	5	196	44	29	29	996	3	2
1:00	4	3	116	49	39	10	0.696017	3	1
1:30	2	2	59	38	359	100	43329	0	0
2:00	2	1	53	33	416	182	74	1	0
2:30	6	5	200	51	263	207	39	3	0

Radar Sign Data - Butteville/Ivy

Daily Statistics

August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
3:00	3	3	112	48	147	288	49	7	0
3:30	5	4	169	51	89	298		10	0
4:00	5	4	185	57	47	156		17	0
4:30	6	4	200	53	26	124		21	0
5:00	15	12	495	56	5	28		45	0
5:30	17	14	575	60	3	7		41	1
6:00	32	27	1061	56				47	0
6:30	17	15	552	56				34	0
7:00	28	21	827	55				25	0
7:30	31	23	1064	74				35	0
8:00	22	16	713	63				35	0
8:30	21	16	622	57				35	0
9:00	23	15	627	51				46	0
9:30	24	22	769	53				43	0
10:00	22	15	651	54				48	0
10:30	26	18	778	54				53	0
11:00	27	19	823	55				58	0
11:30	35	25	1040	50				56	0
12:00	36	21	1103	55				54	0
12:30	29	17	797	57				67	0
13:00	34	22	982	53				101	0

Radar Sign Data - Butteville/Ivy
Daily Statistics
August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
13:30	35	25	1091	54				51	0
14:00	41	29	1279	65				54	0
14:30	51	27	1474	52				34	0
15:00	46	32	1384	59				58	0
15:30	52	33	1563	59				23	0
16:00	61	38	1799	56				30	0
16:30	62	41	1832	63				45	0
17:00	65	47	1947	57				47	0
17:30	59	35	1677	64				11	0
18:00	58	44	1798	58				33	0
18:30	46	33	1382	57				34	
19:00	49	29	1415	58				19	
19:30	46	27	1297	56				26	
20:00	32	26	986	52				12	
20:30	60	50	1882	55				8	
21:00	53	35	1594	58				10	
21:30	21	15	618	57				6	
22:00	34	26	1042	52				3	
22:30	34	20	988	54				1	
23:00	27	19	882	59				1	
23:30	10	7	302	53				0	
Period Statistics								8/4/2022	

Radar Sign Data - Butteville/Ivy
Daily Statistics
August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
0:00	15	11	479	50	10	3	1401	2	3
0:30	9	9	332	51	20	24	989	1	3
1:00	4	3	126	47	44	11	0.705924	0	0
1:30	3	3	95	47	338	95	42475	1	1
2:00	0	0	0	0	429	183	79	2	0
2:30	2	2	76	61	257	225	39	7	0
3:00	7	5	196	41	135	226	48	13	0
3:30	2	1	61	39	90	318		6	0
4:00	7	6	224	55	33	166		18	0
4:30	12	11	436	51	28	106		25	0
5:00	15	13	503	58	13	32		33	1
5:30	12	11	402	51	4	12		39	0
6:00	16	10	456	59				32	0
6:30	31	26	1015	57				41	0
7:00	26	18	763	64				33	0
7:30	24	19	755	54				38	1
8:00	25	21	893	64				37	1
8:30	21	18	699	53				33	0
9:00	26	18	817	57				59	0
9:30	27	22	886	79				36	0

Radar Sign Data - Butteville/Ivy

Daily Statistics

August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
10:00	26	15	701	48				60	0
10:30	22	18	686	52				38	0
11:00	23	14	672	58				45	0
11:30	28	22	885	56				46	0
12:00	34	22	1053	63				51	0
12:30	30	23	970	63				46	0
13:00	27	23	861	59				108	0
13:30	34	24	996	59				57	0
14:00	41	27	1196	60				47	0
14:30	36	21	985	53				34	0
15:00	46	25	1285	56				72	0
15:30	49	36	1461	54				43	0
16:00	64	35	1847	59				43	0
16:30	60	49	1826	58				30	0
17:00	56	35	1625	56				37	0
17:30	70	49	2019	59				13	0
18:00	56	37	1667	78				29	0
18:30	52	33	1465	55				27	
19:00	48	36	1466	59				22	
19:30	43	30	1302	59				17	
20:00	48	29	1328	63				11	

Radar Sign Data - Butteville/Ivy

Daily Statistics

August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
20:30	49	31	1500	54				12	
21:00	45	26	1284	54				8	
21:30	36	26	1094	61				3	
22:00	36	31	1182	60				7	
22:30	24	17	750	52				2	
23:00	23	20	780	52				2	
23:30	11	8	375	53				0	
Period Statistics							8/5/2022		
	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
0:00	5	4	141	39	4	1	1479	2	3
0:30	10	9	378	60	27	25	1041	0	2
1:00	5	5	170	49	42	10	0.703854	2	1
1:30	4	2	126	58	365	106	45544	1	0
2:00	3	1	81	39	444	170	75	4	0
2:30	4	2	115	51	227	206	40	3	0
3:00	5	5	162	46	153	275	49	10	0
3:30	1	1	35	41	106	323		14	0
4:00	4	1	100	49	67	168		18	0
4:30	8	5	263	58	31	134		37	0
5:00	20	13	639	54	10	50		27	0
5:30	17	15	618	65	3	11		32	0

Radar Sign Data - Butteville/Ivy

Daily Statistics

August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
6:00	26	21	882	61				30	1
6:30	21	16	661	54				38	0
7:00	37	23	1109	64				32	0
7:30	27	20	834	59				38	0
8:00	19	14	587	64				27	0
8:30	26	20	890	56				41	0
9:00	27	17	850	63				39	0
9:30	27	19	841	59				54	0
10:00	26	20	820	57				45	0
10:30	27	22	858	52				61	0
11:00	36	23	1065	55				44	0
11:30	26	16	798	57				54	0
12:00	37	26	1076	56				58	0
12:30	43	32	1407	58				58	0
13:00	31	23	988	60				106	0
13:30	32	23	950	58				66	0
14:00	45	31	1379	54				55	0
14:30	41	28	1186	55				28	0
15:00	47	24	1322	61				68	0
15:30	60	47	1909	63				40	0
16:00	62	46	1992	63				26	0
16:30	62	48	1943	57				48	0

Radar Sign Data - Butteville/Ivy

Daily Statistics

August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
17:00	63	46	1986	55				38	0
17:30	59	43	1831	61				16	0
18:00	60	42	1799	58				25	0
18:30	50	36	1506	58				38	
19:00	56	45	1822	59				25	
19:30	47	29	1365	57				28	
20:00	38	26	1152	54				18	
20:30	43	24	1234	75				10	
21:00	51	35	1556	52				15	
21:30	47	29	1337	55				12	
22:00	38	28	1144	58				7	
22:30	26	17	725	53				6	
23:00	16	9	483	54				4	
23:30	14	10	429	48				0	
Period Statistics							8/6/2022		
	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
0:00	22	17	715	57	12	7	1475	1	2
0:30	8	5	241	49	20	23	1077	0	1
1:00	4	3	133	42	43	14	0.730169	2	2
1:30	13	10	447	48	323	76	45951	4	0
2:00	7	5	238	49	412	176	69	4	1

Radar Sign Data - Butteville/Ivy
Daily Statistics
August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
2:30	14	12	515	59	292	229	40	4	1
3:00	2	2	70	55	152	250	49	5	1
3:30	4	3	114	44	105	336		8	0
4:00	4	2	132	58	59	170		14	0
4:30	5	4	147	46	37	120		21	0
5:00	14	10	512	60	15	60		28	0
5:30	9	6	319	61	5	14		41	0
6:00	14	8	423	55				26	0
6:30	19	12	576	54				33	0
7:00	34	24	1107	67				37	0
7:30	30	20	918	55				39	0
8:00	20	17	661	60				45	0
8:30	26	20	839	61				36	0
9:00	35	29	1160	57				36	0
9:30	28	23	986	59				54	0
10:00	29	19	875	57				58	0
10:30	34	27	1086	59				60	0
11:00	44	33	1392	61				45	0
11:30	38	32	1224	69				54	0
12:00	42	31	1321	56				44	0
12:30	42	33	1253	60				47	0

Radar Sign Data - Butteville/Ivy
Daily Statistics
August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
13:00	47	35	1483	56				137	0
13:30	45	37	1452	65				51	0
14:00	55	43	1877	63				50	0
14:30	41	31	1337	64				37	0
15:00	43	29	1300	68				61	0
15:30	46	32	1398	58				37	0
16:00	50	33	1534	55				41	0
16:30	48	40	1551	59				40	0
17:00	44	29	1270	57				36	0
17:30	55	41	1696	63				16	0
18:00	42	37	1390	58				31	0
18:30	44	25	1211	57				28	
19:00	47	38	1479	56				32	
19:30	40	28	1200	55				12	
20:00	48	35	1414	53				17	
20:30	43	30	1333	57				20	
21:00	49	32	1416	53				19	
21:30	35	19	903	49				7	
22:00	38	25	1117	61				8	
22:30	25	16	702	55				6	
23:00	26	18	775	48				5	
23:30	23	17	709	52				1	

Radar Sign Data - Butteville/Ivy

Daily Statistics

August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
Period Statistics							8/7/2022		
	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
0:00	12	10	410	59	17	7	1279	3	4
0:30	19	15	586	60	35	36	905	5	0
1:00	5	5	165	49	37	14	0.707584	4	2
1:30	6	5	187	41	285	84	38793	1	0
2:00	13	9	435	57	388	144	72	2	0
2:30	3	2	89	41	234	209	39	2	1
3:00	8	6	267	58	115	234	48	8	0
3:30	6	4	161	48	85	288		8	1
4:00	11	10	423	56	35	128		21	0
4:30	3	1	77	41	29	87		22	1
5:00	8	6	226	49	12	37		25	0
5:30	6	5	195	56	7	11		32	0
6:00	13	10	424	52				26	0
6:30	12	7	374	53				27	0
7:00	16	14	558	57				28	0
7:30	36	28	1107	57				31	0
8:00	19	14	555	52				32	0
8:30	17	12	509	60				36	0
9:00	33	21	968	62				47	0

Radar Sign Data - Butteville/Ivy

Daily Statistics

August 1 - 14, 2022

Time	# Vehicles	# Violators	Sum of Avg Spds	Peak Speed	Avg Counts	Peak Counts	Summary	Peak 15-62	Peak 63-99
9:30	26	17	759	63				49	0
10:00	39	26	1159	55				45	0
10:30	35	23	1139	59				50	0
11:00	26	22	807	52				48	0
11:30	35	26	1008	56				42	0
12:00	42	33	1341	58				55	0
12:30	35	20	972	53				39	0
13:00	45	28	1361	68				108	0
13:30	35	30	1097	59				50	0
14:00	44	32	1285	51				41	0
14:30	36	25	1104	65				27	0
15:00	37	30	1308	63				62	0
15:30	46	31	1325	63				34	0
16:00	37	26	1124	57				23	0
16:30	48	34	1447	70				36	0
17:00	40	21	1015	58				29	0
17:30	38	27	1136	53				6	0
18:00	49	34	1585	72				19	0
18:30	44	36	1444	56				25	
19:00	32	21	818	55				21	
19:30	41	28	1297	58				9	

Radar Sign Data - Butteville/Ivy

Daily Statistics

August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
20:00	46	28	1376	57				13	
20:30	37	27	1134	61				12	
21:00	40	22	1118	50				8	
21:30	29	22	830	56				8	
22:00	28	20	785	46				6	
22:30	10	9	326	53				3	
23:00	22	16	664	53				1	
23:30	11	7	313	45				1	
Period Statistics							8/8/2022		
	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
0:00	15	13	507	55	12	5	1361	4	1
0:30	10	6	317	52	26	31	920	2	1
1:00	6	5	193	47	43	8	0.675974	0	2
1:30	0	0	0	0	360	97	40989	2	0
2:00	1	1	33	46	381	195	69	4	0
2:30	5	5	149	43	238	184	39	0	1
3:00	5	5	220	68	135	236	49	6	1
3:30	4	4	125	53	79	280		9	0
4:00	10	8	345	57	57	151		15	0
4:30	5	3	146	57	23	126		31	0
5:00	6	3	163	45	6	41		36	0

Radar Sign Data - Butteville/Ivy
Daily Statistics
August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
5:30	24	17	756	57	1	7		46	0
6:00	13	7	349	52				31	0
6:30	17	11	508	55				41	0
7:00	25	19	774	58				40	0
7:30	32	24	953	55				37	0
8:00	24	18	754	54				33	0
8:30	20	13	554	56				32	0
9:00	18	13	582	60				39	0
9:30	23	19	731	51				45	0
10:00	20	13	597	57				35	0
10:30	24	18	767	56				50	0
11:00	33	18	880	55				59	0
11:30	30	17	864	51				35	0
12:00	29	21	918	65				51	0
12:30	25	12	669	56				41	0
13:00	34	22	1033	57				85	0
13:30	29	23	958	58				52	0
14:00	45	28	1334	55				54	0
14:30	40	26	1182	63				24	0
15:00	34	20	973	57				65	0
15:30	53	38	1620	57				29	0
16:00	68	41	2043	59				43	0

Radar Sign Data - Butteville/Ivy

Daily Statistics

August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
16:30	56	35	1679	59				31	0
17:00	56	31	1612	61				42	0
17:30	83	60	2398	60				6	0
18:00	79	57	2419	69				35	0
18:30	61	42	1933	59				31	
19:00	41	33	1329	65				17	
19:30	39	30	1209	56				20	
20:00	39	24	1088	54				23	
20:30	43	26	1193	52				14	
21:00	37	24	1036	58				11	
21:30	32	18	906	56				7	
22:00	27	18	891	59				6	
22:30	16	13	531	54				3	
23:00	12	7	349	44				1	
23:30	13	11	419	55				0	
							Period Statistics	8/9/2022	
	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
0:00	6	5	268	74	8	4	1330	1	1
0:30	4	3	121	49	16	16	926	2	1
1:00	2	2	68	43	39	13	0.696241	2	1
1:30	6	2	157	52	341	90	40461	3	0

Radar Sign Data - Butteville/Ivy
Daily Statistics
August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
2:00	6	6	233	54	413	160	74	2	0
2:30	6	6	192	42	212	210	39	4	0
3:00	1	1	29	41	122	264	48	9	0
3:30	3	3	85	41	95	286		16	0
4:00	4	4	149	52	39	129		19	1
4:30	7	6	247	54	30	117		18	0
5:00	17	12	527	56	11	33		28	0
5:30	17	14	538	54	4	8		26	2
6:00	20	17	671	56				38	0
6:30	19	16	646	59				32	0
7:00	25	19	777	54				36	0
7:30	35	24	1023	54				28	0
8:00	19	14	591	60				37	0
8:30	20	17	737	54				49	0
9:00	19	14	611	54				36	0
9:30	14	12	473	55				46	0
10:00	26	21	751	53				42	0
10:30	32	25	963	64				62	0
11:00	23	15	703	55				54	0
11:30	32	23	958	56				51	0
12:00	31	21	933	53				47	0

Radar Sign Data - Butteville/Ivy
Daily Statistics
August 1 - 14, 2022

Time	# Vehicles	# Violators	Sum of Avg Spds	Peak Speed	Avg Counts	Peak Counts	Summary	Peak 15-62	Peak 63-99
12:30	35	23	1078	61				50	0
13:00	23	18	722	53				110	0
13:30	34	27	1121	71				48	0
14:00	43	27	1258	65				36	0
14:30	35	25	1060	74				36	0
15:00	43	26	1220	54				56	0
15:30	43	26	1220	50				27	0
16:00	61	30	1785	57				31	0
16:30	66	42	1891	54				35	0
17:00	66	44	1931	60				26	0
17:30	67	47	2036	57				10	0
18:00	57	41	1735	57				35	0
18:30	53	37	1631	61				27	
19:00	47	37	1426	55				22	
19:30	44	26	1339	53				21	
20:00	50	39	1547	54				12	
20:30	44	30	1333	52				12	
21:00	33	21	909	52				10	
21:30	31	20	974	58				5	
22:00	23	14	653	48				3	
22:30	15	8	458	58				3	
23:00	13	10	397	50				2	

Radar Sign Data - Butteville/Ivy

Daily Statistics

August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
23:30	10	6	286	49				0	
Period Statistics							8/10/2022		
	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
0:00	7	6	190	41	8	3	1468	1	1
0:30	8	6	245	56	15	16	919	3	0
1:00	4	4	144	59	75	17	0.626022	1	1
1:30	5	4	162	51	451	161	43419	0	0
2:00	1	1	34	48	421	224	73	5	0
2:30	3	2	90	40	196	220	37	8	0
3:00	4	3	107	40	133	270	47	19	0
3:30	8	5	248	52	69	279		24	0
4:00	11	9	361	50	50	142		32	0
4:30	5	5	190	45	36	93		41	0
5:00	17	15	572	56	11	38		45	1
5:30	22	18	704	54	3	5		40	0
6:00	21	16	639	48				53	0
6:30	18	12	529	57				37	0
7:00	30	22	946	56				47	0
7:30	32	18	902	53				47	0
8:00	29	26	1008	61				39	0
8:30	32	18	929	56				42	0

Radar Sign Data - Butteville/Ivy
Daily Statistics
August 1 - 14, 2022

Time	# Vehicles	# Violators	Sum of Avg Spds	Peak Speed	Avg Counts	Peak Counts	Summary	Peak 15-62	Peak 63-99
9:00	28	22	887	55				42	0
9:30	21	10	580	49				45	0
10:00	31	25	1022	73				52	0
10:30	35	24	1072	60				51	0
11:00	29	21	860	54				71	0
11:30	32	24	1011	61				49	0
12:00	36	30	1246	57				55	0
12:30	30	19	897	58				44	0
13:00	35	22	1076	65				101	0
13:30	24	8	619	59				51	0
14:00	44	24	1246	56				44	0
14:30	42	26	1211	54				34	0
15:00	42	16	1115	56				49	0
15:30	57	28	1589	55				28	0
16:00	74	36	1965	59				36	0
16:30	72	37	1935	54				39	0
17:00	73	36	2015	58				29	0
17:30	64	35	1780	55				10	0
18:00	61	36	1805	63				23	0
18:30	51	33	1535	58				21	
19:00	42	30	1261	57				14	

Radar Sign Data - Butteville/Ivy

Daily Statistics

August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
19:30	40	28	1170	59				22	
20:00	37	20	1076	55				13	
20:30	47	34	1526	59				15	
21:00	50	36	1535	55				8	
21:30	32	17	923	54				6	
22:00	34	22	1017	53				7	
22:30	26	15	780	55				2	
23:00	15	10	458	54				2	
23:30	7	5	207	54				0	
Period Statistics								8/11/2022	
	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
0:00	19	14	596	54	12	2	1372	4	3
0:30	11	9	361	53	26	28	913	3	1
1:00	6	6	228	58	38	10	0.665452	2	3
1:30	3	3	108	57	383	113	41454	2	0
2:00	5	4	175	58	368	172	67	1	1
2:30	3	3	104	44	235	204	39	2	0
3:00	7	5	225	47	132	243	49	9	0
3:30	4	4	158	54	82	277		9	0
4:00	3	2	85	40	54	163		28	0
4:30	6	6	205	46	26	106		26	0

Radar Sign Data - Butteville/Ivy
Daily Statistics
August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
5:00	17	10	461	53	13	44		41	0
5:30	18	12	540	67	3	10		27	0
6:00	17	9	453	52				34	0
6:30	20	13	597	52				32	0
7:00	24	19	767	59				38	0
7:30	33	24	1019	54				41	0
8:00	20	14	646	59				29	0
8:30	15	10	421	54				32	0
9:00	29	21	901	57				41	0
9:30	17	13	578	63				46	0
10:00	29	19	886	58				56	0
10:30	22	16	644	51				41	0
11:00	33	22	930	54				43	0
11:30	40	24	1178	57				45	0
12:00	25	19	788	57				52	0
12:30	33	25	1024	60				62	0
13:00	37	25	1123	64				106	0
13:30	38	26	1113	51				50	0
14:00	36	23	1055	57				32	0
14:30	37	25	1199	63				26	0
15:00	44	25	1291	65				63	0
15:30	49	32	1492	59				40	0

Radar Sign Data - Butteville/Ivy

Daily Statistics

August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
16:00	50	28	1447	65				48	0
16:30	65	39	1859	61				33	0
17:00	65	36	1904	59				31	0
17:30	65	41	1907	58				11	0
18:00	60	33	1698	59				33	0
18:30	49	34	1544	63				21	
19:00	56	39	1793	57				25	
19:30	32	24	1000	57				21	
20:00	44	30	1353	59				6	
20:30	40	26	1151	57				11	
21:00	35	20	987	52				15	
21:30	32	21	969	65				10	
22:00	31	22	964	57				7	
22:30	18	13	519	56				1	
23:00	14	11	479	56				2	
23:30	16	14	529	58				0	
Period Statistics								8/12/2022	
	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
0:00	14	10	449	55	6	2	1507	1	2
0:30	6	4	177	55	22	21	1046	0	1
1:00	8	8	295	63	49	12	0.694094	2	2

Radar Sign Data - Butteville/Ivy
Daily Statistics
August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
1:30	5	5	177	53	384	120	45658	1	0
2:00	4	3	118	54	466	198	83	5	0
2:30	2	2	71	42	246	217	39	4	0
3:00	1	1	40	46	135	284	49	9	0
3:30	3	2	86	34	105	316		13	1
4:00	9	8	296	53	51	167		19	0
4:30	8	8	283	57	32	121		34	0
5:00	5	3	173	56	9	36		45	0
5:30	19	17	678	57	2	13		48	0
6:00	23	17	741	60				45	0
6:30	13	10	390	54				26	0
7:00	27	19	790	57				40	0
7:30	30	22	936	55				39	0
8:00	14	13	459	57				42	0
8:30	24	18	838	58				36	0
9:00	23	13	680	60				36	0
9:30	29	18	903	63				52	0
10:00	28	21	905	54				51	1
10:30	34	27	1117	60				59	0
11:00	33	22	998	60				57	0
11:30	35	24	1013	56				63	0

Radar Sign Data - Butteville/Ivy
Daily Statistics
August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
12:00	36	23	1028	53				53	0
12:30	34	21	942	57				52	0
13:00	43	30	1328	53				100	0
13:30	41	29	1256	70				51	0
14:00	49	32	1457	55				49	0
14:30	47	26	1307	53				35	0
15:00	45	31	1367	57				81	0
15:30	60	36	1737	59				37	0
16:00	66	40	1870	59				31	0
16:30	70	57	2129	65				45	0
17:00	62	43	1835	56				36	0
17:30	67	47	1953	61				18	0
18:00	72	52	2229	64				38	0
18:30	59	42	1783	57				23	
19:00	51	39	1642	83				24	
19:30	41	29	1218	53				20	
20:00	44	28	1267	57				16	
20:30	49	36	1522	61				11	
21:00	36	23	1102	55				16	
21:30	39	24	1178	60				2	
22:00	39	17	1057	53				2	
22:30	22	17	637	65				5	

Radar Sign Data - Butteville/Ivy
Daily Statistics
August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
23:00	22	15	662	56				6	
23:30	16	14	539	57				0	
Period Statistics							8/13/2022		
	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
0:00	13	9	409	49	14	3	1490	3	4
0:30	14	11	474	51	23	32	1075	2	5
1:00	7	7	246	51	39	14	0.721477	3	2
1:30	5	4	165	49	339	100	46527	4	1
2:00	5	5	197	64	413	159	70	2	0
2:30	7	6	240	55	289	209	40	3	1
3:00	3	1	84	50	134	262	49	5	2
3:30	8	8	281	50	108	353		11	1
4:00	7	5	210	51	73	178		22	0
4:30	6	5	195	43	36	117		28	0
5:00	5	3	168	49	15	43		34	0
5:30	16	13	530	54	7	20		36	0
6:00	15	7	429	46				28	0
6:30	13	10	440	63				39	0
7:00	28	21	911	65				27	0
7:30	30	23	970	56				29	0
8:00	16	13	525	69				36	0

Radar Sign Data - Butteville/Ivy
Daily Statistics
August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
8:30	23	20	743	57				45	0
9:00	23	18	726	59				45	0
9:30	24	20	779	54				31	0
10:00	38	20	1065	69				52	0
10:30	36	26	1137	59				34	0
11:00	45	32	1386	59				51	0
11:30	43	33	1357	54				54	0
12:00	58	37	1748	61				66	0
12:30	51	36	1630	56				57	0
13:00	40	26	1203	53				104	0
13:30	51	39	1667	58				65	0
14:00	54	37	1652	55				63	0
14:30	50	36	1747	68				43	0
15:00	57	42	1812	64				78	0
15:30	54	40	1765	64				42	0
16:00	58	36	1724	58				39	0
16:30	45	28	1284	55				48	0
17:00	45	32	1356	56				36	0
17:30	49	42	1588	58				13	0
18:00	38	30	1210	60				34	0
18:30	42	36	1348	60				27	

Radar Sign Data - Butteville/Ivy
Daily Statistics
August 1 - 14, 2022

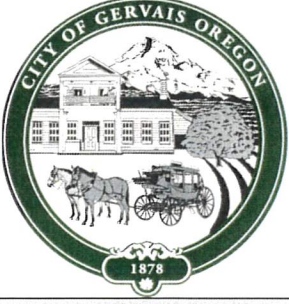
	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
19:00	51	42	1628	58				21	
19:30	37	29	1193	60				24	
20:00	39	27	1161	53				11	
20:30	37	25	1033	62				11	
21:00	40	26	1156	48				8	
21:30	43	25	1225	54				10	
22:00	46	31	1323	54				7	
22:30	30	19	905	47				7	
23:00	23	18	792	70				2	
23:30	22	16	710	63				2	
Period Statistics							8/14/2022		
	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
0:00	13	10	408	54	9	4	1281	1	2
0:30	16	14	535	55	13	17	906	0	1
1:00	18	14	580	52	43	8	0.70726	4	0
1:30	12	10	390	55	310	87	38900	0	1
2:00	7	6	225	61	391	166	66	0	0
2:30	10	9	303	47	241	221	39	4	0
3:00	6	3	168	46	113	240	49	2	0
3:30	7	4	208	43	71	269		15	0
4:00	1	1	34	49	57	119		16	0

Radar Sign Data - Butteville/Ivy
Daily Statistics
August 1 - 14, 2022

	#	#	Sum of	Peak	Avg	Peak		Peak	Peak
Time	Vehicles	Violators	Avg Spds	Speed	Counts	Counts	Summary	15-62	63-99
4:30	2	1	61	40	22	107		30	0
5:00	2	1	50	47	11	37		24	0
5:30	1	1	33	49	0	6		30	0
6:00	14	11	439	56				37	0
6:30	10	9	331	51				30	0
7:00	17	13	551	57				26	0
7:30	17	12	528	57				43	0
8:00	26	18	847	63				36	0
8:30	19	13	562	56				44	0
9:00	23	17	701	54				51	0
9:30	33	22	1053	57				44	0
10:00	24	19	809	61				46	0
10:30	41	34	1299	55				45	0
11:00	30	22	873	58				49	0
11:30	46	37	1569	66				51	0
12:00	40	31	1219	57				46	0
12:30	30	23	931	56				49	0
13:00	29	23	970	59				88	0
13:30	49	31	1430	59				46	0
14:00	48	40	1530	58				53	0
14:30	54	45	1667	60				28	0
15:00	40	29	1219	57				54	0

Radar Sign Data - Butteville/Ivy
Daily Statistics
August 1 - 14, 2022

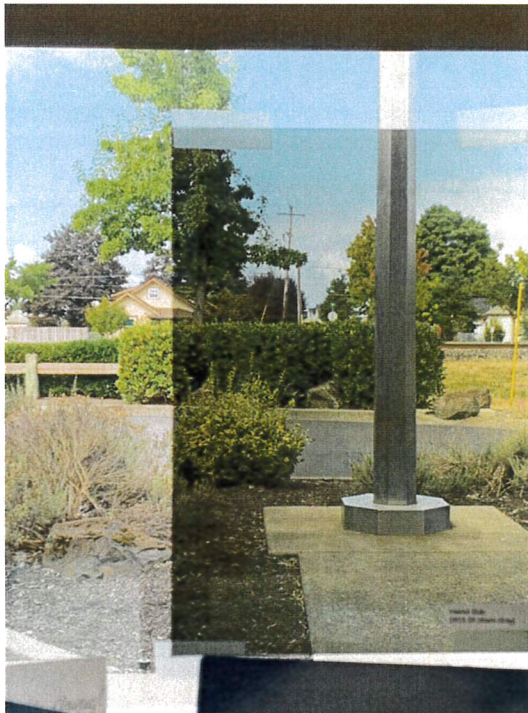
Time	# Vehicles	# Violators	Sum of Avg Spds	Peak Speed	Avg Counts	Peak Counts	Summary	Peak 15-62	Peak 63-99
15:30	48	31	1440	63				30	0
16:00	32	24	938	60				23	0
16:30	42	26	1249	59				25	0
17:00	44	30	1270	64				32	0
17:30	36	26	1081	60				9	0
18:00	49	34	1498	53				32	0
18:30	45	28	1316	51				28	
19:00	36	20	996	52				20	
19:30	42	29	1290	56				13	
20:00	45	30	1351	57				14	
20:30	37	19	1033	53				13	
21:00	32	22	894	55				9	
21:30	31	14	798	51				6	
22:00	33	20	899	53				6	
22:30	22	16	704	56				3	
23:00	6	5	178	57				2	
23:30	16	9	442	52				0	

	Agenda Item No.:	Topic:
	9 d	Discussion on window tinting
	Agenda Type:	
	Old Business	
	Meeting Date:	
	October 6, 2022	
		Prepared by:
		Susie Marston

At the September 1st council meeting, I shared with the city council that I received a quote for about \$1,800 to tint windows in the administrative offices. Since that meeting, I had a different company look at the windows, and provided a quote for \$1,539.

I also acquired some tinting samples, which I placed on a couple of outside windows and emailed all the councilors to come take a look if you were able. Here are pictures of what the samples look like:

This is on the west facing windows (slightly darker)

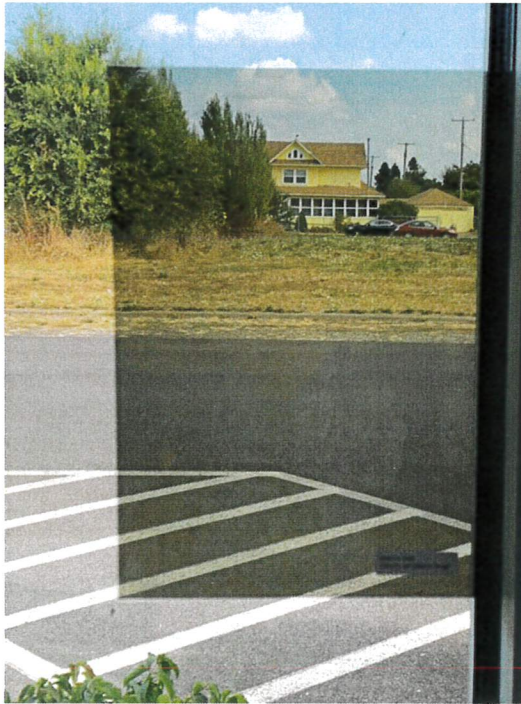


Looking out from inside.

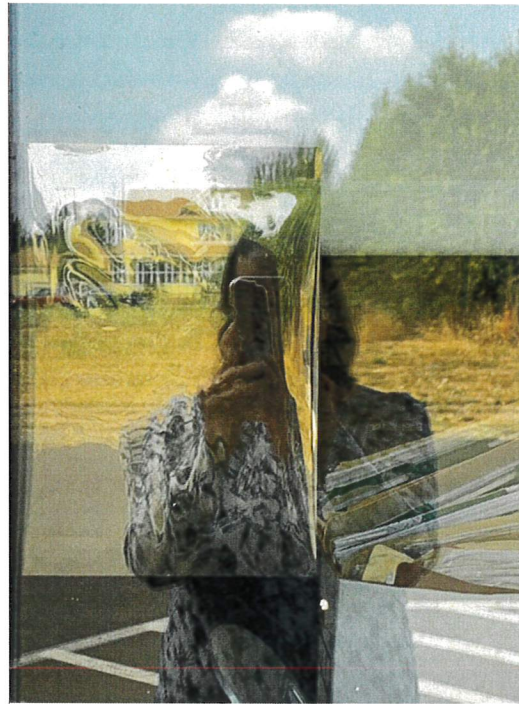


Looking in from the outside

This is on the north facing windows (slightly lighter)



Looking out from inside.



Looking in from the outside

Because of the different lighting coming through the windows during the day, the vendor recommends a darker tint on the west side and lighter on the north side.

Benefits and selection criteria

- Shields >99% of UV radiation, helping to reduce fading of valuables, fabrics and furnishings**
- Durable scratch-resistant coating for easy cleaning
- Reduction of hot spots helps increase HVAC efficiency and lower energy costs
- Improved building aesthetics
- Used where excellent heat and glare reduction are required, and a very low interior surface reflectance is desired at night, with a warm to neutral daylight ambiance

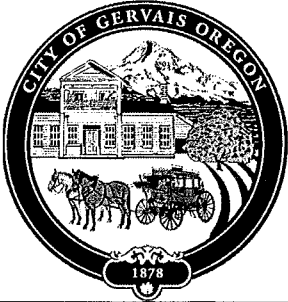


EASTMAN

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*Certain restrictions apply. See dealer for warranty details. **Based on 300-380nm. Films do not eliminate fading. They help reduce it. UV rays and heat are contributing factors to fading, but other factors exist. ©2013 Eastman Performance Film, LLC. Product trademarks shown and herein with a "TM" or "®" symbol are trademarks of Eastman Chemical Company or its subsidiaries. All other trademarks are the property of their respective owners. All rights reserved. No liability is accepted for errors. Printed in U.S.A. 09/13/13 L1512



	Agenda Item No.:	Topic:
	12 a	Consideration to extend telecommunication franchise to Gervais Telephone Co./Datavision
	Agenda Type:	
	New Business	
	Meeting Date:	
	October 6, 2022	
		Prepared by:
		Susie Marston

Background

On May 5, 2011, the Gervais City Council adopted Ordinance No. 11-001, granting a non-exclusive telephone franchise to Gervais Telephone Company, which expired May 5, 2021. Renee Willer notified me in November, 2021 that it had expired and asked if the City would consider extending or renewing. I gave the City Council a copy of Ordinance No. 11-001 at the December council meeting to review and bring back for discussion at the January, 2022 council meeting. At that time, the city council agreed to renew the franchise agreement. I contacted the city attorney's office to assist with this, and I was notified in August, 2022 that the attorney who handled telecommunications franchises left Beery, Elsner and Hammond, and their recommendation was to contract with another attorney whose hourly rate is \$400. This information was shared with the City Council at the September council meeting. At that time, I shared that I was checking with other cities and expressed that I would like to look at other options.

Meanwhile, Datavision has continued its service in accordance to the franchise agreement. I met with Renee Willer, and we feel that it would be appropriate for the City to extend the franchise agreement to November 1, 2023 with the rights and privileges set forth in Ordinance No. 11-001. If the council is agreeable to this, I will prepare a letter and send it to Renee.

Recommendation

I recommend that the city council extend the telephone franchise to Gervais Telephone/Datavision to November 1, 2023. This will give staff ample time to look at options in renewing the franchise agreement.

ORDINANCE NO. 11-001

AN ORDINANCE GRANTING A NON-EXCLUSIVE TELEPHONE FRANCHISE TO
GERVAIS TELEPHONE COMPANY.

THE CITY OF GERVAIS ORDAINS AS FOLLOWS:

Section 1: Purpose. The purpose of this Ordinance is to set forth the terms and conditions upon which Gervais Telephone Company may be permitted to occupy the public rights-of-way within the City of Gervais, pursuant to the powers of the City of Gervais pursuant to the Oregon Constitution and Oregon State Law, and except as to matters preemptively regulated by state or federal authorities. This Ordinance and the written acceptance by Gervais Telephone Company constitutes a contract between the City and Gervais Telephone Company, (hereinafter referred to as the "Franchise") and is binding upon and inures to the benefit of Gervais Telephone Company and its successors, legal representatives and assigns, under the conditions imposed herein.

Section 2. Definitions and Explanation:

(1) As used in this Ordinance, the following words, except where the context clearly indicates otherwise, mean:

(a) Bridge. Includes a structure erected within the City to facilitate the crossing of a river, stream, ditch, ravine or other place, but does not include a culvert.

(b) City. Means the City of Gervais, an Oregon municipal corporation and individuals authorized to act on the City's behalf, and include the area within its boundaries, and its boundaries as extended in the future.

(c) Council. Means the legislative body of the City; or as defined by the Charter of the City of Gervais.

(d) Grantee. Means the Gervais Telephone Company, an Oregon Cooperative corporation.

(e) Person. Includes an individual, corporation, association, firm, sole proprietorship, company, partnership, co-partnership, joint stock company, trust, limited liability company, or other organization, including any natural person or any other legal entity.

(2) As used in this Ordinance, the singular number may include the plural and the plural number may include the singular.

(3) Unless otherwise specified in this Ordinance, any action authorized or required to be taken by the City may be taken by the Councilor by an official or agent designated by the Council.

Section 3. Rights Granted. Subject to the conditions and reservations contained in this Franchise and subject to any applicable ordinances and regulations of the City, including but not limited to ordinances and regulations regarding zoning, development, tree pruning or removal, erosion control and excavation in the public right of way, the City hereby grants to Gervais Telephone Company the right, privilege and non-exclusive franchise to occupy the streets, highways, alleys, avenues, thoroughfares, public ways and sidewalks (referred to herein as the "right-of-way") for the purpose of constructing, using, maintaining and operating a system to

provide telecommunication services within the City. This grant includes the right to place, erect, lay and maintain poles, cables, wire and equipment customarily associated with telecommunications systems.

In locations where aerial or above ground utility facilities (including aerial cable supports) exist as of the effective date of this Franchise, Grantee shall be allowed to overbuild, upgrade, maintain, replace or add to its existing aerial facilities and supporting structures, unless the City requires, in the course of permitting property development or redevelopment, or otherwise pursuant to applicable law or regulations, that all such facilities be located underground.

The City in its sole discretion may require that Grantee's facilities be placed or converted to underground, at Grantee's sole expense, when the City determines that such placement or conversion is in the public interest. The City in its sole discretion may require that Grantee's facilities be placed or converted to underground in the course of private property development or redevelopment. The City in its sole discretion may delay an otherwise required conversion to underground until a later time to allow for economies of scale. The Grantee may require a deposit against its anticipated cost to convert its facilities to underground, including its costs to buy any adjacent overhead facilities, from a third party, other than a public urban renewal agency, who carries on the development or redevelopment of property that requires the conversion to underground if that third party would otherwise be responsible for the costs of conversion.

In areas where Grantee does not currently have or use existing facilities located on aerial or above ground utility facilities, such equipment must be laid underground unless the City specifically and expressly permits wires or cables to be strung upon poles or other fixtures above ground. Grantee shall be allowed to place above ground, in locations approved by the City, its fiber distribution hubs, cross connect/digital subscriber line boxes and other cabinet type facilities that are normally placed above ground.

Section 4. Pre-Construction Approval. Prior to the commencement of any construction, extension or relocation of any of Grantee's facilities upon, over, under or across any public right-of-way or public utility easement within the City, the Grantee shall advise the City Manager (or Mayor) in writing of the proposed location and shall obtain from the City Manager and any other public entity operating within the boundaries of the City, written approval prior to commencement of such work.

Grantee shall not be required to obtain prior approval for 1) customer service connections/drops, repairs or maintenance that do not require cutting, breaking or digging of or in the public right-of-way and 2) routine maintenance or repair of above-ground Grantee-owned equipment including the installation of new or replacement cables or wires on existing aerial facilities, when the installation, maintenance or repair will not impact vehicular traffic by closing or blocking a lane of vehicular travel on any public roadway.

Section 5. Work within Rights-of-Way. Subject to the provisions of this Franchise and applicable regulations of the City and State of Oregon, it shall be lawful for Grantee to make all needful and necessary excavations in the public right-of way. Any and all work within the

public right-of-way shall be done in compliance with the applicable rules, regulations, ordinances and orders of the City then in effect. Except in an emergency causing prior notice and approval to be impossible, Grantee shall obtain from the City Manager or Mayor written approval of any excavation within the traveled portion of any public right-of-way. Grantee shall furnish City with record drawings showing Grantee's facilities within the right-of-way and on and under public property and public places and private property insofar as such facilities inform or impact the facilities on public property, in a mutually agreed electronic format no later than sixty (60) days after such work is complete. Information that is provided by Grantee to the City on a confidential or proprietary basis shall be maintained by the City as confidential or proprietary to the extent permitted under Oregon Public Records Law. Costs incurred by the City, including but not limited to attorney's fees for determination of confidentiality or proprietary nature of such records are to be fully paid by the Grantee. Grantee's failure to pay for such reasonable review shall act as Grantee's waiver of any such claim of confidentiality or proprietary nature.

Grantee shall perform all work within the right-of-way according to all federal, state and local requirements and in conformance with current industry practice for workplace and public safety. Grantee shall allow the City access to and the right to inspect any of the Grantee's work within the public right-of-way, on public property or other public places and shall insure the City against the risk of personal injury that may be incurred by any City agent or employee in the course of that person's access to and inspection of such work that is not caused by the negligence or willful misconduct of such employee.

Section 6. Restoration of Right-of-Way. Whenever Grantee, or anyone on Grantee's behalf, disturbs any right-of-way, Grantee shall properly and promptly restore the affected portion of the right-of-way to a condition equal to that which existed prior to the disturbance and in accordance with any right-of-way construction standards then in effect and on file at the City as soon as practicable, without unnecessary delay, and failing to do so, City shall have the right to fix a reasonable time within which such repairs and restorations shall be completed. If Grantee fails to perform such repairs and restoration as required in this Section, City may cause such repairs to be made at the expense of Grantee, after having provided Grantee, its successors or assigns, with thirty (30) days written notice and a reasonable opportunity to cure.

Section 7. Duration. The rights, privileges set forth in this Franchise are hereby granted for a period of ten (10) years from and after the effective date of this ordinance. However, this ordinance shall be inoperative unless it is accepted in writing by the Grantee within thirty (30) days after the date of its passage.

Section 8. Franchise Not Exclusive. This Franchise is not exclusive, and shall not be construed as a limitation on the City in:

- (1) Granting rights, privileges and authority to other persons similar to or different from those granted by this ordinance.
- (2) Constructing, installing, maintaining or operating any City-owned public utility.

Section 9. Public Works and Improvements Not Affected by Franchise. Nothing in this Franchise shall be construed in any way to prevent the proper authorities of the City or other

public entities operating within the City from sewerage, grading, paving, repairing, altering, maintaining constructing or improving any public right-of-way in or upon which facilities of Grantee may have been placed, but all such work or improvements shall be done, if possible, so as to prevent or minimize impairment of the free use of said facilities by Grantee. If avoidance of obstructions or impaired use of Grantee's facilities cannot be done without additional costs to the City or other public entity operating within the City, the Grantee shall compensate the City or other public entity for any additional costs to undertake such work. The City shall attempt to provide Grantee thirty (30) days written notice and opportunity to discuss such costs and alternatives and at a minimum as much notice as is reasonable and practicable under the circumstances prior to undertaking any such work in which Grantee is responsible for compensating the City or other public entity for additional costs.

| If the City vacates, alters or closes any right-of-way that in its sole discretion is, not for the purpose of achieving a re-routing of existing right-of-way for the benefit of the general public, and to the extent it is feasible to do so, will reserve any easements reasonably necessary to accommodate the Grantee's existing facilities.

Section 10. Location of Facilities. All facilities of the Grantee shall be placed so that they do not interfere unreasonably with the use by the City of the public right-of-way and according to any specifications adopted by the City.

Section 11. Temporary Relocation of Facilities. Whenever in the sole discretion of the City, it becomes necessary to temporarily rearrange, remove, lower or raise the wires, cables or other facilities of Grantee's for the passage of buildings, machinery or other objects, Grantee shall:

(1) Temporarily rearrange, remove, lower or raise its wires, cables or other facilities, as the necessities of the case require; provided, that the person desiring to move any such building machinery or other objects:

(a) pays the entire actual cost to Grantee of changing, altering, moving, removing or replacing its wires, cables or other appurtenances to permit such passage; and

(b) deposits in advance with Grantee a sum equal to such cost as estimated by Grantee; and

(2) Grantee shall be given as much advance notice as possible, but no less than ninety-six (96) hours, which calculation excludes holidays, written notice by the party desiring to move such building, machinery or other objects. Said notice shall:

(a) detail the route movement of such building, machinery or other objects;

(b) bear the approval of the City; and

(c) move with as much haste as possible and shall not be unnecessarily delayed or cause Grantee unnecessary expense or waste of time.

Temporary rearrangement, removal lowering or raising of Grantee's facilities required by the City for a public purpose shall be accomplished by Grantee without charge in the same manner as permanent relocations described in Section 12 of this Franchise.

Section 12. Relocation and Removal of Facilities. The City, by its properly constituted authorities, shall have the right to cause the Grantee to move (aerial to aerial or underground to underground, unless the City requires undergrounding pursuant to applicable law or regulations), the location of any pole, wire, cable, appliance, conductor, conduit, or any other plant or facility

located in the public right-of-way whenever the relocation thereof shall be for public necessity, as determined in the sole discretion of the City, and the expense thereof shall be paid by the Grantee. This section shall not be construed, however, as removing any authority Grantee may otherwise have under applicable law or regulations to charge the expense of such relocation to a third party. The manner of removal or replacement shall be as directed solely by the City so that it shall not interfere with the public work of the City, but such direction shall be exercised in a manner so as to minimize the expense to the Grantee. Public necessity shall be deemed to be whenever any facility of Grantee interferes with construction of any public improvement located in a public right-of-way, public easement or any other similarly publicly-owned location.

Section 13. Continuous Service. The Grantee shall maintain and operate an adequate system for telephone communication in the City, and use due diligence to maintain continuous and uninterrupted 24-hour a day service which shall conform to the standards common to the business.

Section 14. Safety Standards and Work Specifications.

(1) The facilities of the Grantee shall at all times be maintained in a safe, substantial and workmanlike manner.

(2) For the purpose of carrying out the provisions of this section, the City may provide such specifications relating thereto as may be necessary or convenient for public safety or the orderly development of the City. The City may amend and add to such specifications from time to time.

Section 15. Furnishing of Facilities to City. In consideration of the rights and privileges hereby granted, City shall have, and Grantee hereby grants to it:

(1) The right and privilege to suspend and maintain wires and necessary control bases on poles placed by the Grantee in the streets, and other places aforesaid upon payment by the City of the fair market value of the use of the Grantee's poles.

(2) If such wires are placed underground, to place and maintain in the pipes or conduits of Grantee, if space therein is available upon payment by the City of the fair market value of the use of Grantee's pipes or conduits, wires which City may require for fire and police purposes.

(3) All wires shall be placed upon the poles or in conduits so as not to interfere with telecommunication service and shall not carry currents or voltage dangerous to telephone appurtenances or telephone users.

(4) All wires placed shall be subject to the rules, regulations and supervision of the Grantee.

Section 16. Compensation.

(1) As compensation for the Franchise granted by this ordinance, the Grantee shall pay to the City an annual franchise fee of three percent (3%) of the gross revenue subject to applicable limitations imposed by federal and state law. "Gross revenues" means any and all revenue for the local exchange access services rendered within the City limits less net uncollectables subject to applicable state and federal law; provided however in the event ORS 221.515 is repealed or the cap listed therein is lifted, the City reserves the right to amend this Franchise to reflect the maximum amount collectable by law. Gross revenues shall not include proceeds from the sale of bonds, mortgage or other evidence of indebtedness, securities or stocks.

(2) Compensation required by this section shall be due for each calendar year, or fraction thereof, within sixty (60) days after the close of such calendar year, or fraction thereof. Within 180 days after the termination of this Franchise, compensation shall be paid for the period elapsing since the close of the last calendar year for which compensation has been paid and operations terminated.

(3) The Grantee shall furnish to the City with each payment of compensation required by this section a written statement, under oath, executed by an officer of Grantee showing the amount of gross revenue of the Grantee within the City for the period covered by the payment. The compensation for the period covered by the statement shall be computed on the basis of the gross revenue so reported. If the grantee fails to pay the entire amount of compensation due the City through error or otherwise, the difference due the City shall be paid by the Grantee within fifteen (15) days from discovery of the error or determination of the correct amount. Any overpayment to the City through error or otherwise, shall be offset against the next payment due from the Grantee.

(4) The Grantee shall keep accurate books of account at an office in Oregon for the purpose of determining the amounts due to the City under the provisions of this Franchise. The City may inspect the books of account at any time during business hours and may audit the books from time to time. Should such an audit reveal that payments tendered by Grantee to the City are less than the amounts due under the terms of this Franchise, Grantee shall promptly remit the amounts due the City, together with interest at a rate of nine percent (9%) per annum from the date such payment was originally due. If an audit reveals that payments tendered by Grantee to City were less than the amounts due under the terms of this Franchise by a differential of five percent or greater, all costs incurred by the City, including but not limited to accountant's fees and attorney's fees, for such audit are to be fully paid by Grantee. The Council may require periodic reports from the Grantee relating to its operations, revenues, and subscribers base within the City. Grantee shall maintain current maps showing the location of its facilities, fixtures, appliances and structures within the streets, highways or other public property of the City. The City shall be allowed to inspect said maps at any time during Grantee's normal business hours. If requested by City, Grantee shall furnish, without charge and within a reasonable time, maps relating to specified areas of the City. Information that is provided by Grantee to the City on a confidential or proprietary basis shall be maintained by the City as confidential or proprietary to the extent permitted under Oregon Public Records Law.

(5) Acceptance by the City of any payment due under this Franchise shall not be deemed to be a waiver by the City of any other obligation of Grantee under this Franchise, nor shall the acceptance by the City of any such payments preclude the City from later establishing that a larger amount was actually due, or from collecting any balance due to the City. Should the Grantee fail or neglect to pay any of said annual payments provided for in this section for thirty (30) days after any annual payment shall become due and payable and after thirty (30) days written notice from the City, the City, by its properly constituted authority, may at its option either continue this Franchise in force and/or proceed by suit or action to collect such payment or declare a forfeiture of this Franchise because of the failure to make payment, but without waiving the right to collect earned Franchise payment.

(6) Upon no less than thirty (30) days prior written notice by either party to the other, the amount of such annual compensation shall be subject to renegotiation and redetermination before the expiration of each calendar year, of the terms of the Franchise hereby granted, for the ensuing period of said Franchise term.

Section 17. Indemnification. The Grantee hereby agrees and covenants to indemnify and save harmless the City, its officers, or agents thereof against any claim for injury, damage, loss, liability, cost and expense, including court and appeal costs and attorney fees and/or expenses, arising from any casualty and/or accident to person or property by reason of any construction, excavation and/or any other act or failure to act under this Franchise, by or for Grantee, its agents or employees, or by reason of any neglect or omission of Grantee to keep its facilities in a safe condition, but not if arising out of or by reason of any negligence or willful misconduct by the City, its officers, agents or employees. The City shall provide Grantee with prompt notice of any such claim which Grantee shall defend with counsel of its own choosing and no settlement or compromise of any such claim will be done by the City without the prior written approval of Grantee. Grantee and its agents, contractors and others shall consult and cooperate with the City while conducting its defense of the City.

Grantee also hereby agrees to indemnify the City for any damages, claims, additional costs or expenses assessed against or payable by the City arising out of or resulting, directly, or indirectly, from Grantee's failure to remove, adjust or relocate all or any portion of facilities in a timely manner pursuant to provisions of this Franchise, unless Grantee's failure arises: 1) directly from the City or its agents or contractor's negligence or willful misconduct; 2) as a result of other public utilities not timely removing, adjusting or relocating its facilities necessary to accommodate Grantee's removal, adjustment or relocation; or 3) from the negligent or willful misconduct of another user of the public right-of-way.

Section 18. Assignment of Franchise. No sale, assignment or lease of this Franchise shall be effective without the consent of the City.

Section 19. Reservation of Statutory Authority. The City reserves the right to exercise, with regard to this Franchise and Grantee, all authority now or hereafter granted to the City by state statutes. All rights of the City under the City Charter are reserved to the City and provisions of the City Charter applicable hereto are hereby incorporated by reference and made a part of this Franchise.

Section 20. Insurance

(1) The Grantee shall maintain commercial general liability that protects the Grantee and the City, as well as the City's officers, agents, and employees, from the claims referred to in Section 17. The insurance shall provide limits of not less \$1 million combined single-limit covering all claims per occurrence, plus costs of defense. The insurance shall be without prejudice to coverage otherwise existing and shall name as additional insureds the City and its officers, agents, and employees. Notwithstanding the naming of additional insureds, the insurance shall protect each insured in the same manner as though a separate policy had been issued to each, but nothing in this Section 20 (1) shall operate to increase the insurer's liability as set forth elsewhere in the policy beyond the amount or amounts for which the insurer would have been liable if only one person or interest had been named as insured. The coverage must apply as to claims between insureds on the policy. The insurance shall provide that the insurer shall endeavor to provide thirty (30) days prior written notice of intention to non-renew, cancellation or material adverse change to City Manager, except that ten (10) days notice for non-payment of

premium shall apply. If the insurance is canceled or materially altered within the term of this Franchise, Grantee shall provide a replacement policy with the same terms. Grantee shall maintain continuous uninterrupted coverage, in the terms and amounts required, upon and after the effective date of this Franchise.

(2) The Grantee shall maintain on file with the City Manager an ACORD certificate of insurance or equivalent certifying the coverage required above.

(3) In the alternative to providing a certificate of insurance to the City, certifying liability insurance coverage as required in this Section, Grantee may provide the City with a statement regarding its self-insurance. Grantee's self-insurance shall provide at least the same amount and scope of coverage for the Grantee and the City, its officers, agents and employees, as otherwise required under this Section. The adequacy of such self insurance shall be subject to the City Attorney's review and approval. Upon Grantee's election to provide self-insurance coverage under this Section 20(3), any failure by the Grantee to maintain adequate self-insurance shall be cause for termination of this Franchise under Section 24.

Section 21. Remedies Not Exclusive, When Requirement Waived. All remedies and penalties provided under this Franchise, the common law, the statutes of this State, the statutes of the United States and the ordinances and regulations of the City, are cumulative and the enforcement or recovery of one is not a bar to the enforcement or recovery of any other remedy or penalty. The remedies and penalties contained in this Franchise are not exclusive, and the City reserves the right to enforce and to avail itself of any and all remedies available at law or in equity. Failure to enforce any right accruing to or available to City whether arising under this Franchise or otherwise, shall not be construed as a waiver of a breach of any term, condition or obligation imposed upon Grantee by this Franchise or a violation of any requirement of law imposed upon Grantee and available in favor of City. A specific waiver of any particular breach of any term, condition or obligation imposed upon the Grantee by or pursuant to this Franchise shall not be a waiver of any other, subsequent or future breach of the same or of any other term, condition, or obligation or as a waiver of the term, condition or obligation itself.

Section 22. Additional Remedy. In addition to any rights available at law or in equity, including, without limitation, any rights set out elsewhere in this Franchise, as well as its rights under the City Code, the City reserves the right at its sole option to suspend issuance of any permits and/or approvals to Grantee until the Grantee corrects or otherwise remedies the violation.

Section 23. Breach of Franchise. City may declare a breach of this Franchise for Grantee's default in any material term or condition if Grantee has not cured the alleged default as soon as practicable and, except for an event of default that constitutes an unreasonable risk of personal injury or property damage, no later than ninety (90) days after the date of City's written notice of the default. In the event of Grantee's breach for a default that Grantee does not cure within the time allowed, City shall have every remedy available to it in law and equity for such default, including, without limitation, the additional remedies as provided in Section 23 of this Franchise: provided, that, if the breach is not capable of cure within said ninety (90) days, and Grantee is diligently pursuing cure, the period for cure may be extended by the City in writing.

Section 24. Severability. The provisions of this Franchise are severable. If any portion of this Franchise is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this Franchise.

Section 25. Acceptance of Franchise. The Grantee shall, within thirty (30) days from the date of this ordinance takes effect, file with the City its written unconditional acceptance of this Franchise, and if the Grantee fails to do so, this ordinance shall be void.

Section 26. Effective Date. In order to ensure the continuous communications service to the City an emergency is declared and this ordinance will take effect immediately after passage by the Council provided Grantee files with the City its written unconditional acceptance of this Franchise.

Ayes: 3 - Stewman, Gregory, Harvey

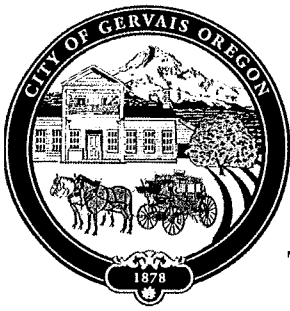
Nays: 0

Abstentions: _____

RECORDER'S OFFICE:

Sam Sasaki
Sam Sasaki, Recorder/Mgr.

Shanti M. Platt
Shanti M. Platt, Mayor



CITY OF GERVAIS

592 Fourth Street/PO Box 329, Gervais, Oregon 97026-0329

503-792-4900 Administration Office; 503-792-3791 Fax

Text Tel. (TTY) 1-800-735-2900 Spanish (TTY/V) 1-800-735-3896

Date: September 30, 2022

To: Mayor and City Councilors

From: Susie Marston, City Manager

Re: Staff Report for October 6, 2022

Kodiak Construction began on the street projects August 29th and have been working steady. As is typical of projects, they have uncovered some things that needed addressed, which will result in extra costs for street projects of about \$28,000. This is a quantity based contract, and so these increases won't be handled by change orders. We have money in the budget to cover these extra costs. There is a \$50,000 contingency budgeted, which we'll have to use.

You'll recall that a portion of Kodiak's contract is for sidewalk and crosswalk improvements on Douglas. Much of the work will be done in front of the elementary school, which is expected to begin in the next couple of weeks. We have been in close communication with the School District on a communication plan regarding the traffic and student impacts during construction.

LOC will also be providing the Elected Officials Essentials in the coming months. New this year, the OMA will offer orientation workshops for mayors. Here are locations nearest us and dates. Watch LOC for more updates on this.

City	OMA Workshop Date	Elected Essential Date
McMinnville	November 29	November 30
Albany	December 5	December 6
Keizer	January 26	January 26

Pre-covid, the Cities of Donald and Gervais teamed up to host ethics and basic government training in January following an election. The City Administrator of Donald approached me about picking this back up and hosting after the first of the year. We would arrange for the Government Ethics Commission and Mid-Willamette Valley COG to come out and do this training. Gervais would host one and Donald would host the other, and we would invite other cities in our region to attend. He and I will talk more about this soon, and I will bring back additional information to the council in November.

Public Works will be installing a Marion County Elections ballot box in front of City Hall very soon. The ballot box was provided by Marion County Elections. The City will have some costs in installing it, but will be reimbursed by Marion County.

The City of Gervais is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to: USDA, Director, Office of Civil Rights, Washington, DC 20250-9410



Gervais Police Department

592 4th Street, P.O. Box 329

Gervais, OR 97026-0329

Office 503-792-4575 ★ Fax 503-792-4525 ★ Dispatch 503-588-5032

October 2022 Council Report

Reporting period between August 1, 2022 through August 31, 2022	
<u>Calls of service/CAD reports</u>	256
<u>Arrests</u>	3
<u>Traffic offenses</u>	71
<u>Traffic written warnings</u>	86
<u>Assist Agencies outside City limits</u>	11
<u>Assist Agencies inside City limits</u>	2

- **Ordinance Enforcement**- The police department is assigned the primary responsibility to abate/enforce the City of Gervais Ordinance violations. Our philosophical approach has been to work in a cooperative manner with residents in hopes to gain voluntary compliance.

While ordinance abatement/enforcement is important, often other higher priority calls, such as crimes against persons or property including traffic enforcement take precedent.

We try to focus in on the larger, more flagrant violations, and those which we have received complaints. Our first step is to talk with the property owner, tenant or both about the violation. Once contact is made the officer seeks to help the resident understand the violation and the time to comply. Depending on the situation a verbal agreement to abate may occur, and or a written warning or a citation issued (parking violations). Depending on the violation, we take pictures, complete an incident report and send a formal letter. If the resident is unable to be contacted, we will forward a letter. Generally, residents are given thirty days to abate. We check on the status over the next thirty days. At the end of thirty days we inspect the property for abatement. If the ordinance is abated, the case is closed. If the violation still exists, the resident is cited into the next month's court.

In 2021 we followed up on 154 Ordinance violations, with 135 being incident reports. Between January 1, 2022 and September 26, 2022 we followed up on 90 Ordinance violations with 66 being incident reports.

There are currently 11 open cases and 8 people on probation with the Court.

Thank you for your support; it is our pleasure to serve the community.

- Mark J. Chase, Chief of Police.



CITY OF GERVAIS

592 Fourth Street/PO Box 329, Gervais, Oregon 97026-0329
503-792-4900 Administration Office; 503-792-3791 Fax

Gervais Public Works Council Report For the Month of September 2022

Tree Farm Update: All zones are operational and log removal is finally underway.

The boxes have been set and the new cement poured on 4th Street to repair the sidewalk.

The projects on Juniper and 7th is moving right along Juniper is paved. 7th is almost completed. The sidewalk on 7th south of Grove is done. Grove between 6th and 7th is underway. The Hemlock Street repair work will be completed by Kodiak when their paving crew is on site. The school portion of the project should start in early October.

I have made contact with four different contractors in regards with park lighting. As of this time only one has responded. They were not very positive with the solar option due to availability and dependability. They recommended a hardwired system. With that note the cost estimate just for poles and fixtures was \$7060.00. This did not cover installation. This would entail boring a line within the park and tying into the power in the restroom building.

The new pad for the Generator will be poured in the next couple of weeks to prepare for the new generator that should arrive in November.

John Robinson

Public Works Superintendent